

**NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS AND  
MANAGEMENT STUDIES AND SHANTABEN NAGINDAS  
KHANDWALA COLLEGE OF SCIENCE**

**INTERNAL QUALITY ASSURANCE CELL**

**NOTICE**

A meeting of the IQAC committee will be held on 29<sup>th</sup> November, 2019 Friday in the Board Room of Malad Kandivali Education Society to discuss the following agenda

**AGENDA**

1. To read and confirm the minutes of the previous meeting.
2. To create awareness of NAAC Criteria 1, 2, 3, 4, 5, 6 and 7.
3. To discuss about the conference by the Gandhian Studies Centre.
4. To discuss about the internal audit.
5. To discuss the results of Semester I, II and V.
6. To discuss about the 37<sup>th</sup> Annual Athletic Meet.
7. To discuss about the Feedback analysis of students.
8. Any other business with the permission of the chair.

*M. Datta.*

**PROF DR. MOUSHUMI DATTA**

**CO-ORDINATOR**

**NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS AND  
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**INTERNAL QUALITY ASSURANCE CELL**

**MINUTES AND ACTION TAKEN REPORT OF THE MEETING**

A meeting of the I.Q.A.C Committee was held on 29<sup>th</sup> November, 2019 Friday in the Board Room of Malad Kandivali Education Society.

Dr. (Mrs.) Ancy Jose presided over the meeting. The following members were present.

- 1) Dr. (Mrs.) Ancy Jose - Chairperson
- 2) Prof Dr. Moushumi Datta – Co-ordinator
- 3) Mr. V.G. Suchak
- 4) Dr. Mona Mehta
- 5) Dr. Varsha Ainapure
- 6) Dr. Marina Pereira
- 7) Mr. Vinay Prabhu
- 8) Mr. Suresh Shetkar
- 9) Dr. Bharat M Pithadia
- 10) Ms. Sindhu P M
- 11) Dr. Santosh C. Hulagabali
- 12) Mr. Chandrashekhar Penta
- 13) Mr. Dhruvan Pandya
- 14) Ms. Soniya Pandey
- 15) Mr. Thomson Thomas - Invitee

The Coordinator of IQAC Dr. Moushumi Datta welcomed the members of the Committee. The following business was transacted in the meeting:

Dr. Moushumi Datta, Coordinator of IQAC read out the minutes of the previous meeting and sought for confirmation of the minutes. The members confirmed the minutes.

The Convenor of Gandhian Studies Center Dr. Marina Pereira announced that conference on 150 years of celebrating the mahatma will be conducted on 20<sup>th</sup> and 21<sup>st</sup> January 2020.

The IQAC Coordinator Dr. Moushumi Datta put forward that the internal audit was conducted on 26<sup>th</sup> and 27<sup>th</sup> of August 2019. One minor NCR was booked but it was closed successfully within 15 days. In this connection she further added that the Management Review Meeting was held on 14<sup>th</sup> September 2019.

The result analysis of the institution was presented by the Controller of Examinations Mr. Thomson Thomas.

The Gymkhana Coordinator CA Haresh Godhia informed that the 37<sup>th</sup> Annual Athletic Meet will be conducted on 10<sup>th</sup> December 2019.

IQAC Coordinator Dr. Moushumi Dattaput forward that 360 degree feedback analysis was conducted on admission process, course administration, faculty interaction, resource facilities and personality development and counselling. Satisfaction ratio was calculated to understand the students' feedback.

There being no other business the meeting ended with a vote of thanks to the Chair.

*Ms Datta*

**PROF. DR. MOUSHUMI DATTA**

**CO-ORDINATOR**

**READ CONFIRMED AND SIGNED**

**DR. ANCY JOSE**



**CHAIRPERSON**