



NAGINDAS KHANDWALA COLLEGE
Autonomous
TERMWISE TEACHING PLAN

20-21-Nov. / D – TTP-SFC/BAF/FTPVS

Academic Year: 2020-21

Term: Sem. VI

Department: SFC-BAF

Class: TYBAF

Subject: Financial Accounting VII

Name of the Faculty: Poonam Shah

Week	January	February	March	April
1	-----	<u>Unit 2 Final Accounts of Banking Company and Non-banking Financial Companies</u> Theory & Sums of Banking Financial Companies	TDS, provision for tax (including advance tax and tax liability w.r.t. assessment), GST (covering import, export with ITC including journal entries of GST)	Indian Accounting standards (Ind AS) : Introduction, Road map, First time adaptation of Indian Accounting Standard, Conceptual framework
2	<u>Unit 1 Final Accounts for Co-operative Society</u> Provisions of Maharashtra State Co-operative Societies Act & Rules, Theory & Sums on Co-operative Housing Society	Sums of Banking Financial Companies	Deferred tax asset/ liability, materialization of contingent liability, proposed dividend as per companies Act	Purpose, Objectives, Framework, Characteristics, Element, Recognition
3	Sums on Co-operative Housing Society	Sums of Non-Banking Financial Companies Assignment – 2 Test - 2	Accounting reporting requirement as per schedule III of the Act, Fixed Asset reporting in detail Assignment – 3 Test - 3	& Measurement Convergence & First time Adoption of IFRS & IND AS Assignment – 4 Test – 4
4	Sums on Co-operative Consumer Society	<u>Unit – 3 Accounting for Specialized Transactions – Account closure and reporting.</u> Accounting entries for following transactions: sale on approval basis, Bad debt and RDD operating lease, financial lease, year-end closing entries	<u>Unit 4 - Introduction to IFRS and Indian Accounting Standards</u> Accounting standards: Role/objectives, Development in India - Requirements of international AS, International organizations engaged in accounting harmonization	----- <i>M Datta</i> MANAGEMENT REPRESENTATIVE ISO 9001 : 2015 NAGINDAS KHANDWALA COLLEGE (AUTONOMOUS) MALAD (W), MUMBAI - 400 084

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	January	February	March	April
5	Sums on Co-operative Consumer Society Assignment - 1 Test - 1	-----	IASB - FASB - Role of IASB in developing IFRS, Applicability, Interpretation, Scope and compliance of Accounting Standards	-----

Remarks by H.O.D.: Full Syllabus Covered

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Date: 20/02/2021

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25/01/2021

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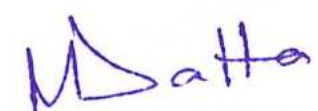
Academic Year: 2020-21

Term: Sem. VI

Department: BAF Class: TYBAF

Subject: Indian Economy (Economics – III)

Name of the Faculty: Prof. Priti Vishwakarma

Week	January	February	March	April
1	-----	Unit II - Industrial and Service Sector Growth and pattern of industrialization, Industrial Policy of 1991	Unit III - External Sector and International Institutions India's Balance of payments since 1991,	Unit III - Money and Banking Monetary policy of RBI,
2	Unit I- Introduction and Agricultural Sector Introduction, Demographic features- Poverty, Urbanization and its effects, Agricultural Sector, Institutional Structure	Unit II - Industrial and Service Sector Disinvestment policy, Service sector in India- HealthCare	Unit III - External Sector and International Institutions FDI, foreign capital and transnational companies in India Group Discussion	Unit III - Money and Banking Progress of commercial banking in India,
3	Unit I- Introduction and Agricultural Sector Land reforms in India, Technological changes in agriculture, Agricultural pricing	Unit II - Industrial and Service Sector Tourism, Insurance and Banking sector.	Unit III - External Sector and International Institutions Role and impact of SAARC, ASEAN and WTO.	Unit III - Money and Banking Development of capital markets, SEBI and its functions Internal – Test 4
4	Unit I- Introduction and Agricultural Sector Agricultural finance, Agricultural marketing, National agricultural policy. Group Presentations starts	Unit II - Industrial and Service Sector Internals – Test 2 Unit III - External Sector and International Institutions External Sector, Structure and directions of Foreign trade	Unit III - External Sector and International Institutions ASEAN and WTO. Internals – Test 3	 MANAGEMENT REPRESENTATIVE ISO 9001 : 2015 NAGINDAS KHANDWALA COLLEGE (AUTONOMOUS) MALAD (W), MUMBAI - 400 064

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5	Unit I- Introduction and Agricultural Sector Introduction, Demographic features- Poverty, Urbanization and its effects, Agricultural Sector, Institutional Structure- Land reforms in India, Technological changes in agriculture, Agricultural pricing and agricultural finance, Internals - Test 1	<hr style="border-top: 1px dashed black;"/>	Unit III - Money and Banking Money market and its features,	<hr/>
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Remarks by H.O.D.: Full Syllabus Covered

Date: 20 /01/2021

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20-21-Jan/ D – TTP-SFC/BAF / PTRNI

Term: Sem VI

Academic Year: 2020-21

Department: SFC-BAF

Class: TYBAF

Subject: COST ACCOUNTING - IV Name of the faculty: Mr. Ramnath N Iyer

Week	JANUARY	FEBRUARY	MARCH	APRIL
1		Material utilization budget Material purchase budget Labour utilization budget	Overhead variances	Managerial Decision making
2	Unit – 1 Preparation of Cash Budget	Labour cost budget Sales budget Flexible budget Test 1 Assignment 1	Sales and profit variances Test 2 Assignment 2	Unit 2 Absorption costing
3	Budgetary control Preparation of Cash Budget	Unit – 4 Standard costing Material cost variances	Unit 2 Marginal costing and applications	Absorption costing Test 4 Assignment 4
4	Budgetary control Preparation of Fixed and flexible budget	Labour cost variance	Marginal costing and applications Test 3 Assignment 3	-----
5	Functional budgets Production budget Production cost budget	-----	Unit 3 Managerial Decision making	-----

Remarks by H.O.D.: Full Syllabus Covered

Date: 20/1/2021

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Academic Year: 2020-21

Term: Sem. - VI

Department: BAF

Class: TYBAF

Subject: Direct Tax

Name of the Faculty: CA Hardik Thakkar

Topics to be covered

Week	January	February	March	April
1		Unit 2 Return of Income-Concept	Advance tax-Concept	Unit 4 DTAA- Concept and provisions of Sec 90 and 91
2	Unit 1 Determination of Tax and computation of Tax liability-	Return of Income- Illustrations	Advance Tax- Concept And illustrations Internal Test 3	Tax planning and ethics in Taxation
3	Determination of Tax and computation of Tax liability- Provisions of Partnership firm	Tax Deducted at Source-concept Internal test 2	Unit 3 Assessment and appeals- Introduction	Revision and Internal test 4
4	Determination of Tax and computation of Tax liability- Practical illustrations	Tax Deducted at Source-Illustrations	Assessment and appeals- illustrations	-----
5	Determination of Tax and computation of Tax liability- Practical illustrations Internal test 1	-----	Assessment and appeals- illustrations	-----

Remarks by H.O.D.: Full Syllabus CoveredDate: 20/01/2021

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Moushumi Datta
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20-21-Nov/ D – TTP-SFC/BAF/FTKS

Academic Year: 2020-21

Term: Sem. **VII**Department: **BAF** Class: **TYBAF**Subject: **INTERNATIONAL FINANCE**Name of the Faculty: **Dr. KAVITA SHAH**

Week	January	February	March	April
1		Unit II – Foreign Exchange Market 2.1 Need, Characteristics, Function, Structure and Participants. Settlement System of foreign currency	Unit III – International Equity Market, International Bond Market and Arbitrage 3.1 International equity market	4.2 International Capital Budgeting
2	Unit I- Introduction to International Finance 1.1 Introduction to International Finance	2.2 Exchange rate regime in India 2.2 FERA and FEMA regulations in India	3.2 Euro Currency Market and Euro Bond Market 3.2 Euro Currency Market and Euro Bond Market	4.3 International Tax Environment
3	1.2 Balance of Payments and currency convertibility 1.2 Balance of Payments and currency convertibility Individual Presentations start	2.3 FEDAI and CCIL 2.3 FEDAI and CCIL	3.3 Arbitrage- Geographical and Triangular 3.3 Arbitrage – Geographical and triangular	4.4 International Project Appraisal 4.4 International Project Appraisal Internal – Test 4
4	1.3 Evolution of International Monetary System 1.3 Gold Standard, Bretton Woods, Fixed and Flexible ERS	2.4 Annualized forward margin and Holgate's principle 2.4 Annualized forward margin and Holgate's principle Internals – Test 2	3.4 International Fischer Effect – Covered and uncovered interest arbitrage 3.4 International Fischer Effect – Covered and uncovered interest arbitrage Internals – Test 3	
5	1.4 Foreign Exchange Quotations 1.4 Foreign Exchange Quotations Internals - Test 1	-----	Unit IV- International Capital Budgeting, International Tax environment and International Project Appraisal 4.1 Forex risk and risk management methods	

Remarks by H.O.D.: Full Syllabus CoveredDate: 20/01/2021*Moua*

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Academic Year: 2020-21

Term: Sem. IV

Department: SFC- BAF
Sonali Singh

Class: SYBAF Subject: Research Methodology in Accounting and Finance Name of the Faculty:

Week	Topics to be covered			
	January	February	March	April
1		Review of Literature Discussion with the help of various Research Paper Internal Test #1 Unit 2: Research Design in Accounting and Finance Meaning, Introduction Need of Good research Design	Sources, Importance of Secondary Data, Demerits Methods of Primary Data Collection: Observation Internal Test #2	Measures of Dispersion Correlation Analysis and Regression Analysis Sums Internal Test #3
2	Unit 1: Introduction to Research Introduction and meaning of research Objectives of research Features and Importance of research in Accounting and Finance	Essentials of Good Research Design Hypothesis: Formulation, Sources Importance and Types Discussion with Examples	Experimentation Interview Schedules Survey Questionnaires: Designing, Steps, importance	Unit 4: Interpretation and Report Writing Meaning Techniques of interpretation Research Report Writing: Importance Essentials Types
3	Types of research Basic Applied Descriptive	Different Research designs Case Study Discussion	Sampling: Significance Methods Factors determining	Structure/ layout Assignment + Writing a Research Paper Internal Test #4

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	Analytical Empirical Research. Case Study Discussion	Sums for Hypothesis	sample size Case Study Discussion	
4	Formulation of research problem: Meaning and Selection. Steps in formulation of research Problem Discussion with the help of an example Assignment	Unit 3: Data Collection and Processing Data Collection: Introduction and meaning Types of data: Primary and Secondary Factors affecting the choice of method of data collection Importance of Primary Data, Demerits	Data Presentation: Significance in Research Stages in Data Processing: Editing: Types, Significance Coding: 3 Cs, Essentials of Good Coding Classification	
5		-----	Tabulation Graphic Presentation Statistical Analysis: Tools and Techniques Measures of Central Tendency	

Remarks by H.O.D.: Syllabus as per authority.
20/1/21

Sign.: *Moushumi Datta*

Date:

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20-21 -Jan/ D – TTP-

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Academic Year: 2020-21

Term: Sem. IV

Department: B.A.F Class: SYBAF Subject: FC – IV (Financial system) Name of the Faculty: Dr. Swapna Joshi

Week	January	February	March	April
1	-----	Unit 2: Financial Instruments and services: Financial instruments : Meaning, types REPO, TBs, Equities. GroupPresentation	Factoring Vs Forfaiting , working of Forfaiting , benefits and drawbacks Group Presentation and Unit test 2 on Unit 2	Unit 4: Financial Mechanism: Venture Capital: Features, Types , Financing stage . Group Presentations
2	Unit 1: Overview of financial system and financial markets: Introduction to financial system, saving, inflation and interest , NBFCs	Bonds, Derivatives Financial Services: Objectives, functions , characteristics GroupPresentation	Unit3:Issue Management : Issue Management and Intermediaries: Merchant Bankers, Lead Manager Grouppresentation	Disinvestment mechanism, venture capital investment process GroupPresentation
3	Introduction to Financial Markets : structure , Government, economic philosophy of financial markets Capital market : meaning, concept, Role	Growth, problems in India, Banking and Non Banking companies GroupPresentation	Underwriting, Meaning, importance , functions . Bankers to an Issue, Broker to an issue Group presentation	Credit Rating: Meaning, features, Advantages, Regulatory framework , process , symbols, Limitations Unit test 4 on Unit 4
4	Importance , Evolution , primary market, secondary market in India	Factoring and Forfaiting : Types , theoretical framework, factoring cost	Stock Broking: Introduction, Stock Brokers, Sub Brokers , Foreign Brokers	Revision and Group Presentations

Vice Principal – Academics

	Group Presentation	Group Presenta	Group Presentations	
5			Trading and clearing, self clearing Members , Stock Trading and Derivative Trading Unit test 3 on Unit 3 Group Presentation	

Remarks by H.O.D.: Syllabus as per autonomy

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Date: 20/1/21.

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20-21-Jan/ D – TTP-SFC/BAF/FTPP

Academic Year: 2020-21

Department: SFC-BAF

Class: SYBAF

Subject: MANAGEMENT ACCOUNTING

Term: Sem IV

Name of the faculty : POONAM POPAT

Week	JANUARY	FEBRUARY	MARCH	APRIL
1	-----	Assignment submission starts: 1/2/2021 COMPARATIVE ANALYSIS: Practical sums TREND ANALYSIS: Practical sums	INTERNAL TEST-2 ON 1/3/ 2021 Unit-III: Overview of Cashflow statement (AS-3) Format of Cash flow statement Diff between CFF and FFS	Unit-IV Working Capital Mgt: Types and Approaches Determinants, Working capital cycle, Format of Estimate of working capital requirement of manufacturer and Trading concerns, MPBF
2	<u>Unit-I</u> Intro to Management Accounting Format of vertical Financial Statements Practical sums on Vertical Financial statements	INTERNAL TEST-1 ON 8/2/2021 RATIO ANALYSIS: Theory Balance sheet ratios Practical sums	Practical Examples on cash flow statement	Practical Examples on working capital management
3	Practical sums on Vertical Financial statements Discussion of Assignment	Income statement ratios Practical problems	Practical Examples on cash flow statement	Practical Examples on working capital management INTERNAL TEST-4 ON 12/4/2021
4	Practical sums on Vertical Financial statements COMMON SIZE ANALYSIS: Practical sums	Combined Ratios Practical problems	Practical Examples on cash flow statement INTERNAL TEST-3 ON 29/3/2021	-----
5	-----	-----	Practical Examples on cash flow statement	-----

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20-21-Jan/ D - TTP-SFC/BAF / FTHT

Academic Year: 2020-21

Term: Sem. - IV

Department: BAF

Class: SYBAF

Subject: Indirect Tax

Name of the Faculty: CA Hardik Thakkar

Topics to be covered				
Week	January	February	March	April
1		Payment of Tax- Introduction Internal test 1	Provisions of Audit under GST Internal test 2	Customs Act - Concept of FOB and its provisions Internal Test 3
2	Unit 1 Registration- basic and advanced rules	Types of Returns under GST	Assessment procedure under GST	Customs Act - Illustrations
3	Registration- basic and advanced rules	Types of Returns under GST	Maintenance of records under GST	Unit 4 Foreign Trade Policy(FTP)
4	Payment of Tax- Types of ledger and payment procedure	Unit 2 Maintenance of Accounts	Unit 3 Customs Act- Introduction	Foreign Trade Policy(FTP) Internal test 4
5	-----	-----	Customs Act- Definitions and important Terms under the Act	-----

Remarks by H.O.D.: Syllabus as per autonomyDate: 20/1/20Kavita

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3	Advantages of Incorporation, Disadvantages of Incorporation, Lifting of Corporate Veil.	Module 2: Memorandum Of Association	Module 3: Introduction, Prospectus, Contents of a Prospectus, Variation in Terms of Contract or Objects in Prospectus, Offer of Sale by certain Members of Company, Allotment of Securities by Company, Liability for Mis-statements in Prospectus.	Alteration of Share Capital, Debentures, Nomination. Internal test 4
4	Formation of a Company, Effect of Non-registration, Classification of Companies Group Presentation begins	Alteration of Memorandum of Association, Object Clause and the Doctrine of Ultra Vires, Articles of Association, Alteration of Articles of Association	Definitions and Rules for Private Placement, Procedure for Private Placement Offer, Penalty. Internal test 3	
5	-----	-----	Module 4: Shares, Kinds of Shares.	

Remarks by H.O.D.: Syllabus as per autonomy

Date: 20/1/20

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	variable cost Sums	and Financial Accounts with Cost Sheet sums. Internal Exam 2	Contract Sums	
5	-----	----- -----	Contract Costing	-----

Remarks by H.O.D.: Syllabus as per autonomy

Sign.: Darshan

Date: 20/1/20

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Academic Year: 2020-21 Term: Sem. IV
Department: SFC Class: SYBAF-A

Subject: Financial Accounting IV

20-21-Nov. / D – TTP-SFC/BAF/FTPVS

Name of the Faculty: Ms. Poonam Shah

Week	January	February	March	April
1		Unit I Issue of Shares & Debentures Theory & Sums on issue of shares	Sums on redemption of Preference Shares	Sums on Final Accounts of Companies
2	UNIT III Ascertainment & Treatment of Profit Prior to Incorporation Introduction & Sums	Sums on issue of shares	Sums on redemption of Preference Shares	Sums on Final Accounts of Companies
3	Sums on Profit Prior to Incorporation	Sums on issue of Debentures Assignment – 2 Test - 2	Sums on Redemption of Debentures	Sums on Final Accounts of Companies Assignment – 4 Test - 4
4	Sums on Profit Prior to Incorporation Assignment – 1 Test - 1	Unit II Redemption of Preference Shares & Debentures Redemption of Preference Shares – Introduction, Sums	Sums on Redemption of Debentures Assignment – 3 Test - 3	
5			Unit I – Preparation of Final Accounts of Companies Introduction & Theory	

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Date: 20/1/20

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Academic Year: 2020-21

Term: Sem. II

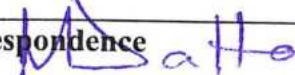
Department: SFC-BAF

Class: FYBAF Subject: Business Communication Skills - II

Name of the Faculty: Nelson Daniel

Week	Topics to be Covered			
	January	February	March	April
1		Presentation Skills Effective use of Transparencies	Group Communication Conference: Meaning and Importance of Conference Organizing a Conference Modern Methods: Video and Tele - Conferencing.	Business Correspondence > Letters under Right to Information (RTI) Act
2		Presentation Skills How to make a Power- Point Presentation 11/02/2021 Internal Test - 1	Group Communication Public Relations: Meaning, Functions of PR Department, External and Internal Measures of PR 10/03/2021 Internal Test - 2	Language And Writing Skills Reports: Parts, Types, Feasibility Reports, Investigative Reports.
3	----- --- Presentation Skills	Group Communication	Business Correspondence	Language And Writing Skills

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	Four Principles of Effective Presentation	Interviews: Group Discussion Preparing for an Interview, Types of Interviews – Selection, Appraisal, Grievance, Exit	Trade Letters: Order, Credit and Status Enquiry, Collection	Summarisation: Identification of main and supporting/sub points Presenting these in a cohesive manner. 15/04/2021 Internal Test - 4
4	Presentation Skills Effective use of OHP	Group Communication Meetings: Need and Importance of Meetings, Conduct of Meeting and Group Dynamics Role of the Chairperson, Role of the Participants, Drafting of Notice, Agenda and Resolutions	Business Correspondence ➤ Letters of Inquiry, Letters of Complaints, Claims,	Summarisation: Identification of main and supporting/sub points Presenting these in a cohesive manner
5		— — —	Business Correspondence ➤ Adjustments Sales Letters, promotional leaflets and fliers Consumer Grievance Letters, 31/03/2021 Internal Test - 3	— — —

Remarks by H.O.D.: Syllabus as per autonomy

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DI/F- TTP-00

Academic Year: 2020-21

Department: BAF Class: FYBAF

Term: Sem. II

Subject: Information Technology in Accountancy- II

20-21-Nov/ D – TTP-SFC/^{BAF}~~BMS~~/PTTS.

Name of the Faculty: Dr. Trupti Shah

Week	January	February	March	April
1	-----	Key factors and importance, Automation of business Processes – benefits, risks, challenges, Accounting systems automation.	Advantages, Uses, Various accounting software – Zoho and QuickBooks, Tally based examples-	Tally based sums with MIS features- , Outputs of MIS, Role of MIS, Guidelines for Developing MIS reports,
2		IT and Business Process Management, Information systems – Meaning, Use of IT in accountancy -Unit- 2 Computerized Accounting System-	Tally based questions -Unit- 3 Network- Introduction, Types of Network – LAN, MAN, WAN – Wired and Wireless Media, Topology, Types-	Functional, Aspects of the MIS, Problems in MIS-
3	Module: I Business Process- Introduction, Definition and Meaning of business process, Flow of business process for accounting, purchase, sales and finance	Introduction, meaning, Uses, Benefits, Role, Need and requirements of computerized accounting, Limitations of computerized accounting system	Tally based sums based on MIS report- Star, Bus, Ring, Tree – Network Components – Router, hub, bridge, repeater, Benefits and limitations of network	Knowledge required for studying MIS, MIS and Computer-
4	Principles and practices of Business Process Management, Business Process Management life cycle. Theories of Business Management Process, Implementation of Business process Management	Development and design of a computerized accounting system; how the accounting data will be processed, financial reports, forms of output Tally- Practical questions-	Tally based sums based on MIS- Unit- 4 IT in MIS and Auditing- IT and MIS: Introduction, Concept of MIS,	Doubt solving- More practice for MIS and Tally in BP- Matta

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Remarks by H.O.D.: Syllabus as per autonomy

Sign. : Shah Trupti

Trupti

Date: 11/2/2021

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F: TTP/00

Academic Year: 2020-21

Term: Sem. II

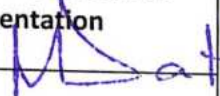
SFC/BAF/FTSJ

20-21 -Jan/ D – TTP-

Department: B.A.F Class: FYBAF

Subject :Foundation Course II

Name of the Faculty: Dr. Swapna Joshi

Week	January	February	March	April
1	-----	Unit 2: Human Rights Concept, origin and evaluation of Human Rights Group Presentation Unit Test 1 on unit 1	Environmental degradation – causes and impact on human Life Group Presentation	Types of conflicts and use of coping mechanism for managing individual stress Group Presentation
2		The universal declaration of Human Rights	Sustainable development – concept components , importance and applications Unit Test 3 on unit 3 Group presentation	Maslow's Theory , Different methods of responding to conflicts, Conflict resolution Group Presentations
3	Unit 1 : Globalization and Indian Society Understanding the concept of liberalization, privatization and globalization.	Fundamental Rights stated in constitutions Group Presentation and Unit Test 2 on Unit 2	Unit 4: Understanding stress and conflict and managing it in contemporary society Causes of stress and conflict in individuals and society , Agents of socialization and their role Group presentation	Building peace and harmony in society case study and class activity Unit test 4 on Unit 4, revision and group presentation
4	Growth of IT and communication , Impact of	Unit 3: Ecology	Significance of values, ethics and prejudices in developing individuals	<div style="text-align: right;">  MANAGEMENT REPRESENTATIVE ISO 9001:2015 NAGINDAS KHANDWALA COLLEGE (AUTONOMOUS) MALAD (W), MUMBAI - 400 084 </div>

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	globalization on Industry Changes in employment, migration – meaning, reasons and impact	Importance of Environmental study , Understanding the concept of environment, Ecology Group Presentation	Group presentation	
5		_____	Stereotyping and prejudices as a cause of conflicts, Aggression and violence Group Presentations	_____

Remarks by H.O.D.: Syllabus as per autonomy

Date: 20/1/21

Kavita

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S. Joshi

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Vice Principal – Academics



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TERMWISE TEACHING PLAN

20-21-Jan/ D – TTP-SFC/BAF/FTPP.

Term: Sem II

Academic Year: 2020-21

Department: SFC-BAF

Class: FYBAF

Subject: AUDITING

Name of the faculty : POONAM POPAT

Week	JANUARY	FEBRUARY	MARCH	APRIL
1	-----	Annual Audit, bank branch audit, Co-operative housing Societies audit. • Audit Report: Audit report of companies and Co-operative Housing societies	• Audit Notebook: Meaning, Structure, Contents, General Information, Current Information and Importance UNIT-III Test Check: Test Checking Vs Routing Checking, Test Check Meaning, Features, Factors to be Considered, When Test Checks can be Used, Advantages, Disadvantages and Precautions.	INTERNAL TEST-3 ON 2/4/2021 Internal Checks Vs Internal Control, Internal Checks Vs Test Checks
2	-----	Presentation starts: 12/2/2021 INTERNAL TEST-1 ON 19/2/2021 UNIT-II Audit Planning: Meaning, Objectives, Factors to be Considered, Sources of Obtaining Information, Discussions with Client, Overall Audit Plan.	Audit Sampling: Audit Sampling, Meaning, Purpose, Factors in Determining Sample Size -Sampling Risk, Tolerable Error and Expected Error, Methods of Selecting Sample Items Evaluation of Sample Results Auditors Liability in Conducting Audit based on Sample. INTERNAL TEST-2 ON 12/3/ 2021	Unit-IV Meaning, Basic Principles of Establishing Internal Audit, Objectives, Evaluation of Internal Audit by Statutory Auditor,
3	Unit-I Financial Statements, Users of Financial Information, Definition of Auditing, Objectives and scope of Audit of Financial Statements (SA 200A)- Primary and Secondary, Expression of Opinion, Detection of	• Audit Programme: Meaning, Factors to be Considered, Advantages, Disadvantages, Overcoming Disadvantages, Methods of Work, Instruction before Commencing Works of Audit, Overall Audit Approach	Internal Control: Meaning and Purpose, Review of Internal Control, Advantages, Auditors Duties, Review of Internal Control, Inherent Limitations of Internal Control,	Usefulness of Internal Audit Internal Audit Vs External Audit, Internal Checks Vs Internal Audit <i>M. Datta</i>

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	<p>Errors, Inherent Limitations of Audit, Advantages of Independent Audit, Qualities of Auditors, Auditing Vs Accounting, Auditing Vs Investigation, View the Concept True and Fair.</p>		
4	<p>Basic principles of governing an Audit (SA 200): Accounting Concepts Relevant to Auditing: Audit Materiality (SA 320), Going Concern (SA 720)</p>	<p>Audit working Papers: Meaning, Importance, Factors Determining Form and Contents, Main Functions / Importance, Features, Contents of Permanent Audit File, Temporary Audit File, Ownership, Custody, Access of Other Parties to Audit Working Papers, Auditors Lien on Working Papers, Auditors Lien on Client's Books.</p>	<p>Internal Control Samples for Sales and Debtors, Purchases and Creditors, Wages and Salaries.</p> <p>Internal audit report and elements of internal audit report INTERNAL TEST-4 ON 19/4/2021</p>
5	<p>Types of Audit: Meaning, Advantages and Disadvantages of Balance Sheet Audit, Interim Audit, Continuous Audit, Concurrent Audit,</p>	-----	-----

Remarks by H.O.D.: Syllabus as per autonomy

Date: 25/1/2020

Kavita

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20-21-Nov/ D – TTP-SFC/^{BAF}~~BMS~~/FTSD

Academic Year: **2020-21**
Department: **BAF** Class: **FYBAF**

Term: **Sem. II**
Subject: **Business Law**

Name of the Faculty: **Ms. Sheetal Desai**

Week	January	February	March	April
1	-----	(j) Discharge of Contract (k) Remedies for Breach of Contract, (l) Indemnity (m) Guarantee, (n) Bailment and Pledge, (o) Agency Internal Test 1	Module 3: Negotiable Instrument Act 1881 (a) Definition of Negotiable Instruments, (b) Features of Negotiable Instruments, (c) Promissory Note, (d) Bill of Exchange and Cheque,	(g) Definition of Restrictive trade practices, (h) Definition of Goods, Services, (i) Definition of Consumer disputes,
2	-----	Module 2: Sale of Goods Act 1930 (a) Formation of Contract of Sale, (b) Goods and their Classifications	(e) Holder and Holder in due Course, (f) Crossing of a Cheque,	(j) Definition of Manufacturer, (k) Definition of Spurious Goods and Services,
3	Module 1: Law of Contract 1872 (a) Nature of Contract, (b) Classification of Contracts (c) Offer and Acceptance, (d) Capacity of Parties to Contract,	(c) Price, Conditions and Warranties, (d) Transfer of Properties in Goods, (e) Performance of Contract of Sales,	(g) Types of Crossing, (h) Dishonor and Discharge of Negotiable Instruments Internal Test 3	(l) Definition of Authorities under the Act (m) Power of authorities under the Act,
4	(e) Free Consents, (f) Consideration (g) Legality of Object, (h) Agreement		Module 4: Consumer Protection Act 1986 <i>M. Datta</i>	(n) Procedure to be followed on receipt of complaint, (o) Remedial

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	Declared Void (i) Performance of Contract	(f) Unpaid Seller and his Rights, (g) Sale Auction, (h) Hire Purchase Agreement Internal Test 2	(a) Salient Features, (b) Definition of Consumers, (c) Deficiency in Service,	Measures Internal Test 4
5	-----	-----	(d) Defects in Goods, (e) Definition of Complain, (f) Definition of Unfair trade practice,	-----

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TERMWISE TEACHING PLAN

Academic Year: 2020-21 Term: Sem. II
Department: SFC Class: FYBAF

20-21-Nov. / D – TTP-SFC/BAF/FTPS

Subject: Financial Management I

Name of the Faculty: Ms. Poonam Shah

Week	January	February	March	April
1	_____	Sources of Medium term finance, Sources of Long term finance Test - 1	Future Value and Present Value of Ordinary Annuity	Sums on leverage Assignment 2 & Test - 3
2	_____	UNIT II Concepts in Valuation – Sums On Future Value of lump sum, Present Value of Lump sum	Future Value and Present Value of Annuity Due, Growth Rate Assignment 1 & Test -2	Unit IV Cost Of Capital Introduction, Definition & Importance, Sums on individual cost of capital
3	Unit I – Introduction & Types of Financing Introduction, Meaning, Importance, Scope & Objective	Doubling Period, Dividend Yield, Present Value of Perpetuity, Bond Yield, Bond Valuation,	Unit – III Leverage Introduction – Types, EBIT & EPS Analysis and Sums on leverage	Sums on Weighted Average Cost of Capital
4	Profit Maximisation Vs. Wealth Maximisation, Need of Finance, Sources of short term finance	Yield To Maturity, Holding Period Return, Present Value of Cash Flow (NPV)	Sums on leverage	Sums on Weighted Average Cost of Capital Assignment 3 & Test - 4
5	_____	_____	Sums on leverage	_____

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Date: 25/1/20

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TERMWISE TEACHING PLAN

20-21-~~Nov~~ D - TTP-SFC/BAF /FTH T.

Academic Year: 2020-21

Term: Sem. - II

Department: BAF

Class: FYBAF

Subject: Financial Accounting-II

Name of the Faculty: CA Hardik Thakkar

Topics to be covered

Week	January	February	March	April
1		Accounting for incomplete records- Problems with missing figures Internal test 1	Consignment Accounting- Advanced Problems Internal test 2	Branch Accounting- Stock and Debtors method-Illustrations
2		Unit 2 Consignment Accounting- Basic concept	Unit 3 Branch Accounting- Debtors method	Unit 4 Accounting for transactions in foreign Currency and foreign Branch- Introduction
3	Unit 1 Accounting for incomplete records- Basic concepts	Consignment Accounting- Journal Entries	Branch Accounting- Debtors method- Illustrations	Accounting for transactions in foreign Currency and foreign Branch- basic Illustrations
4	Accounting for incomplete records- Illustrations	Consignment Accounting- Illustrations	Branch Accounting- Stock and Debtors method	Accounting for transactions in foreign Currency and foreign Branch-Advanced Problems Internal test 4
5	-----	-----	Branch Accounting- Stock and Debtors method-Illustrations Internal Test 3	-----

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TERMWISE TEACHING PLAN

20-21-June/DI- TTP- SFC/BAF/FTHT

Academic Year: 2020-2021

Term: SEM V

Department: SELF FINANCE

Class: TYBAF

Subject: FINANCIAL ACCOUNTING - V

Name of the Faculty: Mr. Hardik Thakkar

Topics to be covered						
Week	June	July	August	September	October	November
1	-----	Internal Reconstruction - Practical Questions	Buy Backs of Shares- Practical Problems	Amalgamation, Absorption & External Reconstruction- Sums	Liquidation of Companies – Practical Questions Assignment Discussions	Underwriting of Shares – Practical Questions Assignment Discussions Revision
2	-----	Internal Reconstruction - Practical Questions	Buy Backs of Shares- Practical Problems	Amalgamation, Absorption & External Reconstruction- Sums	Underwriting of Shares – Concepts and Practical Questions	-----
3	Internal Reconstruction - Theory	Internal Reconstruction - Practical Questions Assignment Discussions	Buy Backs of Shares- Practical Problems Assignment Discussions	Amalgamation, Absorption & External Reconstruction- Sums Assignment Discussions	Underwriting of Shares – Practical Questions	-----
4	Internal Reconstruction - Practical Questions	Buy Backs of Shares- Legal Provisions, Compliances and Condition	Amalgamation, Absorption & External Reconstruction – Concept learning, Types of Methods	Liquidation of Companies – Practical Questions	Underwriting of Shares – Practical Questions	-----
5	-----	Buy Backs of Shares- Practical Problems	-----	Liquidation of Companies – Practical Questions	-----	-----


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TERMWISE TEACHING PLAN

20-21-June/DI- TTP- SFC/BAF/PTDS

Academic Year: 2020-2021

Term: SEM V

Department: SELF FINANCE

Class: TYBAF

Subject: FINANCIAL ACCOUNTING-VI

Name of the faculty: Mr. Darshan Shah

Week	Topics to be covered					
	June	July	August	September	October	November
1	-----	Super Profit – Theory & Sums	Intrinsic Value Method – Theory & Sums	UNIT 2 Final Accounts of Insurance Company (Excluding Life Insurance) Revenue Statement – Theory & Sums	Sums Assignment Discussion	Sums, Assignment Discussion & Revision
2	-----	Super Profit – Theory & Sums	Yield Method - Theory & Sums	Balance Sheet Form B – Theory & Sums	UNIT 4 Accounting for LLP Statutory Provisions, Conversion from partnership business into LLP- Theory	-----
3	UNIT 2 Valuation of Goodwill Capital Employed ,FMP – Theory & Sums	Capitalization Method Theory & Sums	Yield Method - Theory & Sums	Reserve For Unexpired Risk – Theory & Sums	Sums	-----
4	FMP – Theory & Sums	Capitalization Method Theory & Sums Assignment Discussion	Fair Value - Theory & Sums Assignment Discussion	Sums	Sums	-----
5	-----	UNIT 3 – Valuation of Shares Intrinsic Value Method – Theory & Sums	-----	Sums	-----	-----

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TERMWISE TEACHING PLAN

20-21-June/DI- TTP- SFC/BAF/FTPVS

Academic Year: 2020-2021
Department: SELF FINANCE

Term: SEM V
Class: TYBAF

Subject: Financial Management - II

Name of the Faculty: Mrs. Poonam Shah

Week	Topics to be covered					
	June	July	August	September	October	November
1	-----	Old Methods (PBP; PB Profitability; ARR) – Formula and Sums	Risk Analysis – Sources, Perspective, Analysis - Sensitivity, Scenario, Simulation, Decision Tree, Break Even Presentation	Sums on Dividend Decision	Unit IV – Bond Valuation & Credit Management Bond Valuation – Meaning, Returns calculations, YTM, YTC, Bond Pricing, Bond Durations, Bond Theorems	Sums on Credit Management Presentation & Revision
2	-----	Modern Methods (Discounted PBP ; NPV ; PI) – Formula & Sums; Combination of sums on modern & Traditional Methods	Presentations Unit II - Capital Structure Theories & Dividend Decisions Capital Structure Theories – Introduction,	Sums on Dividend Decision Presentations	Sums on Bond Presentations	-----
3	Unit I – Capital Budgeting –Project Planning & Risk Analysis Introduction to capital budgeting – Process, Project Classification & Investment Criteria – theory	Modern Methods (Discounted PBP ; NPV ; PI) – Formula & Sums; Combination of sums on modern & Traditional Methods Presentations	Sums on Capital Structure	Unit III a) Mutual Fund & Bond Valuation Introduction – MF; Definition, Meaning, Features, History, Limitations, Advantages, Disadvantages & Ethics	b) Credit Management Introduction, Aspects, Credit Evaluation, Credit Granting Decision, Practical Problems on receivable management	-----
4	Old Methods (PBP; PB Profitability; ARR) – Formula and Sums	IRR – Theory & Sums; Capital Rationing	Sums on capital structure Presentations	Entities involved in MF, Classification of Mutual Fund, NAV Calculations, Entry Load, Exit Load,	Sums on Credit Management	-----
5	-----	IRR – Theory & Sums; Capital Rationing Presentations	Dividend Decision Models – various models and sums based on it	SEBI Guidelines, NAC Schemes, Types of Mutual Fund, Investment Valuation, Evaluation, Accounting Policies	-----	-----

Remarks by H.O.D.: Syllabus as per autonomy

Date: 15/06/2020

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20-21-June/DI- TTP- SFC/BAF/PTRNI

Academic Year: 2020-2021

Term: SEM V

Department: SELF FINANCE

Class: TYBAF

Subject: Cost Accounting - III

Name of the Faculty: Mr. R N Iyer

Week	Topics to be covered					
	June	July	August	September	October	November
1	-----	Uniform Costing Sums	Activity Based Costing Sums Assignment Discussion	Non- Integrated System Assignment Discussion	Unit IV - Process Costing- Equivalent Units of Production and Inter- process Profit Theory	Sums on Inter Process Profit, Revision
2	-----	Inter- Firm Comparison Theory & Sums	Unit – II Integrated System and Non Integrated System of Accounts Integrated System	Unit III Operating Costing Theory	Sums on Equivalent Units of Production	-----
3	Unit I - Uniform Costing & Inter-Firm Comparison and Activity Based Costing System Uniform Costing	Inter- Firm Comparison Sums	Integrated System	Sums	Sums on Equivalent Units of Production	-----
4	Uniform Costing Theory & Sums	Activity Based Costing Theory & Sums	Non-Integrated System	Sums	Sums on Inter Process Profit Assignment Discussion	-----
5	-----	Activity Based Costing Sums	-----	Sums Assignment Discussion	-----	-----

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Date: 15/06/2020

Sign: R.N. Iyer

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20-21-June/DI- TTP- SFC/BAF/FTMTM

Academic Year: 2020-2021

Term: SEM V

Department: SELF FINANCE

Class: TYBAF

Subject: Management II (Marketing Of Services)

Name of the Faculty: Mrs. Meha Mandawewala

Week	Topics to be covered					
	June	July	August	September	October	November
1	-----	Product Management – Meaning & Definition – Product Development Strategies, Product life cycle	Unit II Introduction of Service Marketing Services Marketing Concept, Distinctive Characteristics of Services	Unit III Key Elements of Service Marketing The Service Product, Pricing Mix, Promotion & Communication Mix	Zone of Tolerance and Improving Service Quality, The SERVQUAL Model Presentations	Internet Marketing, Digital Marketing and E-marketing, Revision
2	-----	Branding- Meaning, Factors influencing branding Price Management – Meaning and Definition – Factors affecting pricing decisions, Pricing Strategies	Services Marketing Triangle, Purchase Process for Services, Marketing Challenges of Services Goods vs Services Marketing	Place/Distribution of Service, People, Physical Evidence Presentations	Unit IV Consumer Behavior & E- Marketing Introduction to Consumer Behaviour, Consumer Expectations, Consumer Buying Behaviour process	-----
3	Unit I Marketing Management Meaning and Definition of Marketing – 4 Ps of Marketing	Place (Distribution) Management – Meaning and Definition – Factors Governing Distribution Decisions	Positioning a Service in the Market Place, Variations in Customer Involvement, Impact of Service Recovery Efforts on Consumer Loyalty,	Process-Service Mapping Flowcharting Branding of Services	Factors affecting consumer behaviour models of consumer behaviour Presentations	-----
4	4 Ps of Marketing, Importance	Types of Distribution Channels, – Promotion Management – Meaning – Promotion Strategies	Type of Contact: High Contact Services and Low Contact Services Presentations	Problems and Solutions Options for Service Delivery, Improving Service Quality and Productivity	E-marketing: Scope, Benefits and Problems, E- marketing Techniques, Presentations	-----
5	-----	Integrated marketing communication Presentations	-----	Service Quality – GAP Model, Benchmarking, Measuring Service Quality	-----	-----

Remarks by H.O.D.: Syllabus as per autonomy
Date: 15/06/2020

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Sign: *Meha*

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20-21-June/DI- TTP- SFC/BAF/PTKS

Academic Year: 2020-2021

Term: SEM III

Department: SELF FINANCE

Class: SYBAF

Subject: BUSINESS ECONOMICS -II

Name of the Faculty: Mrs. Kinnarie Singh

Week	Topics to be covered					
	June	July	August	September	October	November
1	-----	Business Cycle Model and phases. Concept aggregate demand	Inflation Presentations	Public expenditure- classification	BOP – structure, disequilibrium in BOP and measures to remove it.	Types of floating exchange rate. (Flip Class) Presentation & Revision
2	-----	Keynes theory of income-multiplier and acceleration principle Presentations	Measures to control inflation Monetary policy- objectives and instruments	Public Expenditure – Causes Presentations	WTO agreements- TRIPs, TRIMs and GATS Presentations	-----
3	Unit-I National Income- Theory of income and employment National Income – concept & measurement, Real vs NGNP	Unit-II Monetary Economics and Monetary policy Money supply	Unit-III Public finance and fiscal policy Meaning, scope and functions Presentations	Public debt- Concept of budget deficit and its management	Foreign Exchange Market- equilibrium exchange rate	-----
4	Circular flow of income- closed and open economy models. (Flip Class)	Velocity of circulation of money Presentations	Sound vs functional finance Public revenue- Sources of revenue	Unit IV International trade, BOP, WTO and FEM Theories of international trade Presentations	Spot and forward rate. Presentations	-----
5	-----	Demand for money	-----	Terms of trade and gains from trade	-----	-----

Remarks by H.O.D.: Syllabus as per autonomy

Date: 15/06/2020

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20-21-June/DI- TTP- SFC/BAF/FTMTM

Academic Year: 2020-2021

Term: SEM III

Department: SELF FINANCE

Class: SYBAF

Subject: Foundation Course III

Name of the faculty: Mrs. Meha Mandawewala

Topics to be covered						
Week	June	July	August	September	October	November
1	-----	UNIT II: Planning- Definition, importance, process, limitation and sound planning	Employment test Interview, Directing Leadership: traits an styles	Gunas, Nishkam Karma, Karma, Dharma, Self- control Presentations	Management from China culture and Japan culture (FLIP CLASS)	Study of Indian mythology through work of fiction literature by Utarksh Patel (FLIP CLASS) Presentation & Revision
2	-----	Features and process of decision making Definition and nature of organizing Presentations	Motivation : importance, factors, theories Presentations	Runa, Meditation, Spirituality, Trusteeship Presentations	Study of Indian mythology through work of fiction literature by Devdutt Patnaik (FLIP CLASS) Presentations	-----
3	UNIT I: Introduction to Management Definition, nature, objectives, levels Administration vs management, management as an art, science an profession	Significance, process an principles of organizing Formal / informal organization	Co-ordination: meaning, features, importance Control: meaning, steps, essentials of goo control system	Management from Bhagwat Gita and lessons by Kautilya (FLIP CLASS for this topic only) Presentations	Study of Indian mythology through work of fiction literature by Devdutt Patnaik and Amish Tripathi (FLIP CLASS)	-----
4	Principles of management by Henry Fayol, Elton Mayo and F W Taylor Presentations	Centralization / decentralization Depart mentation Delegation Presentation	UNIT IV: Man, Personality, Yoga, Maya, Pursharth	Management from Quran, Bible, US culture (FLIP CLASS) Presentations	Study of Indian mythology through work of fiction literature by Ashwin Sanghvi (FLIP CLASS) Presentations	-----
5	-----	UNIT III: Staffing Recruitment Selection, Recruitment vs selection,	-----		-----	-----

Remarks by H.O.D.: Syllabus as per autonomy

Date: 15/06/2020

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TERMWISE TEACHING PLAN

20-21-June/DI- TTP- SFC/BAF/FTHT

Academic Year: 2020-2021

Term: SEM III

Department: SELF FINANCE

Class: SYBAF

Subject: Taxation I (Indirect Taxes – I)

Name of the Faculty: Mr. Hardik Thakkar

Week	Topics to be covered					
	June	July	August	September	October	November
1	-----	Supply under GST: Relevant definitions	Extent and commencement of IGST	list of services exempted from tax Discussion on Assignment	<u>UNIT IV – Input Tax Credit</u> Relevant definitions	How is ITC availed and utilized, Discussion on Assignment Revision
2	-----	Concept of supply, composite and mixed supplies Discussion on Assignment	Levy and collection of IGST	<u>UNIT III – Time and Value of Supply</u> Time of Supply: Relevant definitions, time of supply of goods	Eligibility and conditions for taking ITC	-----
3	<u>UNIT I - Introduction to GST and Supply under GST:</u> Introduction to GST: Concept of GST	<u>UNIT II – Charge of GST and Exemption from GST:</u> Charge of GST: Relevant definitions, extent and commencement of CGST Act	Exemption from GST: Relevant definitions	Time of supply of services	Apportionment of credit and blocked credits	-----
4	Need, Framework and benefit	Extent and commencement of SGST Act/ UTGST Act	Power to grant exemptions from tax, goods exempted from tax	Value of supply: Relevant definitions,	Credit in special circumstances	-----
5	-----	Levy and collection of GST, Composition Levy	-----	Value of supply Discussion on Assignment	-----	-----

Remarks by H.O.D.: Syllabus as per autonomy

Date: 15/06/2020

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TERMWISE TEACHING PLAN

20-21-June/DI- TTP- SFC/BAF/FTPP

Academic Year: 2020-2021

Term: SEM III

Department: SELF FINANCE

Class: SYBAF

Subject: AUDITING -II

Name of the Faculty: POONAM POPAT

Week	Topics to be covered					
	June	July	August	September	October	November
1	-----	Interest & Dividend Royalties income, Bad debts recovery, commission received <u>Audit of Expenditure:</u> Purchases, Salaries and wages, rent, insurance	<u>Audit of Liabilities:</u> (Flip classroom) Oust standing expenses, accounts payable, secured loan	Audit of Impersonal Ledger Presentations	<u>Unit 4 –AUDIT OF LIMITED COMPLINES:</u> Qualification, Disqualification	Difference between report and certificate. (Flip classroom) Presentation & Revision
2	-----	Telephone expenses , petty cash payment, travelling salesmen's commission, freight Presentations	unsecured loan, contingent Liabilities and public Deposits Presentations	Unit – III <u>Audit and Assurance standards:</u> Significance, Responsibility of auditor for AAS	Appointment, Reappointment and removal of auditors	-----
3	Unit-I: Vouching and Verification <u>Vouching</u> -Importance of vouching. Principles of Vouching, Auditor's responsibility towards vouching.	carriage and custom duties Presentations <u>Verification</u> - Concept of verification	<u>Unit –II Reading of Ledger Account-</u> Audit of Receipt & Payment, Audit of Purchase & Sales	SA:200, SA: 210, SA:230	Audit Report: reporting requirements, qualification in audit report Presentation	-----
4	Missing and Duplicate vouchers <u>Audit of Income:</u> Revenue from sales and services, Rental Income	principles of verification <u>Audit of Assets:</u> Plant and Machinery,	Audit of Supplier's Ledger and the Debtor's Ledger Presentations	SA: 240, SA:300, SA:320	disclaimer in audit report, adverse opinion Presentation	-----
5	-----	Furniture and fixtures, Accounts receivable, Investments, inventory, goodwill and patents rights	-----	SA: 500, SA: 505, SA: 550 and SA 570	-----	-----

Remarks by H.O.D.: Syllabus as per autonomy

Date: 15/06/2020

Issued by MR: Dr. Moushumi Datta

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TERMWISE TEACHING PLAN

20-21-June/DI- TTP- SFC/BAF/FTSD

Academic Year: 2020-2021

Term: SEM III

Department: SELF FINANCE

Class: SYBAF

Subject: BUSINESS LAW - II

Name of the Faculty: Mrs. Sheetal Desai

Topics to be covered						
Week	June	July	August	September	October	November
1	-----	b) Registration and effects of non-registration of Partnership	Functioning of Partnership Presentations	Section 2 (l) –Workers Section 2 (m) - Factory	The Payment Of Wages Act, 1936	The Payment Of Gratuity Act, 1972 Presentations & Revision
2	-----	c) Rights and Duties of Partners d) Authority and Liability of partners	Dissolution of Partnership	b)Provisions pertaining to Health- Section 11 to Section 20	The Payment Of Bonus Act, 1965	-----
3	Unit I Indian Partnership Act, 1932 a) Concept of Partnership - Partnership and Company - Test for determination of existence for partnership	e) Admission, Retirement and Expulsion of Partner f) Dissolution of Partnership	Dissolution of Partnership Presentations	Safety- Section 21 to Section 41 Presentations	The Payment Of Bonus Act, 1965	-----
4	Kinds of partnership	Presentations Unit II – Limited Liability Partnership Act, 2008 Concept	Unit III – Factories Act, 1948 Definitions - Section 2 (k) – Manufacturing Process	c) Welfare- Section 42 to Section 49 Presentations	The Payment Of Gratuity Act, 1972	-----
5	-----	Formation , Membership Presentations	-----	Unit IV – Laws Related to Compensation Management The Payment Of Wages Act, 1936	-----	-----

Remarks by H.O.D.: Syllabus as per autonomy

Date: 15/06/2020

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20-21-June/DI- TTP- SFC/BAF/PTDS

Academic Year: 2020-2021

Term: SEM III

Department: SELF FINANCE

Class: SYBAF

Subject: COST ACCOUNTING I

Name of the Faculty: Mr. Darshan Shah

Topics to be covered						
Week	June	July	August	September	October	November
1	-----	Limitations of Financial Accounting Definitions: Cost	Unit 2 – Material Cost Cost: The Concept	Economic Order Quantity (EOQ)	Unit 4 – Overheads The Concept, Classification of overheads on different bases	Absorption of Overheads Presentation & Revision
2	-----	Definitions - Costing and Cost Accounting	Material Control, Procedure	Unit 3 – Labour Cost Labour Cost: The Concept	Classification of overheads on different bases Presentation	-----
3	Unit 1 – Introduction to Cost Accounting Evolution, Objectives and Scope of Cost Accounting	Classification of Cost on Different Basis	Documentation, Stock Ledger Presentations	Composition of Labour Cost Presentations	Apportionment of Overheads Presentation	-----
4	Importance and Advantages of Cost Accounting, Difference between Cost Accounting and Financial Accounting	Cost Allocation and Apportionment, Coding System	Bin Card Stock Levels Presentations	Labour Cost Records Presentations	Absorption of Overheads	-----
5	-----	Essentials of Good Costing System Presentations	-----	Overtime / Idle Time / Incentive Schemes	-----	-----

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Date: 15/06/2020

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20-21-June/DI- TTP- SFC/BAF/FTPVS

Academic Year: 2020-2021

Term: SEM III

Department: SELF FINANCE

Class: SYBAF

Subject: FINANCIAL ACCOUNTING - III

Name of the Faculty: Mrs. Poonam Shah

Week	Topics to be covered					
	June	July	August	September	October	November
1	-----	Sums	Theory & Sums	Sums	Sums	Sums, Assignment Discussion & Revision
2	-----	Sums	Sums	Sums	Sums	-----
3	Unit – 2 Piecemeal Distribution of Cash Theory	Sums	Sums Assignment Discussion	Sums	Sums	-----
4	Theory & Sums	Sums Assignment Discussion	Unit – 4 Conversion of Partnership Firm Theory	Sums Assignment Discussion	Sums	-----
5	-----	Unit – 3 Amalgamation of Partnership Firm Theory	-----	Unit 1 – Final Account of Partnership Firm Theory	-----	-----

Remarks by H.O.D.: Syllabus as per autonomy

Date: 15/06/2020

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20-21-Sept / D – TTP- SFC / BAF /FTND

Academic Year: 2020-21

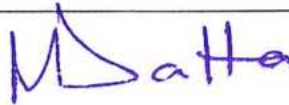
Term: Sem. I

Department: SFC-BAF

Class: FYBAF

Subject: Business Communication I

Name of the Faculty: Nelson Daniel

Week	Topics to be covered			
	September	October	November	December
1	Theory of Communication ➤ The Concept of Communication	Obstacles to Communication in Business Communication ➤ Barriers to Communication (FLIP CLASS)	Business Correspondence ➤ Theory of Business Letter Writing	Language and Writing Skills Commercial Terms used in Business Communication
2	Theory of Communication ➤ Channels and Objectives of Communication	Obstacles to Communication in Business Communication ➤ Listening Skills (FLIP CLASS)	Business Correspondence ➤ Personnel Correspondence	Language and Writing Skills Commercial Terms used in Business Communication
3	Theory of Communication ➤ Methods and Modes of Communication	Obstacles to Communication in Business Communication ➤ Introduction to Business Ethics	 MANAGEMENT REPRESENTATIVE ISO 9001 : 2015 NAGINDAS KHANDWALA COLLEGE (AUTONOMOUS)	Language and Writing Skills ➤ Paragraph Writing

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4	Theory of Communication ➤ Methods and Modes of Communication	Obstacles to Communication in Business Communication Introduction to Business Ethics	Business Correspondence ➤ Personnel Correspondence	Revision
5	Obstacles to Communication in Business Communication ➤ Problems in Communication	Business Correspondence ➤ Theory of Business Letter Writing	Business Correspondence ➤ Personnel Correspondence	---

Remarks by H.O.D: Syllabus as per autonomy

Sign. : Nelson

Date: 1/09/20

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TERMWISE TEACHING PLAN

20-21- Sept / D – TTP- SFC / BFA/PTTS

Academic Year: 2020-21

Term: Sem. I

Department: SFC-BAF Class: FYBAF

Subject: IT in Accountancy- I

Name of the Faculty: Mrs. Trupti Shah

Week	September	October	November	December
1	UNIT – I Introduction To Computer – Computer Fundamentals History And Computer Generations, Parts Of Computer System	UNIT – II Office Productivity tool Practical- Using Tools Like Tablets And Graphics, Mail merge	UNIT- III Web- Internet, Browsers, Seo, Bso, Meta Search Engine, Email Services, Downloading, Create New Email Id, Sending Data Through Email	Implementation, Sales And Promotions,
2	Introduction – Hardware, Data Storage Management, Memory Introduction – Software, System Software, Application Software	Print Preview And Print Set Up	Internet And Other Emerging Technologies , Cyber Threads And Management, Legal Issues	Business Plans, Security , Purchase Logistics
3	Computer Networks, Types Of Computer Networks, Network Topologies	MS- Excel – Modifying A Worksheet, Calculations, Graphics, Charts, Functions	_____	Business Plans For Implementing Electronic Commerce
4	Client _ Server Networks, Advantages And Disadvantages Of Various Networks	MS_ PowerPoint Content, Formatting Text, Graphics, Slide Effects, Print	UNIT- IV Internet And Technologies Advantages And Limitations Of E Commerce,	Revision
5	Practical- Introduction To Ms_ Word 2007, Edit, Formatting Text And Documents	Tools Used For Accounting , Investment And Interest Rate Functions , Taxes	Strategies, Software Security	_____

Remarks by H.O.D.: Syllabus as per autonomy

Date : 1/09/20

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TERMWISE TEACHING PLAN

20-21- Sept / D – TTP- SFC / BAF/FTGK

Academic Year: 2020-21

Term: Sem. I

Department: SFC-BAF

Class: FYBAF

Subject: Foundation Course -I

Name of the Faculty: Geetha Krishnan

Week	September	October	November	December
1	Unit I- Overview of Indian society, demographic composition Population distribution according to religion caste, gender	Unit III Concept of Disparity II Examine Inequalities manifested due to caste system	Unit IV The Indian Constitution Philosophy of the constitution as set out in the Preamble	The party system in Indian politics Local self- government in urban and rural areas
2	Understanding regional variations according to rural, urban, tribal characteristics. Understanding the concept of diversity as difference	Examine inequalities and intergroup conflicts Intergroup group conflicts arising out of communication	Structure of the constitution Fundamental duties of the Indian citizen	The 73 rd and 74 th Amendments and their implication for inclusive politics Role and significance of women in politics
3	Unit II- Concept of disparity – 1 Understanding the concept of disparity as arising out of stratification and inequality	Examine inequalities and intergroup conflicts Intergroup group conflicts arising out of communication	_____	The 73 rd and 74 th Amendments and their implication for inclusive politics Role and significance of women in politics
4	Explore disparities arising out of gender with special reference to violence against women	Examine cause and effects of conflicts arising out of regionalism	Basic features of the constitution	Revision
5.	Inequalities faced by people with disabilities . Understand issues of people with physical and mental disabilities	Examine cause and effects of conflicts arising out of linguistic differences	Unit V Significant aspects of Political Processes The party system in Indian politics Local self- government in urban and rural areas	

Remarks by H.O.D.: Syllabus as per autonomy

Date: 1/09/20

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20-21- Sept / D – TTP- SFC / BAF/FTKS

Academic Year: 2020-21

Term: Sem. I

Department :SFC-BAF

Class: FYBAF

Subject: Business Economics

Name of the Faculty: Dr. Kavita Shah

Week	September	October	November	December
1	Module - I Definition & Scope Business Economics.	Module III – Production Function types Isoquants curves	Short run & long run Cost curves- Break Even analysis case study	Monopolistic competition,
2	Basic Concepts of Economics & Basic Tools – Demand Analysis	Law of diminishing marginal returns – law of returns to scale.	Short run & long run Cost curves- Break Even analysis case study	Oligopoly - features
3	Changes in Demand& supply analysis. Market Equilibrium	Economies of Scale internal & external. Definition of Cost concepts – Numericals	_____	Pricing methods
4	Nature of demand Curve. Under different Markets Module II- Elasticity of demand .Definitions – factors & importance	Economies of Scale internal & external. Definition of Cost concepts – Numericals	Module IV Markets- perfect competition- features, short run-long run equilibrium.	Revision
5.	Numerical Problems demand forecasting – Types importance & methods Numericals	Short run & long run Cost curves- Break Even analysis case study	Monopoly – features, short run- long run equilibrium	_____

Remarks by H.O.D.: Syllabus as per autonomy

Date: 1/09/20

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20-21- Sept / D – TTP- SFC / BAF/FTSJ

Academic Year: 2020-21

Term: Sem. I

Department : SFC-BAF

Class: FYBAF

Subject: Business Environment

Name of the Faculty: Dr. Swapna Joshi

Week	September	October	November	December
1	Unit 1: Introduction to business environment – Economic Activities	Development of Business Entrepreneurship, MSMED Act 2006	FDI and Sunrise Sectors	carbon footprints and the latest development in this regard
2	Business Concept	Entrepreneurship as a career option,	Unit 4: Ecology and business Issues related to environment caused by business activities	Social Audit – Evolution
3	Business Environment, Environment Analysis, PESTLE , SWOT	Unit 3: International Environment: Strategies to go global	_____	benefits, social audit vs Commercial audit
4	Unit 2: Business and Society Business Ethics Nature and scope of ethics, Ethical dilemmas, Corporate culture and ethical climate	MNC and TNC , WTO and GATT, Foreign trade in India- Balance of trade	global warming	Revision & Presentations
5	Consumer Protection Act 1986.		Kyoto Protocol : Carbon bank, carbon trading, Carbon credit	-----

Remarks by H.O.D.: Syllabus as per autonomy

Date: 1/09/2020

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Sign.: S.A. Joshi

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20-21- Sept/ D – TTP- SFC / BAF/FTPVS

Academic Year: 2020-21

Term: Sem. I

Department: SFC-BAF

Class: FYBAF

Subject: Business Mathematics

Name of the Faculty: Asst. Prof. Poonam Shah

Week	September	October	November	December
1	Unit II Profit & Loss Terms & Formule, Problems involving Cost Price, Selling Price, T.D. & C. D.	<u>Percentage</u> – Meaning, Computation of percentage. Problems on percentage calculation <u>Variation</u> – Inverse Variation, Joint Variation & Problems	Problems on <u>Annuity</u> – Immediate – Present Value & Future Value	<u>Mutual fund</u> – Simple problems on Calculation of Net Income after considering Entry Load, Exit Load, Dividend & Change in NAV
2	Problems involving Cost Price, Selling Price, Trade Discount & Cash Discount.	Sums based on combinations of topic	Problems on stated Annual rate & Effective Annual Rate	<u>Mutual fund</u> – Simple problems on Calculation of Net Income after considering Entry Load, Exit Load, Dividend & Change in NAV
3	Problems involving Cost Price, Selling Price, Trade Discount & Cash Discount.	Unit III Interest & Annuity Problems on simple <u>interest</u> , Compounding Interest, EMI (Reducing balance method & Flat rate of interest)	_____	Sums on calculation of profit for investment in shares & mutual fund
4	Problems on Commission and Brokerage	Problems on simple interest, Compounding Interest, EMI (Reducing balance method & Flat rate of interest.)	Unit IV Shares & Mutual Fund <u>Shares</u> – Various concepts of shares & problems related to Dividend, Bonus Shares, Profit & Loss in investment	Revision
5	Unit I – Ratio, Proportion & Percentage <u>Ratio</u> – Definition, continued Ratio, Inverse Ratio & Problems <u>Proportion</u> – Continued Proportion, Direct Proportion, Inverse Proportion & Problems	Problems on simple interest, Compounding Interest, EMI (Reducing balance method & Flat rate of interest.)	<u>Mutual fund</u> – Simple problems on Calculation of Net Income after considering Entry Load, Exit Load, Dividend & Change in NAV	-

Remarks by H.O.D.: Syllabus as per autonomy

Date: 1 / 09 / 2020

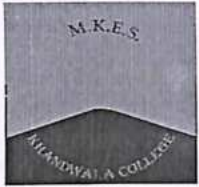
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Academic Year: 2020-21

Term: Sem. I

Department: SFC-BAF

Class: FYBAF

Subject: Financial Accounting I

Name of the Faculty: CA Hardik Thakkar

Week	September	October	November	December
1	Departmental Accounts -Meaning - Basis of allocation of income and expenses	Hire Purchase -Meaning - Calculation of Interest	Inventory Valuation -Meaning -Inventory systems	Fire Insurance -Meaning - Calculation of stock on the date of fire -Calculation of claim as per average clause
2	-Departmental Trading, Profit and Loss Account	-Accounting of hire purchase transactions as per Cash Price Method	-Valuation of inventory – AS2 - FIFO Method	Calculation of claim as per average clause
3	- Interdepartmental Transfers at Cost and Invoice Price	-Journal entries, Ledger accounts in the books of hirer and vendor	_____	Calculation of claim as per average clause
4	- Departmental Final Accounts	-Journal entries, Ledger accounts in the books of hirer and vendor	-Weighted Average Method	Revision
5	-Departmental Final Accounts	Journal entries, Ledger accounts in the books of hirer and vendor	Weighted Average Method	-----

Remarks by H.O.D.: Syllabus as per autonomy

Date: 1/09/20

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