



Autonomous (2016-17)

Malad Kandivli Education Society's  
**NAGINDAS KHANDWALA COLLEGE**  
OF COMMERCE, ARTS & MANAGEMENT STUDIES  
AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE

(Re-accredited (3<sup>rd</sup> cycle) by NAAC with 'A' Grade)  
ISO 9001 : 2015 Certified

Educational Excellence Award By Indus Foundation, U.S.A.  
IMC Ramkrishna Bajaj National Quality Commendation Certificate

**Date of Meetings conducted by Internal Quality Assurance Cell (IQAC)  
from 2016-17 to 2020-21**

Sr. No.	Academic Year	Meeting Number	Meeting Date
1	2016-17	1	25 <sup>th</sup> June 2016
2		2	11 <sup>th</sup> August 2016
3	2017-18	1	4 <sup>th</sup> January 2018
4		2	3 <sup>rd</sup> February 2018
5		3	9 <sup>th</sup> March 2018
6		4	21 <sup>st</sup> April 2018
7	2018-19	1	27 <sup>th</sup> October, 2018
8		2	21 <sup>st</sup> December, 2018
9		3	14 <sup>th</sup> February, 2019
10		4	5 <sup>th</sup> April, 2019
11	2019-20	1	15 <sup>th</sup> June 2019
12		2	13 <sup>th</sup> July 2019
13		3	29 <sup>th</sup> November 2019
14		4	5 <sup>th</sup> March 2020
15	2020-21	1	25 <sup>th</sup> June 2020
16		2	16 <sup>th</sup> September 2020
17		3	4 <sup>th</sup> January 2021
18		4	22 <sup>nd</sup> March 2021

*M. Datta.*

Prof. Dr. Moushumi Datta  
I/c. Principal

**Nagindas Khandwala College of Commerce, Arts and Management Studies**  
**Shantaben Nagindas Khandwala College of Science**  
[An Autonomous College]

Ref: 16-17-1/IQAC/Agenda/01

22-06-2016

**IQAC MEETING**

The IQAC members are hereby requested to attend the IQAC meeting on **25<sup>th</sup> June, 2016 at 12.30 pm** in the Board Room.

**AGENDA**

1. Discussion on the IQAC activities of the academic year 2015-16
2. Implementation of Autonomy
3. Approval of the academic plans of IQAC of the academic year 2016-17
4. Organization of National Conference
5. Plans for research projects

*M Datta*

**Dr. Moushumi Datta**

**Coordinator, IQAC**

## MINUTES

A meeting of the I.Q.A.C. Committee was held on Saturday, 25<sup>th</sup> June, 2016 at 12.30 p.m. in the Board Room of Malad Kandivli Education Society. Dr. (Mrs.) Ancy Jose presided over the meeting. The following members were present.

- 1) Dr. (Mrs.) Ancy Jose
- 2) Dr. Moushumi Datta
- 3) Dr. Bharat Gala
- 4) Advocate Hemant Mehta
- 5) Mr. V.G. Suchak
- 6) Dr. (Mrs.) Mona Bhatia
- 7) Dr. Varsha Ainapure
- 8) Mr. Vinay Prabhu
- 9) Mr. Dilip Gala
- 10) Mr. Santosh Akhade
- 11) Mr. Chandrashekar Penta
- 12) Mr. Dhruvan Pandya
- 13) Ms. Soniya Pandey
- 14) Mr. Thomson Thomas - Invitee

Leave of absence was granted to Prin. K. Venkatramani, Dr. G.K. Kalkoti, Dr. Bharat Pithadia, Mrs. Sindhu P.M. and Mr. Santosh Hulagabali.

The Chairperson, Dr. Ancy Jose, welcomed & introduced the Members of Internal Quality Assurance Cell (IQAC). She explained that the IQAC plays a vital role in maintaining and enhancing the quality of the institution through internal coordinating and monitoring mechanism.

The following business was transacted in the meeting:-

1. Discussion on the IQAC activities of the academic year 2015-16.

Dr. Moushumi Datta, Coordinator of IQAC highlighted the activities regarding teaching, research, publications, seminars / workshops, etc. for the academic year 2015-16 with a power point presentation.

2. Implementation of Autonomy.

Prin. Dr. Ancy Jose informed the members that University Grants Commission has granted the Autonomous Status to our College and also received the No Objection Certificate from Higher & Technical Department, Government of Maharashtra regarding Conferment of Autonomous Status to our College. Under Autonomy we have greater flexibility for the academic development towards upliftment of academic standards and excellence through starting of new UG & PG courses by restructuring and redesigning of syllabi to suit the local needs. Once we receive the official letter from University of Mumbai, the Implementation of Autonomy will be with effect from the academic year 2016-17.

3. Approval of the academic plans of IQAC of the academic year 2016-17

Principal informed the members about the new programmes planned viz. French, Political Science, Philosophy, History and English Literature in Bachelor of Arts, M.A. in Entertainment Film & T.V., 1 more batch of B.A. Psychology, 1 Additional Division in Accounting & Finance and B.M.S. and collaboration with Foreign Universities. Also a short term Certificate Course may be started, the fees for which Rs.1000 can be charged. After discussion the committee agreed for the same and hence the following resolution has been passed unanimously.

“RESOLVED THAT the new programmes & certificate courses in UG and PG be started from 2016-17 onwards under Autonomy and appropriate fees as per norms prescribed by the Academic Council be charged from time to time.”

4. Organisation of National Conference.

Principal informed the members that a National Conference has been scheduled in December, 2016 / January, 2017. The proposal for the same has been sent to NAAC, Bangalore for financial assistance and they have sanctioned an amount of Rs.1 Lac. Balance will be spent by the College. After discussion the Committee decided to conduct the Conference as per schedule.

5. Plans for Research Projects.

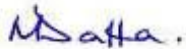
Principal informed the members that the Teachers are applying for Minor Research Project sponsored by U.G.C. as well as University of Mumbai. She further informed that in order to motivate students in research work, a certain amount be sanctioned. After

discussion the committee agreed to sanction Rs.5,000/- for students and Rs.10,000/- for Teaching Staff, limiting to 5 papers in an academic year and hence the following resolution has been passed unanimously.

"RESOLVED THAT to motivate students and teaching staff in research activities Rs.5,000/- and Rs.10,000/- be sanctioned for students and teaching staff respectively with effect from the academic year 2016-17 limiting to 5 papers in a particular academic year."

She further informed that the students may be encouraged to participate in the research and Journal publishing competitions viz. Avishkar, etc.

There being no other business the meeting ended with a vote of thanks to the chair.



MOUSHUMI DATTA  
CO-ORDINATOR

READ CONFIRMED AND SIGNED ON



ANCY JOSE  
CHAIRPERSON

**Action Taken Report of IQAC Meeting held on 25<sup>th</sup> June 2016 at 12:30 pm:**

Sr. No.	Agenda	Action Taken
1.	Discussion on the IQAC activities of the academic year 2015-16.	Done
2.	Implementation of Autonomy	Received Autonomous Status from UGC, NOC received from Government of Maharashtra now following up with University of Mumbai regarding Autonomous Status Letter
3.	Approval of the academic plans of IQAC of the academic year 2016-17	<ol style="list-style-type: none"><li>1. One more batch of B.A. Psychology, 1 Additional Division in Accounting &amp; Finance and B.M.S. and collaboration with Foreign Universities.</li><li>2. Short Term Certificate Course may be started</li></ol>
4.	Organization of National Conference	Organized NAAC Sponsored two day National Conference on "Quality Enhancement of Teaching and Learning Processes in Higher Education" on 13 <sup>th</sup> and 14 <sup>th</sup> February 2017
5.	Plans for Research Projects	Regular informal sessions were held to train the teachers on the formats of Research Projects.

*M Datta.*

Dr. Moushumi Datta  
IQAC Coordinator



*Ancy Jose*

Dr. Mrs. Ancy Jose  
Principal

**NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS & MANAGEMENT STUDIES AND  
SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE  
[Autonomous]**

Bhadran Nagar, S. V. Road, Malad (West), Mumbai - 400 064

Ref. : 16-17/IQAC/Agenda/02

08-08-2016

**NOTICE**

The IQAC members are hereby requested to attend meeting on Thursday, 11<sup>th</sup> August, 2016 at 11.00 a.m. in the Board Room of the Malad Kandivli Education Society to discuss the following agenda.

**AGENDA**

- 1) To confirm the minutes of the previous meeting held on 25<sup>th</sup> June, 2016
- 2) Discussion & Finalization of the IQAC Report for the activities conducted during the academic year 2015-16.
- 3) Any other business with the permission of the Chair.

*M. Datta.*

**DR. MOUSHUMI DATTA  
CO-ORDINATOR - IQAC**

## **IQAC MINUTES**

**A meeting of the I.Q.A.C. Committee was held on Saturday, 11<sup>th</sup> August, 2016 at 12.00 noon in the Board Room of Malad Kandivli Education Society.**

**Dr. (Mrs.) Ancy Jose presided over the meeting. The following members were present.**

- 1) Dr. (Mrs.) Ancy Jose**
- 2) Dr. Moushumi Datta**
- 3) Dr. Bharat Gala**
- 4) Advocate Hemant Mehta**
- 5) Mr. V.G. Suchak**
- 6) Dr. (Mrs.) Mona Bhatia**
- 7) Dr. Varsha Ainapure**
- 8) Mr. Vinay Prabhu**
- 9) Mr. Dilip Gala**
- 10) Mr. Santosh Akhade**
- 11) Mr. Chandrashekhar Penta**
- 12) Mr. Dhruvan Pandya**
- 13) Ms. Soniya Pandey**
- 14) Mr. Thomson Thomas - Invitee**

**The Coordinator of IQAC Dr. Moushumi Datta welcomed the members of the Committee.**

**The following business was transacted in the meeting:**

**Dr. Moushumi Datta, Coordinator of IQAC read out the AQAR of the academic year 2015-16 with a power point presentation. In her presentation, she explained the various inputs shared by the faculty for the report.**



**During the discussion on the report, the Principal Dr. Ancy Jose suggested that the Accountancy department can start a free consultancy service for the needy students as well as assist the office staff in tax filing related issues.**

**Speaking on amending the existing Vision and Mission of the College, Dr. Jose said, “post-autonomy status, we need to change the Vision and Mission of our College.” She also said that the College can have a tag line for NK as ‘Nurturing Knowledge’.**

**The Coordinator Dr. Moushumi Datta also proposed that the College would conduct a national conference under IQAC since the NAAC has sanctioned Rs.100000/- for organizing the same on quality education related topic.**

**Dr. Datta also shared that the IQAC has already received 10 papers and those would be published under Khandwala Publishing House.**

**While sharing the details of two best practices of the year 2015-16, Dr. Datta said that two best practices were included in the report viz. Faculty Training under the banner of Staff Academy and The May I Help You the Admission Help desk-An NK BMM Initiative**

**The members of the Committee appreciated the Coordinator Dr. Moushumi Datta for arranging various lectures for the faculty under Staff Academy and also the student volunteers of BMM section for guiding the students while applying for different courses during admissions.**

**The members also appreciated the Coordinator and Mr. Penta for assisting her in preparing the detailed and well presented report.**

There being no other business the meeting ended with a vote of thanks to the chair.

*M.atta.*

**MOUSHUMI DATTA  
CO-ORDINATOR**

**READ CONFIRMED AND SIGNED ON**

*Ancy Jose*

**ANCY JOSE  
CHAIRPERSON**

**Action Taken Report of IQAC Meeting held on 11<sup>th</sup> August, 2016 at 11:00 am:**

Sr. No.	Agenda	Action Taken
1.	Discussion and Finalisation of IQAC Report for the activities conducted during the academic year 2015-16	Done

*M Datta.*  
Dr. Moushumi Datta  
IQAC Coordinator



*Ancy Jose*  
Dr. Mrs. Ancy Jose  
Principal