

# Teaching Learning Plan

F: TLP/01



**NAGINDAS KHANDWALA COLLEGE**  
Autonomous

**TERMWISE TEACHING PLAN**

17-18-Nov./ D – TTP-SFC /BFM/FTSK

Academic Year: 2017-18

Term: Sem. VI

Department: Self Finance Class : TYBFM

Subject : Venture Capital and Private Equity

Name of the Faculty: Surabhi Kapadia

Week	Topics to be covered				
	November	December	January	February	March
1	-----	Module 1: Conceptual Understanding of Venture Capital and Private Equity- Concept of PF- Legal Structure and Terms	Module 2: Structure and Valuation Approaches- valuation approaches- Revenue Multiplier Method	Module 3: Strategies of Private Equity : Due Diligence	Exit Strategy for Promoter Buyback: M& A, Open Market , Secondary Market
2	-----	Module 2: Structure and Valuation Approaches- Structure and Regulation of Venture Capital	Module 3: Strategies of Private Equity: Leverage Bouout, Growth Capital	Module 4: Exit Strategy for Private Equity: Modes of Exit in India	Class Evaluation Presentations
3	-----	Module 2: Structure and Valuation Approaches- valuation approaches- risk and Returns, Analysis of Funds	Module 3: Strategies of Private Equity Meezzanine Capital, Distressed debt	Module 4: Exit Strategy for Promoter Buyback Sale to other PE Funds	-----
4	-----	-----	Module 3: Strategies of Private Equity: other strategies	Module 4: Exit Strategy for Promoter Buyback Sale to other Strategic Investors Stake Swap	-----
5	Module 1: Conceptual Understanding of Venture Capital and Private Equity- Definition features and roles	-----	-----	-----	-----

Remarks by H.O.D.: Syllabus as Per University

Date : Kavita 29/11/17

Sign. : Surabhi

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**TERMWISE TEACHING PLAN**

**17-18-Nov./ D – TTP-SFC/BFM/FTSD**

Academic Year: **2017-18**

Term: **Sem. IV**

Department: **SFC**

Class: **TYBFM**

Subject: **Mutual Fund Management.**

Name of the Faculty: **Sheetal Desai.**

Week	Topics to be covered				
	November	December	January	February	March
1		<u>Unit – II : Mutual Fund Products.</u> Equity, Index, Large cap, Mid, Arbitrage, Multi, Quant, e-ratio funds.	<u>Unit III – Investment &amp; Performance Management.</u> Fund performance, Measuring return, Measuring risk.	Fees & expenditure, Investment management & advisory fees.	Capital gains.
2		ETFs : Features, working, market making, portfolio deposit & cash component.	Risk adjusted return.	Valuation – thinly traded securities.	Tax rebate & restriction on dividends stripping.
3	<u>Unit I – Mutual Fund Organization &amp; Management</u> Meaning, structure, sponsors.	Debt fund : Features, Interest rate risk, credit risk, pricing, schemes, fixed maturity, gilt fund, balanced fund, MIPs, Child benefit plans.	Comparing fund performance, limitations	Valuation of non trade securities.	Revision.
4	Role of AMC, NFOs, Registrars, Agents.	Liquid Funds : features, floating rate scheme, portfolio.	<u>Unit IV – Accounting &amp; Taxation of MFs</u> Accounting - NAV	Valuation & disclosures of illiquid securities.	
5	Types of MF, AMFI, SIP, STP & SWP.		Factors affecting NAV, pricing units.	Taxation – dividends.	

Remarks by H.O.D.: Syllabus as per University

*Kaunda*

Sign: \_\_\_\_\_

*Sheetal*

Date: 28/11/17

*M Datta*

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Issued by MR: Dr. Moushumi Datta



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**TERMWISE TEACHING PLAN**

17-18-Nov./ D – TTP-SFC /BFM /PTPS

Academic Year: 2017-18

Term: Sem. VI

Department: BFM

Class : TYBFM

Subject :Risk Management

Name of the Faculty: Priya A. Shroff

Week	Topics to be covered				
	November	December	January	February	March
1	-----	Dynamic nature of risk, business risk,	Sources & Impact of credit, liquidity, technological, reputation, country, environmental	Analyzing forex risk	Analyzing interest rate risk
2	-----	Financial risk- types, process	Impact on stakeholders. Finance risk- nature. importance.	Managing forex risk	Measuring Interest rate risk
3		Objectives of risk management. Process of risk management.	Role of risk manager. risk committee in managing risk	Interest rate market and mathematics.	-----
4	Unit I-Concept of Risk. Risk and uncertainty. Identification faced by the organization	Unit II- evaluation of organization's ability to bear . Risk Measurement	Unit III Foreign exchange market-. Identifying and analyzing forex risk	Identifying interest rate risk	
5	Various types of risks. Strategic and operational risk	-----		-----	-----

Remarks by H.O.D.: Syllabus as per University

Date: 29/11/17

Kavita

Sign: Priya S.

M Datta

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### TERMWISE TEACHING PLAN

17-18-Nov./D – TTP-SFC/BFM/FTKS

Academic Year: 2017-18

Term: Sem. VI

Department: SFC

Class: TYBFM

Subject: Strategic Corporate Finance

Name of the Faculty: Kavita Shah.

Week	Topics to be covered				
	November	December	January	February	March
1		Traditional costing vs Activity based costing, target costing, Life cycle costing, Quality costing, Zero based budgeting.	Alternate sources of financing- models of infrastructure projects financing. PPP and its relevance	Management Buy- ins Buy-outs vs Buy-ins Vendor initiated Buy-ots vs Buy-ins.	Expected loss
2		Strategic cost reduction techniques and value chain analysis	<b>Unit III Company valuation</b> Overview of valuation Valuation and corporate finance Valuation Principles and practices	Due Diligence: finance due diligence for purchasers and financial institutions.	Unexpected loss
3	<b>Unit I – Introduction Strategic Corporate Finance-</b> Strategy vs Planning Significance, types of strategy for shareholders Wealth Maximisation	<b>Unit II Fund raising</b> Different sources of capital Capital structure – factors affecting capital structure. Cost of capital.	Financial and commercial factors affecting business, 'what if' scenarios. Value enhancement tools and techniques	<b>Unit IV Credit Risk Management</b> Credit analysis	Revision.
4	<b>Strategic Cost Management –</b> Traditional vs Strategic costing	Business plan and financial forecasts to enable potential funders to asses the plan.	Management Buyouts Establishing feasibility of buy out Negotiating price and structure terms with vendor.	Default Risk : Quantitative methodologies	
5	Relevant vs irrelevant costs		Developing the business plan and selecting potential funders and appropriate funding offers.	Quantitative methodoogies continued	<u>M Datta</u>

Remarks by H.O.D.: Syllabus as per UniversityDate: 28/11/17

Issued by MR: Dr. Moushumi Datta

Sign. : Kavita

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**TERMWISE TEACHING PLAN**

Academic Year: 2017-18

Term: Sem. VI

17-18-Nov. / D – TTP-SFC/BFM/FTMM

Department: SFC-BFM

Class: TYBFM

Subject: Corporate Restructuring

Name of the Faculty: Ms. Meha Mandawewala

Week	Topics to be covered				
	November	December	January	February	March
1	-----	Merger and acquisition overview Forms and issues of corporate restructuring	Strategic aspect of merger and acquisition: maximization of organization, strategy and strategic planning	Types and forms of merger and acquisition Process and participants in merger and acquisition	Private transactions, methods of going private Leveraged buy outs
2	-----	Merger and acquisitions wave, movement in US, trends in India	Alternative strategy methodologies Strategy formulation	Integration, post-merger Failures of merger and acquisition	Elements, forms, ideal, sources Buy-ins and its management
3	-----	Need of corporate restructuring, India Inc., Hostile takeovers	Competitive strategies Diversification strategies Internal vs external growth	Takeovers and leverages buyout Takeover defenses Friendly vs hostile takeover	-----
4	-----	-----	Theories of mergers: efficiency theory Information and signaling, Agency problems and managerialism	Alternative takeover tactics Measures Active anti-takeover	-----
5	Introduction and syllabus Introduction to merger and acquisitions	-----	Free cash flow hypothesis, market power, taxes and Hubris hypothesis	-----	-----

Remarks by H.O.D.: Syllabus as per UniversityDate: 28/11/17Kavita

*Ms. Meha*  
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Sign. : Mehe



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**TERMWISE TEACHING PLAN**

17-18-Nov./ D – TTP-SFC /BFM /PTPS

Academic Year: 2017-18

Term: Sem. IV

Department: BFM

Class : SYBFM

Subject :Debt Market II

Name of the Faculty: Priya A. Shroff

Week	Topics to be covered				
	November	December	January	February	March
1	-----	Types including Hybrid instruments	Duration and convexity	Monetary policy, Govt deficits, Currency valuation, sub prime crisis	-Class evaluation
2	-----	Unit II- Valuation of fixed income securities	Modified and Maculauy Duration.	Role of debt market in the crisis	.
3	Unit I-Fixed income securities- Features	Valuation of embedded options, Duration	Price value basis points(PVBP), Spot rate, forward rate, bootstrapping	Unit IV- Fixed income portfolio management- Domestic & International	-----
4	Risk and return Analysis	-----	Unit III-tracking bond markets, Economic indicator- inflation	Bond portfolio management strategies.- Types, What it is? Active, passive , neutral	-----
5	Introduction to Hybrid Instruments	-----			-----

Revised by H.O.D. *Syllabus as Per Autonomy*

Date: 28/11/17

*Kavita*

Sign

*Priya*

*M Datta*  
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Academic Year: 2017-18

Term: Sem. IV

Department: Self Finance

Class: SYBFM

Subject : Equity Markets-II

Name of the Faculty: Surabhi Kapadia

Week	Topics to be covered				
	November	December	January	February	March
1	-----	Unit 2: Security Analysis and Valuation Of Securities:- factors Affecting Share prices	Unit 2: Security Analysis and Valuation Of Securities- Macro economic factors & market Related factors	Unit 4: Dealings In Stock Exchange: Procedure for Buying and Selling	Presentations & Class Evaluation
2	Unit 1: Developments in Indian Equity Markets: Domestic Savings, FDI	Unit 2: Security Analysis and Valuation Of Securities – Fundamental Analysis and Cases	Unit 3: Statistical Analysis of Share Price Movement: Efficient market Hypothesis	Unit 4: Dealings In Stock Exchange: BOLT- On line Trading / Neat System	-----
3	Unit 1: Developments in Indian Equity Markets- Role of Retail Investors	Unit 2: Security Analysis and Valuation Of Securities- Technical Analysis	Unit 3: Statistical Analysis of Share Price Movement: Stochastic Models	Unit 4: Dealings In Stock Exchange: Clearing & Settlement	-----
4	Unit 1: Developments in Indian Equity Markets -Share Price & Its Volatility`	-----	Unit 3: Statistical Analysis of Share Price Movement: Brownian Motion& Beta	Unit 4: Dealings In Stock Exchange: Order Matching	-----
5	Unit 1: Developments in Indian Equity Markets- Role Of SEBI	-----	Unit 4: Dealings In Stock Exchange: Role of Brokers & stock market Quotions	-----	-----

Remarks by H.O.D.: *Syllabus as per autonomy*

Date : *28/11/17* *Kavita*

Sign. : *Surabhi*

*Msatta*  
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**TERMWISE TEACHING PLAN**

17-18-Nov./ D – TTP-SFC /BFM /PTYJ

Academic Year: 2017-18

Term: Sem. IV

Department: Self Finance    Class: SYBFM    Subject : Commodity and Derivatives Market    Name of the Faculty: *P. Ashvardhan Jain / Priya Shiroff*

Week	Topics to be covered				
	November	December	January	February	March
1	-----	Unit 2: Pricing commodity derivatives	Unit 3: Trading :, Basic concepts- margins, circuit filters, delivery norms, trader workstations, exposure limits	Exception Handling: Fund Shortages, delivery Shortages	Class evaluation & presentations
2	Unit 1: Introduction to Derivatives, types, products, participants & functions, exchange traded vs OTC derivatives.	Investment assets V/s Consumption assets. Cost of Carry Model. Pricing future contracts on investment commodities	Types of commodities, agricultural commodities	Unit 4: Regulatory Framework: FMC (Forward Market Commission)	-----
3	Derivatives differ from financial derivatives, warehousing, quantity of underlying assets, global commodities exchange	Pricing future contracts on consumption commodities, Concept of Hedging, Speculation, Arbitrage	Clearing settlement & risk management	Rules governing commodity, Derivatives Exchange	-----
4	Commodities exchange in India, Kabra committee report, commodity specific issues, cropping and growth patterns,	-----	Final settlement, cash settlement,	Rules governing Intermediaries , investor grievances, Arbitration Rules	-----
5	Global domestic demand, - supply dynamics, price trends and factors. Instruments available for trading	-----	Physical Settlement ( Warehousing)	-----	-----

Remarks by H.O.D.: *Syllabus as per autonomy*

Sign.: *Priya Shiroff*

Date : *28/11/17*

*Kautila*

*M. Datta*  
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### TERMWISE TEACHING PLAN

17-18-Nov./ D – TTP-SFC/BFM/FTKS

Academic Year: 2017-18

Term: Sem. IV

Department: SFC

Class: SYBFM

Subject: Foundation Course in Financial Market -  
Foreign Exchange Market.

Name of the faculty : Kavita Shah

Week	Topics to be covered				
	November	December	January	February	March
1		Pre liberalization exchange rate system in India and Hawala Market.	Spot and forward contract, calculation of forward rate	Triangular and interest rate arbitrage	Numericals revision
2	<b>Unit I : Introduction</b> Trading volume, location, currencies. Market participants	Currency convertibility – Current account and capital account	Fixed maturity contract Partially optional and fully optional contract Non Delivery forward contracts	Risk management in forex market – types of risk	
3	Evolution of foreign exchange market and exchange rate systems.	<b>Unit III Operational aspects of FEM and Forex contracts</b> Fixed and flexible ERS, Managed ERS	Foreign Exchange future contracts. Contract specification trading at NSE	Methods of risk management- natural methods	
4	Foreign exchange dealers, market makers, brokers. Forex trading.	Currency Board and currency basket system	<b>Unit IV Foreign Exchange Airthmetic and Risk Management</b> Direct, indirect and cross rate	Contracts method of risk management – futures, options and swaps.	
5	<b>Unit II Indian FEM</b> Historical Perspective, FERA vs FEMA	-----	Arbitrage - Geographical	-----	

Remarks by H.O.D.: *Syllabus as per autonomy*

Date: *28/11/17* *Kavita*

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Sign. : *Kavita*

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**TERMWISE TEACHING PLAN**

17-18-Nov./ D – TTP-SFC /BFM/FTKP

Academic Year: 2017-18

Term: Sem. IV

Department: Self Finance

Class: SYBFM

Subject: Corporate Finance

Name of the Faculty: Kinjal Pandya

Week	Topics to be covered				
	November	December	January	February	March
1	-----	<u>Unit 2</u> Break even analysis	<u>Unit 3</u> Factors affecting capital structure – trading on equity	<u>Unit 4: Sources and Methods of Raising Corporate Finance</u> Types and features of corporate securities currently available	<u>Unit 4</u> Leasing as model of corporate finance
2	<u>Unit 1: Corporate Finance an overview</u> Function of Finance in business enterprise, emergence of corporate finance as integral part of business finance	<u>Unit 2</u> Break even analysis	<u>Unit 3</u> Watered Capital, over capitalization and under capitalization	<u>Unit 4</u> Management of new issues including pricing of securities	-----
3	<u>Unit 1</u> Need for professional approach in managing corporate finance, Role & function of corporate manager, requirement of an efficient corporate financial manager	<u>Unit 3: Capital Structure</u> Meaning and definition of Capital Structure	<u>Unit 3</u> NPV, IRR, DCF analysis and payback period	<u>Unit 4</u> Role of commercial banks and investment banks in financing the corporate sector	-----
4	<u>Unit 2: Planning Corporate Finance Activities</u> Theories of Capitalization	-----	<u>Unit 3</u> NPV, IRR, DCF analysis and payback period	<u>Unit 4</u> Leasing as model of corporate finance	-----
5	<u>Unit 2</u> Owned Capital and borrowed capital – Cost of Capital	-----	<u>Unit 3</u> NPV, IRR, DCF analysis and payback period	-----	-----

Remarks by H.O.D.: *Syllabus as per autonomy*

Date: *25/11/17*

*Kavita*

Issued by MR: Dr. Moushumi Datta

Sign. : \_\_\_\_\_

*Kinjal*

*M Datta*  
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### TERMWISE TEACHING PLAN

17-18-Nov. / D – TTP-SFC/BFM/FTSD

Academic Year: 2017-18

Term: Sem. IV

Department: SFC

Class: SYBFM

Subject: Business Law.

Name of the Faculty: Sheetal Desai.

Week	Topics to be covered				
	November	December	January	February	March
1		Meetings of companies.	Copyrights – Meaning & registration	Winding up & dissolution of LLP.	Investor Protection Guidelines.
2	<u>Unit I : Companies Act 2013</u> Company & its formation. Types of companies, Membership of companies.	<u>Unit – II : IPR.</u> IPR & types.	Protected work, term, duration, fair use & Infringement & remedies.	<u>Unit – IV : SCRA &amp; SEBI.</u> Terms, Listing, delisting, Tribunals.	
3	MOA , AOA & doctrines of companies.	Patent – features, patentable & non patentable. Infringement of patent rights.	Trademarks – functions, types, registration of TM. Infringement & remedies.	SARFAESI 2002 : Objectives, registration, asset reconstruction, takeover, penalties.	
4	Prospectus & private placements.		<u>Unit III – Partnership Act</u> <u>1932.</u> Definition, features, types.	SEBI : Objectives , powers, functions, registration, penalties.	
5	Classification of Directors.		Dissolution of firm, Nature of LLP, Difference.		

Remarks by H.O.D.: Syllabus as per autonomy

Sign. : Sheetal

Date: 28/11/17 Kavita  
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**TERMWISE TEACHING PLAN**

17-18- Nov/ D-TTP- 5FC / BFM/ PTS C

Academic Year: 2017-18

Term Sem. I / II / III / IV / V / VI

Department: Self- Finance

Class: S.Y.BFM

Subject: Macro Economics

Name of the Faculty: Shylaja Chakravarty

Week	Topics to be covered				
	November	December	January	February	March
1	Module - I Macro Economics- Meaning Scope	Law of Consumption function - factors	Fisher's Equation Inflation causes, effects	Module - IV International Trade Ricardo, Ohlin theory	Foreign Exchange Market, dealers
2	Circular Flow of Income in 2,3,4 Sector models	Multiplier-working leakages- limitations Module II Money Supply Factors	Monetary policy objectives, tools Module - II	Terms of Trade - types factors, free trade V/s protection	Spot forward rate Fixed V/s Flexible exchange rate Managed flexibility
	Unit 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	Unit 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	Unit 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	Unit 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100	Unit 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100

Syllabus as per autonomy  
28/11/17 Kavita

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Shylaja Chakravarty



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### TERMWISE TEACHING PLAN

17-18- Nov./ D – TTP-SFC/BFM/FTPR

Academic Year: 2017-18

Term: Sem. II

Department: BFM

Class: FY BFM

Subject: Business Communication

Name of the faculty: Preethi Ro

Week	Topics to be covered				
	November	December	January	February	March
1		Meetings <ul style="list-style-type: none"> <li>➤ Need, Importance</li> <li>➤ Conduct of Meetings</li> <li>➤ Chairpersons Role</li> <li>➤ Participants Role</li> </ul>	<ul style="list-style-type: none"> <li>➤ Letters of Inquiry</li> </ul>	<ul style="list-style-type: none"> <li>➤ Letters of Claims</li> </ul>	Summarization <ul style="list-style-type: none"> <li>➤ Identification of main and sub points.</li> <li>➤ Cohesive presentation</li> </ul> Revision. <ul style="list-style-type: none"> <li>➤ Clarification of doubts</li> <li>➤ .Discussing question paper pattern</li> </ul>
2	Presentation Skills <ul style="list-style-type: none"> <li>➤ Effective use of OHP</li> <li>➤ Transparencies</li> <li>➤ How to make power point presentations effective</li> </ul>	Drafting of <ul style="list-style-type: none"> <li>➤ Notice, Agenda, Resolutions</li> </ul> Conference <ul style="list-style-type: none"> <li>➤ Meaning /Importance</li> <li>➤ Organisation</li> <li>➤ Video /Tele Conferencing</li> </ul>	<ul style="list-style-type: none"> <li>➤ Sales letters</li> </ul>	<ul style="list-style-type: none"> <li>➤ Adjustment Letters</li> </ul>	
3	Group Communication <ul style="list-style-type: none"> <li>➤ Group Discussions</li> </ul>	Public Relations <ul style="list-style-type: none"> <li>➤ Meaning, Functions</li> <li>➤ External and Internal Measures</li> </ul>	<ul style="list-style-type: none"> <li>➤ Promotional Leaflets and fliers</li> </ul>	<ul style="list-style-type: none"> <li>➤ Consumer Grievances Letters</li> </ul>	
4	Preparing for an interview <ul style="list-style-type: none"> <li>➤ Selection</li> <li>➤ Appraisal</li> </ul>		<ul style="list-style-type: none"> <li>➤ Letters of complaints</li> </ul>	<ul style="list-style-type: none"> <li>➤ RTI Letters</li> </ul>	
5	<ul style="list-style-type: none"> <li>➤ Grievance</li> <li>➤ Exit</li> </ul>				

Remarks by H.O.D.: Syllabus as per Autonomy

Date: 28/11/17

Kavita

Sign. :

Preethi Rao  
10/11/17

M Datta

Issued by MR: Dr. Moushumi Datta

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**TERMWISE TEACHING PLAN**

17-18- Nov / D – TTP- SFC / BFM /FT NDS

Academic Year: 2017-18

Term: Sem. II

Department : SFC-BFM

Class : FYBFM

Subject : Foundation Course - II

Name : Nelson Daniel

		Topics to be covered			
	November	December	January	February	March
		Human Rights	Ecology Importance of Environment Conflict in developmental context;	Understanding Stress and Conflict. Causes of stress and conflict in individuals and society;	Maslow's theory of self-actualisation; Different methods of responding to conflicts in society; conflict resolution and efforts towards building peace and harmony in society.
	Understanding the concepts of liberalization, privatization and globalization	Human Rights	Understanding concepts of Environment, Ecology and their interconnectedness; Environment as natural capital and connection to quality of human life	Stereotyping and prejudice as significant factors in causing conflicts in society. Aggression and violence as the public expression of conflict.	-----
3	Growth of information technology and communication and its impact manifested in everyday life.	Human Rights constituents with special reference to Fundamental Rights stated in the Constitution	Environmental Degradation-causes and impact on human life;	Stereotyping and prejudice as significant factors in causing conflicts in society. Aggression and violence as the public expression of conflict.	-----
4	Impact of globalization on industry: changes in employment and increasing migration; Changes in agrarian sector due to globalization;	-----	Sustainable development-concept and components; poverty and environment	Maslow's theory of self-actualisation; Different methods of responding to conflicts in society; conflict resolution and efforts towards building peace and harmony in society.	-----
5	Rise in corporate farming and increase in farmers' suicides.	-----	Sustainable development-concept and components; poverty and environment	-----	-----

Remarks by H.P.O.D.: Syllabus as per Autonomy  
Issued by MR: Dr. Moushumi Datta

28/11/17

*Kavita*

Sign.

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# NAGINDAS KHANDWALA COLLEGE

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## TERMWISE TEACHING PLAN

17-18-Nov./ D – TTP-SFC /BFM /FTKP

Academic Year: 2017-18

Term: Sem. II

Department: Self Finance

Class : FYBFM

Subject : Accounting in Corporate Environment

Name of the Faculty: Kinjal Pandya

Week	Topics to be covered				
	November	December	January	February	March
1	-----	<u>Unit 2: Redemption of Preference Shares and Buy Back of Equity Shares</u> Accounting treatment for redemption of preference shares, calculation of minimum fresh issue,	<u>Unit 2</u> Compliance of conditions including sources, minimum limits and Debt-equity ratio.	<u>Unit 3</u> Various methods of redemption including redemption by conversion	<u>Unit 4</u> Preparation of Income statement and balance sheet
2	<u>Unit 1: Issue and Forfeiture of Shares</u> – Introduction, Types of company, Book building and dematerialization of shares	<u>Unit 2</u> Minimum fresh issue to provide funds for redemption for partly called up preference shares, fully called up but partly paid up preference shares and its redemption	<u>Unit 3: Issue and Redemption of debenture</u> Meaning and type of debentures, difference between shares and debentures,	<u>Unit 4: Preparation of Company's financial statements</u> Relevant provision for companies act related to final accounts and AS-1 in relation to final accounts	-----
3	<u>Unit 1</u> accounting for issue of shares including bonus shares, right shares, shares for non-cash consideration	<u>Unit 2</u> Legal Provision including restriction, power, transfer to capital redemption reserve and prohibition for buyback of equity shares	<u>Unit 3</u> Accounting treatment for issue of debenture.	<u>Unit 4</u> Preparation of Income statement and balance sheet	-----
4	<u>Unit 1:</u> Issue of sweat equity shares, employee stock option scheme and Forfeiture of shares	-----	<u>Unit 3</u> Treatment of discount on issue of debenture, interest of debenture	<u>Unit 4</u> Preparation of Income statement and balance sheet	-----
5	<u>Unit 1</u> Reissue of shares, Meaning of underwriting of shares and debentures, sub-underwriters, underwriting commission, marked applications, calculation of liability of underwriters.	-----	<u>Unit 3</u> Meaning and sources of redemption of debentures	-----	-----

Remarks by H.O.D.: Syllabus as per autonomy

Date: 28/11/17

Kavita

Sign.: Kinjal

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F: TTP/01

17-18- Nov / D – TTP- SFC / BFM /PTAJ

Academic Year: 2017-18  
Department: B.Com(FM)

Term: Sem. II  
Class: FYBFM

Subject: Computer skills 1

Name of the Faculty: Ms Aarti Jaiswal

Week	Topics to be covered				
	November	December 2	January	February	March
1		U2- Introduction to adobe pagemaker 6.5 Starting pagemaker, Page setup, saving publications	U3- Windows and Word Introduction, Features, various version of windows, My computer, my documents, recycle bin, Network neighborhood	Page setup graphics, Adding graphics, and clip art, Working with graphics, printing, exporting, Spelling and grammar, Printing, Mail merge	Data sorting, protection, basic charts, basic formatting, If function Revision lectures / Doubt solving
2	U1- Personal computers – Differences: Access (CD, Hard disk)	Placing and manipulating text, Text in column, Importing and manipulating graphics, cropping graphics, Find changes	Start menu, taskbar, file and folder operating (create, copy, move, delete), creating shortcuts	Microsoft outlook Express U4 Internet and excel Most popular internet services, Emails	
3	I/O devices RAM and ROM	Use of templates, table page, Header, footer, defining colors, Applying, sorting, HTML import script, Document setup and other features	Getting started with word window, New document, Document navigation, Editing text, Undo and redo commands	WW, FTP, useNet, Instant messaging, Internet Telephony Scheduling appointments, Reminder	
4	Identificaiton of various I/O devices ports, Computer buses		Cut, Copy and paste, Find and replace text formatting, Character formatting, Tab settings, Paragraph spacing and indent tables	Events fundamental of Excel, Cut, copy, paste special, custom formatting, undo, redo, formulas, Basic, Useful function and paste function, calk, comments, drawing toolbar, Edit, replace, delete, printing	
5	Different type of printers Trouble shooting PC		Creating tables, Working with table content, Changing the table structure page layout, Headers and footers		

Remarks by H.O.D.: Syllabus as per Autonomy  
28/11/17

Kaushik

Sign: A. Jaiswal

Date: 18/11/2017

M. Datta

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TERMWISE TEACHING PLAN

17-18-Nov./ D – TTP-SFC /BFM /FTPS

Academic Year: 2017-18

Term: Sem. II

Department: SFC-BFM

Class: FYBFM

Subject: Financial Accounting II

Name of the Faculty: Poonam Shah

Week	Topics to be covered				
	November	December	January	February	March
1	-----	<u>Unit 1 Accounting Standards</u> AS- Concepts, Benefits, Procedure for issue of AS, Purpose, Areas of Policies, Disclosure of Policies, Disclosure of Changes in Policies & Illustration	<u>AS -9 Revenue Recognition</u> Rendering of Services, Effects of Uncertainties, Disclosure & Illustration	Valuation of Shares – Illustrations	Revision Lectures
2	<u>Unit II Investment Accounting</u> Meaning & Definition of Investment. Purpose of making investment. Classification of Investment. AS 13- Accounting for investment	<u>AS 2 – Valuation of Inventories</u> Meaning, Definition, Applicability, Measurement of Inventory. Disclosure in Final Accounts. Explanation with Illustration	<u>Unit 3 Valuation of Goods &amp; Shares</u> Valuation of Goodwill- Meaning & Various Methods. Illustration	Valuation of Shares – Illustrations	-----
3	Format entries of investment accounting & Investment Accounts for Fixed Income Securities	<u>AS -9 Revenue Recognition</u> Meaning & Scope. Transaction Excluded. Sales of Goods	Valuation of Goodwill- Illustration	<u>Unit 4 – Introduction to IFRS &amp; IND – AS</u> Purpose, Objectives of Financial Statements. Framework, Assumptions	-----
4	Investment Accounts for Fixed Income Securities & Shares	-----	Valuation of Goodwill- Illustration	Characteristics, Element, Recognition & Measurement, Convergence & First time adoption of IFRS & IND AS	-----
5	Investment Accounts for Shares, Disclosure under AS 17	-----	Valuation of Shares Meaning, Need & Various Methods, Illustrations	-----	-----

Reviewed by: H.O.D.

*Syllabus as per Autonomy*

Date:

*Kavita*  
*28/11/17*

Signature: MR. Dr. Manojkumar Datta

*Poonam*

*M. Datta*

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**TERMWISE TEACHING PLAN**

17-18- / D – TTP- / /

Academic Year: 2017-18

Term: Sem. II

Department: Self Finance    Class : FYBFM    Subject : Principles of Management    Name of the Faculty: Surabhi Kapadia

Week	Topics to be covered				
	November	December	January	February	March
1	-----	Unit 2: Planning and Decision Making Concept, Process, Kinds of Plans	Unit 2: Planning and Decision Making Forms of Group Decision Making	Unit 3: Organising Leadership Theories	Presentations and Class Evaluation
2	Unit 1: Introduction To Management Meaning, Process	Unit 2: Planning and Decision Making Strategies , Policies and Planning Premises	Unit 3: Organizing: Fundamentals of Organizing, Bases of Departmentation	Unit 4: Management Control Nature, purpose of Controlling, Kinds of Control System	-----
3	Unit 1: Introduction To Management Basic Management Roles and Skills, Nature and Management Work	Unit 2: Planning and Decision Making Goal Setting, MBO decision Making	Unit 3: Organising: Distribution of Authority, Coordination, Leading Structure	Unit 4: Management Control Prerequisites of Effective control System	-----
4	Unit 1: Introduction To Management: Approaches to Management	-----	Unit 3: Organising Leading and Manging	Unit 4: Management Control Resistance to control, Controlling Techniques	-----
5	Unit 1: Introduction To Management: Theories of Management - Challenges	-----	Unit 3: Organising Leading and Managing, Leadership Styles	-----	-----

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Remarks by H.O.D.: *Syllabus as per autonomy*  
Date : *Kavita 28/11/17*

Sign. : *Surabhi*



**TERMWISE TEACHING PLAN**

17-18- Nov / D – TTP- SFC / BFM /PTKR

Academic Year: 2017-18

Term: Sem. II

Department: Self Finance

Class: FYBFM

Subject: Business Statistics

Name of the Faculty: Kavita Rana

Week	Topics to be covered				
	November	December	January	February	March
1	-----	Unit 2: Measures of Central Tendency : Criteria for good measures of central tendency, arithmetic mean, median	Range, Variance, standard deviation, coefficient of variation,	Regression coefficients and properties	Revision, Assignments.
2	Unit 1: Population and Sample : Definition and scope of statistics in Management and financial markets, Concept of population and sample with illustration.	Mode for grouped and ungrouped data, combined mean	Quartile deviation, coefficient of quartile deviation.	Unit 5 : Linear Programming problems : Meaning of LPP, terms related to LPP	-----
3	Methods of sampling : SRSWR, SRSWOR, stratified, systematic	Unit 3: Measures of Dispersion : Concept of dispersion, absolute and relative measures,	Unit 4: Correlation and Regression : Concept of correlation,	Formulation of LPP, solution by graphical methods,	-----
4	Data condensation and graphical methods: Raw data, attributes and variables, classification , frequency distribution and cumulative frequency distribution.	-----	positive and negative correlation, Karl Pearson's coefficient of correlation,	Problems relating to two variables only.	-----
5	Graphs : Histogram, frequency polygon and frequency curve Diagrams : Multiple bar, subdivided bar and pie.	-----	meaning of regression, Two regression equations,	-----	<i>Matta</i>

Remarks by H.O.D.: *Syllabus as per autonomy*

Date : *Kavita* 28/11/17

Sign : *Kavita*

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**TERMWISE TEACHING PLAN**

17-18-June/ D – TTP-SFC/BFM/FTKS

Academic Year: 2017-18  
Department: SFC BFM

Term: Sem. V  
Class: TYBFM (V)

Subject: Marketing of Financial Service

Name of the Faculty: Kavita Shah

Week	Topics to be covered				
	June	July	August	September	October
1		Unit II <ul style="list-style-type: none"> <li>Services Market: Segmentation – Positioning and differentiation of services</li> </ul>	Unit III <ul style="list-style-type: none"> <li>Extended service marketing mix (7Ps)</li> </ul>	Unit IV <ul style="list-style-type: none"> <li>Customer Satisfaction</li> <li>Service Quality</li> <li>Monitoring and measuring customer satisfaction-GAP model</li> </ul>	
2	Unit I <ul style="list-style-type: none"> <li>The Service Industry</li> <li>growth in services Global and Indian scenario</li> </ul>	<ul style="list-style-type: none"> <li>Promotion and Communication</li> </ul>	<ul style="list-style-type: none"> <li>Service delivery process-Service blueprints</li> </ul>	<ul style="list-style-type: none"> <li>Service failure – recovery</li> <li>Ethics in marketing</li> </ul>	
3	<ul style="list-style-type: none"> <li>Retail financial services- Investment services</li> <li>Insurance services</li> </ul>	<ul style="list-style-type: none"> <li>Managing Service processes and people for service advantage (service mapping – managing employees for service orientation)</li> </ul>	<ul style="list-style-type: none"> <li>Distribution strategies of services- Challenges in distribution of services</li> </ul>	<ul style="list-style-type: none"> <li>Role of IT in marketing</li> <li>Use of internet in service marketing</li> <li>New trends in marketing-Marketing in 21<sup>st</sup> century.</li> </ul>	
4	<ul style="list-style-type: none"> <li>Credit Services- Dimensions and drivers</li> <li>Institutional financial services</li> </ul>	<ul style="list-style-type: none"> <li>Service Quality and Productivity – Customer relationship management and customer loyalty</li> </ul>	<ul style="list-style-type: none"> <li>Personal selling- Advertising and sales promotion in Service industry</li> </ul>		
5	<ul style="list-style-type: none"> <li>Characteristics of Services</li> <li>Four I's of services</li> </ul>				

Remarks by H.O.D.: *Syllabus as per University*

Date: 13<sup>th</sup> June, 2017

Issued by MR: Dr. Moushumi Datta

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Sign.: *Kavita*

*M Datta*  
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**TERMWISE TEACHING PLAN**

17-18-June / D – TTP-SFC/BFM/FTGR

Academic Year: 2017-18

Term: Sem V

Department: Self Finance

Class: TYBFM

Subject: Technical Analysis

Name of the Faculty: Mr.G. Hanumantharao

Week	Topics to be covered				
	June	July	August	September	October
1		Stochastic, RSI	Dow Theory	Rules to stop losing money, Choosing the right market to trade, Importance of discipline in trading	
2	Technical Analysis, Basic Assumptions, Strengths and Weakness, Dow Theory	Williams % R , MFI	Elliot Wave Theory	Day Trading , Advantages, Risks, Strategies of Day Trading	
3	Charts, Candle Stick Charts, Hanging Man, Shooting Star, Bearish and Bullish Markets	Bollinger Bands	Risk Management, Need , Techniques, Uses.	Momentum Trading Strategies	
4	Pattern Study , Support and Resistance	Moving Averages , MACD	Qualities of Successful Traders, Golden Rules of Traders.		
5	Double Top and Double Bottom, Gap Theory	-----	-----	-----	

Remarks by H.O.D.: Syllabus as per University

Sign.: H. G. G.

Date: 13<sup>th</sup> June 2017

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## TERMWISE TEACHING PLAN

17-18-June/ D – TTP-SFC/BFM/PTPS

Academic Year: 2017-18

Department: SFC BFM

Term: Sem. V

Class: TYBFM (V)

Subject: Financial derivatives

Name of the Faculty: Priya Shroff

Week	Topics to be covered				
	June	July	August	September	October
1	-----	Futures – introduction, terminology, features, futures vs forward, pay offs	Options – the cost of carry models for stock & index futures, cash	Trading System (F&O), trade workstations, contract specifications.	
2	Definition, types, participants, functions, development of exchange traded derivatives	Equity futures in India, Index futures, stock futures, futures trading strategy in India, hedging	Arbitrage opportunity, factors affecting option pricing, Models – Binomial pricing	Stock and Index eligibility, Presentations	
3	Global markets, exchange traded vs OTC markets	Speculation, arbitrage, spread trading, presentations	Black Scholes, Pricing of Index options, presentations	Clearing entities and their role, Margining and settlement mechanism	
4	Indian Markets, L C Gupta Committee, J C Verma Committee	Straddle strategies, strips and starps, presentations	Sensitivity of option premia (Delta, Gamma, Lambda, Theta, Rho)	-----	
5	Requirements of a successful derivative market	-----	-----	-----	

Remarks by H.O.D.: *Syllabus as per University*

Date: 13<sup>th</sup> June, 2017

Sign.: *Priya S.*

*Kavita*

*M Datta*  
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### TERMWISE TEACHING PLAN

17-18-June/ D – TTP-SFC/BFM/FTMM

Academic Year: 2017-18

Term: Sem. V

Department: SFC - BFM

Class: TYBFM

Subject: Organizational Behaviour

Name of the Faculty: Meha Mandawewala

Week	Topics to be covered				
	June	July	August	September	October
1		<ul style="list-style-type: none"> <li>Unit II: Conflict management</li> </ul>	<ul style="list-style-type: none"> <li>Group dynamics</li> </ul>	<ul style="list-style-type: none"> <li>Change management</li> </ul>	
2	<ul style="list-style-type: none"> <li>Introduction</li> <li>Unit I: Organizational Behaviour multidiscipline</li> <li>Different models</li> </ul>	<ul style="list-style-type: none"> <li>Conflict management</li> </ul>	<ul style="list-style-type: none"> <li>Informal groups</li> <li>Managing groups in organization</li> </ul>	<ul style="list-style-type: none"> <li>Team and team building</li> </ul>	
3	<ul style="list-style-type: none"> <li>Perception</li> <li>Personality</li> </ul>	<ul style="list-style-type: none"> <li>Power and Organizational Politics</li> </ul>	<ul style="list-style-type: none"> <li>Role of leaders</li> <li>Transformational leader</li> </ul>	<ul style="list-style-type: none"> <li>Team and team building</li> </ul>	
4	<ul style="list-style-type: none"> <li>Values</li> <li>Attitude</li> </ul>	<ul style="list-style-type: none"> <li>Unit III: Group behavior</li> </ul>	<ul style="list-style-type: none"> <li>Unit IV: Stress Management</li> <li>Counselling</li> </ul>		
5	<ul style="list-style-type: none"> <li>Motivation</li> <li>Learning</li> <li>Job satisfaction</li> </ul>				

Remarks by H.O.D.:

*Syllabus as per University*

Sign. :

*Meha*

Date: 12<sup>th</sup> June 2017

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**TERMWISE TEACHING PLAN**

17-18-June/ D – TTP-SFC/BFM/FTPS

Academic Year: 2017-18

Term: Sem. V

Department: Financial Markets

Class: TYBFM

Subject: Corporate Accounting

Name of the Faculty: Prof. Poonam Shah

Week	Topics to be covered				
	June	July	August	September	October
1		<u>Redemption of debentures (Including Purchase or buy back of own debentures)-</u>  *By Payment from sources including out of capital and/or out of profits (Debenture Redemption Reserve ) *Problems on redemption out of capital / Profit	<u>Unit 3: Amalgamation of companies (w.r.t. AS 14) (Excluding Intercompany holdings)</u>  *In the nature of merger and purchase with corresponding accounting treatments of pooling of interests and purchase methods respectively. *Computation & meaning of purchase consideration *Problems based on purchase method of accounting only.	<u>Unit 4 : Capital Reduction &amp; Internal Reconstruction</u>  *Need for reconstruction & Company Law provisions *Distinction between internal & external reconstruction *Methods including alteration of share capital, Variation of shareholder rights, sub division, consolidation, surrender & re-issue/cancellation, reduction of share capital, with relevant legal provisions & accounting treatments for same *Problems on capital reduction & internal reconstruction	
2	<u>Unit 2: Ascertainment and treatment of Profit Prior to Incorporation</u>  *Introduction, *Principles of Ascertainment, *Preparation of separate, combined & Columnar Profit & Loss Account including different basis of allocation of expenses/incomes	* Debenture redemption through sinking fund excluding insurance policy Problems on redemption through sinking fund	*Problems based on purchase method of accounting only for amalgamation of companies	*Problems on capital reduction & internal reconstruction	

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## TERMWISE TEACHING PLAN

17-18-June/ D – TTP-SFC/BFM/PTPS

Academic Year: 2017-18  
Department: SFC BFM

Term: Sem. III  
Class: SYBFM (III)

Subject: Debt Markets

Name of the Faculty: Priya Shroff

Week	Topics to be covered				
	June	July	August	September	October
1		Central Government securities, bonds, T bills, state government bonds, presentations	Bonds- meaning and basics	Credit rating companies, determination of value of bonds, bond mathematics	
2	Introduction-Evolution of debt markets in India	Open market operations, presentations	Types, issuers, presentations	Bond mathematics continued, yield curve analysis	
3	Primary and Secondary markets, Money and Debt Markets, Debt Market instruments	State trading corporations, presentations	Bonds-ratings, meaning, advantages and disadvantages to company, investors	Yield curve shapes and analysis	
4	Regulatory framework of Indian debt market	Primary dealers, clearing corporation of India	Relevance, credit rating symbols, presentations.		
5	Regulatory framework of Indian debt market				

Remarks by H.O.D.: *Syllabus as per University*

Date: 13<sup>th</sup> June, 2017

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Sign.: *Priya Shroff*

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TERMWISE TEACHING PLAN

JUNE  
17-18- /D - TTP-SFC/ 01BFM/ FTSK

Academic Year: 2017-18

Term: Sem. III

Department: BFM

Class: SYBFM

Subject: Equity Markets

Name of the Faculty: Surabhi Kapadia

Week	Topics to be covered				
	June	July	August	September	October
1	<b>Unit 1: Introduction:</b> Meaning and definition of equity markets. Growth of Corporate Sector and the simultaneous growth of equity shareholders Divorce between ownership and management in companies	<b>Unit 2: Market for Equity – Primary Markets</b> ASBA and its features Green Shoe Option- Sweat Equity, ESOP	<b>Unit III: Market for equity- Secondary Market</b> Stock Exchanges in India, NSE, BSE,OTCEI, and overseas stock exchange.	Case Studies	
2	<b>Unit 1: Introduction:</b> Development of equity culture in India Current position	<b>Unit 2: Market for Equity – Primary Markets</b> Right Issue of shares, Non – Voting share,	<b>Unit III: Market for equity- Secondary Market</b> Recent development in stock exchange, Merger of SEBI with FOMC Stock Market Indices	IPO Games	
3	<b>Unit 2: Market for Equity – Primary Markets</b> IPO- Methods followed, Book Building	<b>Unit 2: Market for Equity – Primary Markets</b> ADR, GDR, IDR	<b>Unit IV: Importance of equity Markets in developing country like India</b> Need for attracting more investors towards equity		
4	<b>Unit 2: Market for Equity – Primary Markets</b> Role of merchant bankers in fixing the price Red- Herring Prospectus Its unique features	<b>Unit III: Market for equity- Secondary Market</b> Definitions and Functions of stock exchanges, Evolution and growth of stock exchange	<b>Unit IV: Importance of equity Markets in developing country like India</b> Need for strengthening secondary markets		
5			<b>Unit IV: Importance of equity Markets in developing country like India</b> Link between Primary Markets and secondary markets		

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Remarks by H.O.D.: *Syllabus as per University*  
*18th June 2017*

Sign: *Surabhi*

*Kaula*



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TERMWISE TEACHING PLAN

17-18-June / D - TTP-SFC / 01-BFM / PT KS

Academic Year: 2017-18

Term: Sem. III

Department: BFM

Class: SYBFM

Subject: COMMODITIES MARKET

Name of the Faculty: Kinjal shah

Week	Topics to be covered				
	June	July	August	September	October
1		Role of government	Functions of commodity exchanges	MCX, NCDEX, NMCE, ICEX, ACE, UGX	
2	Emergence of commodity market	Role of commodity exchanges	Role of commodity exchanges	role of information, equity and commodity market linkage, logistics and warehousing	
3	Dynamics of global commodity	Other institutions	Trading and clearing methods	Commodity exchanges	
4	Indian commodity market	Training and development dealers	Commodity future		
5					

Remarks by H.O.D.: Syllabus as per University

Date: 13th June 2017

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Sign.: *Kinjal*

*M Datta*

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**TERMWISE TEACHING PLAN**

17-18-June/ D – TTP-SFC/BFM/FTKS

Academic Year: 2017-18

Term: Sem. III

Department: SFC-BFM

Class: SYBFM (III)

Subject: Money Market Name of the faculty Ms. Kavita Shah

Week	Topics to be covered				
	June	July	August	September	October
1		<b>Unit II</b> <ul style="list-style-type: none"><li>Regulatory framework of money markets – RBI and its monetary policy</li></ul>	<b>Unit III</b> <ul style="list-style-type: none"><li>Conventional Money Market Instruments</li></ul>	<b>Unit IV</b> <ul style="list-style-type: none"><li>Recent developments in Money Market- integration of organized and unorganized sector</li></ul>	
2	<b>Unit I</b> <ul style="list-style-type: none"><li>Introduction to money market</li><li>Meaning and features</li></ul>	<ul style="list-style-type: none"><li>Fixed Income Money Market and Derivatives Association of India (FIMMDA)</li></ul>	<ul style="list-style-type: none"><li>Modern Money Market Instruments</li></ul>	<ul style="list-style-type: none"><li>Widening of call money market and introduction of innovative instruments</li><li>MMMFs, CRAs, DFHI, STCI</li></ul>	
3	<ul style="list-style-type: none"><li>Importance of money market</li><li>Structure of Indian Money market</li></ul>	<ul style="list-style-type: none"><li>Foreign Exchange dealers Association of India (FEDAI)</li></ul>	<ul style="list-style-type: none"><li>Money Market Mutual Funds</li></ul>	<ul style="list-style-type: none"><li>Offering of Market rates of interest, Promotion of bill culture, adoption of suitable monetary policy.</li></ul>	
4	<ul style="list-style-type: none"><li>Role of banks in money market</li><li>Role of primary dealers in money market</li></ul>	<ul style="list-style-type: none"><li>RBI-Negotiated Dealing System- Order Matching</li></ul>	<ul style="list-style-type: none"><li>Various MMMFs operational in India</li></ul>		
5	<ul style="list-style-type: none"><li>Development of trade &amp; Industry,</li><li>Development of Capital Market</li></ul>				

*M Datta*

Remarks by H.O.D.: *Syllabus as per University*  
Date: 13<sup>th</sup> June, 2017

Sign.:

*Kavita*

Issued by MR: Dr. Moushumi Datta

*None*  
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**TERMWISE TEACHING PLAN**

17-18-June / D – TTP-SFC/ BFM /FTKP

Academic Year: 2017-18

Term: Sem III

Department: Self Finance

Class: SYBFM

Subject: Management Accounting

Name of the Faculty: Kinjal Pandya

Week	Topics to be covered .				
	June	July	August	September	October
1		<u>Unit 2</u> Problems on balance sheet ratios – Liquid ratio, current ratio, stock working capital ratio, proprietary ratio, debt equity ratio, capital gearing ratio	<u>Unit 3 – Cash Flow statements &amp; Fund Flow statements</u> Practical problem for preparation of cash flow using indirect method	<u>Unit 4 – Working Capital concept</u> Practical questions on estimation of working capital for trading and manufacturing concern	
2	<u>Unit 1 – Introduction to management</u> Meaning, nature, scope and functions of management accounting, Management accounting and financial accounting	<u>Unit 2</u> Problems on revenue statements ratios – gross profit ratio, expense ratio, operating ratio, Net profit ratio, Stock turnover	<u>Unit 3</u> Practical problem for preparation of cash flow using indirect method	<u>Unit 4 – Working Capital concept</u> Practical questions on estimation of working capital for trading and manufacturing concern	
3	<u>Unit 1</u> Role of Management accounting in decision making  <u>Unit 2 - Analysis &amp; Interpretation of accounts</u> Vertical form of balance sheet and P/L, trend analysis	<u>Unit 2</u> Problems on combined ratios – Return on capital employed, return on proprietor's fund, return on equity, dividend payout ratio	<u>Unit 3</u> Practical problem for preparation of fund flow statements	<u>Unit 4 – Working Capital concept</u> Practical questions on estimation of working capital for trading and manufacturing concern	
4	<u>Unit 2</u> Practical problems on comparative statements and common size statements	<u>Unit 2</u> Problems on combined ratios –Debt service coverage ratio, debtors turnover ratio, creditors turnover ratio	<u>Unit 4 – Working Capital concept</u> Practical questions on estimation of working capital for trading and manufacturing concern		
5	<u>Unit 2</u> Practical problems on comparative statements and common size statements	-	-		

Remarks by H.O.D.: *Syllabus as per University*

Date: *13<sup>th</sup> June 2017*

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Sign: *Kinjal Pandya*

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### TERMWISE TEACHING PLAN

17-18-June/ D – TTP-SFC/BFM/FTSD

Academic Year: 2017-18

Term: Sem. III

Department: SFC BFM

Class: SYBFM

Subject: Business Law

Name of the Faculty: Sheetal Desai.

Week	Topics to be covered				
	June	July	August	September	October
1		<b>Module- II</b> Special Contracts Act- a. Law of Indemnity & Guarantee.	b. Distinguish between Agreement to sell & Contract of sale.	c. Cheques, types of cheque.	
2	<b>Module-I</b> Indian Contract Act 1872. a. Definitions. b. Essentials of acceptance & offer, communication of offer.	b. Law of Bailment & Pledge.	c. Conditions & warranty.	d. Miscellaneous provisions.	
3	c. Capacity to contract, consent & free consent.	c. Law of Agency.	d. Transfer of property & rights of unpaid seller.	Revision.	
4	d. Consideration.	<b>Module-III</b> The Sale of Goods Act- 1930. a. Definitions, Formalities of contract of sale.	<b>Module- IV</b> The Negotiable Instrument Act- 1881. a. Meaning, characteristics. b. Elements of PN & BOE		
5	e. Void agreements.				

Remarks by H.O.D.: Syllabus as per University

Sign. : Sheetal

Date: 13<sup>th</sup> June, 2017PP

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## TERMWISE TEACHING PLAN

17-18- June/ D – TTP-SFC /BFM /FTAA

Academic Year: 2017-18

Term: Sem. III

Department: BFM

Class: SY BFM.

Subject: Computer Skills-2

Name of the Faculty: Anisha Asirvatham

Week	Topics to be covered				
	June	July	August	September	October
1	Concepts of DBMS	Pivot, Advanced formulae, Lookups, Macros, Revision	Introduction : Enterprise Resource Planning – ERP	Online trading software , Revision	
2	Tables, Fields,	Working with other programmes, Inserting a spreadsheet sheet in word document, doubt solving	Supply chain Management- SCM Revision	Net-banking	
3	Datatypes, RDBMS, Revision	modifying an inserted spreadsheet, Inserting a linked chart in a Word Document,	Customer Relationship Management- CRM	Online banking software	
4	Primary Key, Foreign Key	Inserting graphic in a spreadsheet	Sales Force Automation- SFA		
5					

Remarks by H.O.D.: *Syllabus As per University*

Date: *13<sup>th</sup> June 2017*

*Kavita*

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**TERMWISE TEACHING PLAN**

17-18-July/ D – TTP-SFC/BFM/FTPR

Academic Year: 2017-18


Term: Sem. I

Department: SFC- BFM

Class: FY BFM

Subject: BUSINESS COMMUNICATION

Name of the Faculty: PREETHI RAO

Week	Topics to be covered				
	June	July	August	September	October
1			<b>Obstacles and communication barriers in the business world</b> > Physical/ semantic/ language socio-culture / psychological barriers, > Ways to overcome this barriers	> <b>Personnel correspondence:</b> Statement of purpose, job application letter and resume , letter of acceptance of job offer, letter of resignation <i>[letter of appointment, promotion and termination, letter of recommendation(to be taught but not to be tested in the examination)]</i>	
2		<b>Theory of communication</b> <b>Concept of communication:</b> Meaning , definition , process , need, feedback, emergence of communication as a key concept in the corporate and global world impact of technological advancements in communication	> <b>Listening:</b> importance of listening skills, cultivating good listening skills-4	> <b>Language and writing skills</b> <b>Commercial terms used in business communication</b> <b>paragraph writing:</b> Developing an idea, using appropriate linking devices etc Cohesion and coherence, self-editing, etc [interpretation of technical data, composition on a given situation, a short informal report, etc]	
3		<b>Channels and objectives of communication:</b> Formal and informal- vertical, horizontal, diagonal , grapevine <b>Objectives of communication:</b> information, advice, order and instruction , persuasion, motivation, education, warning	> <b>Introduction to business ethics:</b> concept and interpretation, importance of business ethics, personal integrity at the workplace, business ethics and media, computer ethics, corporate social responsibility	> <b>Activities:</b> <ul style="list-style-type: none"> <li>• Listening comprehension</li> </ul> > Remedial teaching Speaking skills: presenting a news item, dialogue and speeches Paragraph writing : preparation	

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		and boosting the morale of employees (a brief introduction to these objectives to be given)		of the first draft, revision and self editing, rules of spelling	
4		<p><b>Methods and modes of communication:</b> methods-verbal and nonverbal, characteristics of verbal communication, characteristics of nonverbal communication, business etiquette modes: telephone and SMS communication 3 (general introduction to telegram to be given) facsimile communication [fax] computers and Ecommunication video and satellite conferencing.</p>	<p>Case study approach and address issues such as the following so as to orient and sensitize the student community to actual business practices: Surrogate advertising, patents intellectual property rights, dumping of medical / E waste, human right violations and discrimination on the basis of gender, race, caste, religion, appearance and sexual orientation at the workplace Piracy, insurance, child labour Theory of business letter writing: Parts, structure, layout- full block, modified block, semi-block principles of effective letter writing, principles of effective email writing.</p>	<p>➤ Reading comprehension: analysis of texts from the fields of commerce and management</p>	
5					

Remarks by H.O.D.: *Syllabus as per University*

Date: *15th July 2017*

Sign: \_\_\_\_\_

*Kanta*

*Pratik Rao*

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**TERMWISE TEACHING PLAN**

17-18-July/ D – TTP-SFC/BFM/FTND

Academic Year: 2017-18

Term: Sem. I

Department: SFC-BFM

Class: FYBFM

Subject: Foundation Course I

Name of the Faculty: Nelson Daniel

Week	Topics to be covered				
	June	July	August	September	October
1			<p><b>Concept of Disparity I</b></p> <ul style="list-style-type: none"> <li>➤ Appreciate the inequalities faced by people with disabilities and understand the issues of people with physical and mental disabilities</li> </ul>	<p><b>The Indian Constitution</b></p> <ul style="list-style-type: none"> <li>➤ Fundamental Duties of the Indian Citizen</li> <li>➤ Tolerance, Peace and communal harmony as crucial values in strengthening the social fabric of Indian Society</li> </ul>	

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2		<p><b>Overview of Indian Society</b></p> <ul style="list-style-type: none"> <li>➤ Understand the multi-cultural diversity of Indian society through its demographic composition: population distribution according to religion, caste and gender</li> <li>➤ Appreciate the Concept of linguistic diversity in relation to the Indian situation</li> </ul>	<p><b>Concept of Disparity II</b></p> <ul style="list-style-type: none"> <li>➤ Examine inequalities manifested due to the caste system and inter group conflicts arising thereof</li> </ul>	<p><b>The Indian Constitution</b></p> <ul style="list-style-type: none"> <li>➤ The Basic Features of the Constitution</li> </ul>	
3		<p><b>Overview of Indian Society</b></p> <ul style="list-style-type: none"> <li>➤ Understand regional variations according to rural, urban and tribal characteristics</li> <li>➤ Understand the concept of diversity as difference</li> </ul>	<p><b>Concept of Disparity II</b></p> <ul style="list-style-type: none"> <li>➤ Understand inter group conflicts arising out of communalism</li> <li>➤ Examine the causes and effects of conflicts arising out of regionalism and linguistic differences</li> </ul>	<p><b>Significant Aspects of Political Processes</b></p> <ul style="list-style-type: none"> <li>➤ The party system in Indian Politics</li> <li>➤ Local self-government in urban and rural areas</li> </ul>	

4		<b>Concept of Disparity</b> <ul style="list-style-type: none"> <li>➤ Understand the Concept of Disparity as arising out of stratification and inequality</li> <li>➤ Explore the disparities arising out of gender with special reference to violence against women, female foeticide (declining sex ratio) and portrayal of women in media</li> </ul>	<b>The Indian Constitution</b> <ul style="list-style-type: none"> <li>➤ Philosophy of the Indian Constitution as set out in the Preamble</li> <li>➤ The structure of the Constitution: Preamble, Main Body and Schedules,</li> </ul>	<b>Significant Aspects of Political Processes</b> <ul style="list-style-type: none"> <li>➤ The 73<sup>rd</sup> and 74<sup>th</sup> Amendments and their implications for inclusive politics</li> <li>➤ Role and significance of women in politics</li> </ul>	
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Remarks by H.O.D.: Syllabus as per University

Date: 5<sup>th</sup> July 2017

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Sign. : 

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**TERMWISE TEACHING PLAN**

**17-18-July/ D – TTP-SFC/BFM/FTGD**

Academic Year: 2017-18  
Department: Self Finance

Term: Sem I  
Class: FYFM

Subject: Business Environment

Name of the Faculty: Gargi Dubey

Week	Topics to be covered				
	June	July	August	September	October
1		Introduction to Business Environment: concept, meaning, definition and types Business : concept, scope, types and objectives	Social Audit: concept, commercial audit	Ecology : Issues related to environment	
2		Business environment : concept and components Environment analysis	International environment: strategies MNC: concept and framework	Kyoto protocol, Role of technology	
3		Business society Competitive environment: BCG, GE, portar model	WTO, GATT	Sustainable development: techniques and agriculture	
4		Corporate social responsibility- concept,	WTO, GATT	Revision	
5		Corporate governance	-FDI and sunrises sectors		

Remarks by H.O.D.: *Syllabus as per University*  
Date: *5<sup>th</sup> July 2017*

*Kavita*

Sign. : *Gargi*

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**TERMWISE TEACHING PLAN**

17-18- July / D – TTP- SFC / BFM/FTKS

Academic Year: 2017-18

Term: Sem. I

Department: SFC-BFM

Class: FYBFM

Subject: Business Economics

Name of the Faculty: Kavita Shah

Week	Topics to be covered				
	June	July	August	September	October
1	-----	<b>Unit I Scope and importance of business economics</b> Basic tools- Opportunity Cost principle- Incremental and Marginal Concepts	<b>Unit III Supply and Production decisions and Cost of Production</b> Short run analysis with law of variable proportions	Equilibrium of a firm under monopoly in short run and long run  Monopolistic Competition features	-----
2	-----	Basic economic relations - functional relations: equations- Total, Average and Marginal relations- use of Marginal analysis in decision making,	Long run production function and laws of returns to scale	Equilibrium of a firm under in short run and long run under monopolistic competition	-----
3	-----	The basics of market demand, market supply and equilibrium price - shifts in the demand and supply curves and equilibrium	Isoquants, ridge lines and least cost combination of inputs Expansion path Economies and diseconomies of scale of scale	Equilibrium of a firm under oligopoly in short run and long run	-----
4	-----	<b>Unit II Demand analysis</b> Demand function Nature of demand curves under different markets. Demand forecasting	Cost Concepts Cost output relationship in short run and long run Numericals on cost concept Break Even Analysis	Pricing methods	-----

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5		Elasticity of Demand Types of Elasticity of Demand Relationship between elasticity of demand and revenue concepts	Unit IV Market Structure Perfect Competition Monopoly Equilibrium of a firm under perfect Competition in short run and long run		
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Remarks by H.O.D.: Syllabus as per University

Sign.: Kaushik

Date: 5th July 2017

Kaushik

*(Faint stamp and signature)*  
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**TERMWISE TEACHING PLAN**

17-18-July/ D – TTP-SFC/BFM/PTBP

Academic Year: 2017-18

Term: Sem. I

Department: B.F.M

Class: F.Y

Subject: Financial Accounting

Name of the Faculty: Asst. Prof. Mrs. Bhumika A. Patel

Week	Topics to be covered				
	June	July	August	September	October
1	-----	NATURE & PURPOSE OF ACCOUNTING - Meaning, definition & Scope - Need , development, utility & branches of accounting - Accounting concepts & standards	-Trial balance, financial accounting framework  INTRODUCTION TO FINANCIAL STATEMENTS - Capital & Revenue : Expenditure & Receipts	PREPARATION OF FINANCIAL ACCOUNTS -Final accounts of sole traders – Manufacturing, Trading, Profit & Loss Account & Balance Sheet	-----
2	-----	BOOKS OF ACCOUNTS -Journal	- Bank reconciliation statement	-Final accounts of partnership firms – Manufacturing, Trading, Profit & Loss Account & Balance Sheet	-----
3	-----	-Ledger	-Depreciation accounting as per AS 4		-----
4	-----	-Subsidiary books			-----
5	-----	-----	-Depreciation accounting as per AS 4	-----	-----

Remarks by H.O.D.: Syllabus as per University

Date: 5th July 2017

Kavita

Sign: B. Patel

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TERMWISE TEACHING PLAN

17-18-July/ D – TTP-SFC/BFM/FTSK

Academic Year: 2017-18

Term: Sem. I

Department: BFM

Class: FYBFM

Subject: Introduction to Financial System

Name of the Faculty: Surabhi Kapadia

Week	Topics to be covered				
	June	July	August	September	October
1		Unit 1: An introduction to financial system , overview and functions of financial system	Unit 2: Foreign Exchange market and its constituents	Unit 3: Markets regulated by each regulator	
2		Unit 1: Evolution of financial system capital market oriented ) Financial System In India compared with those in developed and Developing nations	Unit 2: Commodity Markets and its constituents	Unit 4: Meaning and classification of Financial Instruments	
3		Unit 1:Constituents of the financial system and interrelationships between various components, Model of Federal Bank	Unit 2: Derivative Market their meaning classification and structure , sub segments , role played and their participants	Unit 4: Types of Financial Instruments, Evaluation of financial Instruments	
4		Unit 1: Basel Norms Unit 2: Capital Markets and its constituents	Unit 3: Meaning and functions of financial Regulators	Unit 4: Characteristics of financial instruments, New financial Instruments	
5		Unit 2: Money Markets and its constituents	Unit 3: Kinds of Financial Regulators		

Remarks by H.O.D.: *Syllabus as per University*

*Kautilya*

Sign. : \_\_\_\_\_

*Surabhi*

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TERMWISE TEACHING PLAN

17-18-July / D – TTP-SFC / BFM/FTPS

Academic Year: 2017-18

Term: Sem. I

Department: Financial Markets Class: FYBFM Subject: Business Mathematics Name of the Faculty: Prof. Poonam Shah

Week	Topics to be covered				
	June	July	August	September	October
1	-	<b>Unit 1 – Ratio, Proportion &amp; Percentage</b> <u>Ratio</u> – Definition, Continued Ratio, Inverse Ratio Problems on ratio calculation <u>Proportion</u> – Continued Proportion, Direct Proportion, Inverse Proportion. Problems on proportion calculation	Problems involving Cost Price, Selling Price, Trade Discount & Cash Discount.	Problems on stated Annual rate & Effective Annual Rate	-
2	-	<u>Percentage</u> – Meaning, Computation of percentage. Problems on percentage calculation <u>Variation</u> – Inverse Variation, Joint Variation. Problems on variation calculation.	<b>Unit III Interest &amp; Annuity</b> Problems on simple <u>interest</u> , Compounding Interest, EMI (Reducing balance method & Flat rate of interest	<b>Unit IV Shares &amp; Mutual Fund</b> <u>Shares</u> – Various concepts of shares & problems related to Dividend, Bonus Shares, Profit & Loss in investment	-
3	-	<b>Unit II Profit &amp; Loss</b> Terms & Formule, Problems involving Cost Price, Selling Price, Trade Discount & Cash Discount.	Problems on simple interest, Compounding Interest, EMI (Reducing balance method & Flat rate of interest.)	<u>Mutual fund</u> – Simple problems on Calculation of Net Income after considering Entry Load, Exit Load, Dividend & Change in NAV	-
4	-	Problems involving Cost Price, Selling Price, Trade Discount & Cash Discount.	Problems on <u>Annuity</u> – Immediate – Present Value & Future Value	Mutual fund – Simple problems on Calculation of Net Income after considering Entry Load, Exit Load, Dividend & Change in NAV	<i>M. Datta</i>
5	-	-	-	-	-

Remarks by H.O.D.: *Syllabus as per University*

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*Kavita*

Sign. :

*Poonam*

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