

**NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS & MANAGEMENT  
STUDIES AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE**

16<sup>th</sup> April, 2022

**INTERNAL QUALITY ASSURANCE CELL**

**NOTICE**

A meeting of the IQAC Committee will be held on Friday, 29<sup>th</sup> April, 2022 at 9:30 am in offline mode at Library, Law building to discuss the following agenda.

**AGENDA**

1. To read and confirm the minutes of the previous meeting.
2. To review the ISO Internal Audit 9001:2015.
3. To discuss about API of teaching staff to be conducted.
4. To discuss about the updates of RUSA.
5. To discuss about allocation of Seed Money.
6. To review the Academic Audit.
7. To discuss about the activities conducted by Incubation Centre.
8. Any other business with the permission of the Chair.

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**DR. MOUSHUMI DATTA  
IQAC COORDINATOR**

## MINUTES

A Meeting of the I.Q.A.C. Committee was held on Friday, 29<sup>th</sup> April, 2022 at 9.30 a.m. at Library, Law building.

I/c. Principal Prof. Dr. Moushumi Datta presided over the meeting. The following members were present. Capt. Chintan Bhatia, Mr. Vishal Parekh, Mr. Mahesh Gharegrat were granted leave of absence.

SR. NO.	NAME	DESIGNATION
1.	Dr. (Mrs.) Ancy Jose	Principal
2.	Dr. Moushumi Datta	Professor, Dept. of Geography & Vice Principal
3.	Dr. Mona Mehta	Vice Principal, Self-Finance Section
4.	Mr. Digant H. Upadhyaya	Hon. Secretary, MKES
5.	Mr. Dilip Gala	Hon. Secretary, MKES
6.	Mr. V. G. Suchak	Vice Principal, Head -Dept. of Commerce - Aided Section
7.	Dr. Varsha Ainapure	Adjunct Professor, Dept. of Accountancy
9.	Dr. Sindhu P.M.	Head -Dept. of I.T. / C.S.
10.	CA. Dr. Reena Desai	Dept. of Accountancy
11.	Mr. Thomson Thomas	Dept. of Mathematics and Controller of Examinations
12.	Ms. Sonali Vhatkar	Librarian
13.	Mr. Santosh Akhade	Registrar
14.	Mr. Girish Rathod	Office Superintendent
15.	Mr. Chandrashekhar M. Penta	Administration

16.	Ms. Riti Anand Kushwaha	M.A. Geography, Sem. 2
17	Prin. K. Venkatramani	Special Invitee

1. To read and confirm the minutes of the previous meeting.

Minutes of the earlier meeting were read, confirmed and signed.

2. To review the ISO Internal Audit 9001:2015.

ISO 9001:2015 Internal Audit was conducted on 7<sup>th</sup> and 8<sup>th</sup> April 2022. All the formalities related to the audit were completed. All department files were checked and verified.

3. To discuss about API of teaching staff to be conducted.

- Following faculty members are eligible for promotion from the Aided Section – Dr. Vaishali Ghodeswar, Dr. Vivek Chaubey, Ms. Amruta Sahasrabuddhe. Their interviews from Stage 1 to Stage 2 will be scheduled in the month of May.
- Following faculty members are eligible for promotion from Self Finance Section – Dr. Sindhu P.M., Dr. Swapna Joshi, Ms. Gargi Dubey, Ms. Poonam Shah, Ms. Poonam Popat, Ms. Meha Mandawewala. They are eligible for promotion from Stage 1 to Stage 2, their interview will also be scheduled accordingly.
- Dr. Prakash Dongre's application for Professorship will not be processed as he has become a Principal in another College. Thus, college is not eligible for processing his application.

4. To discuss about the updates of RUSA.

RUSA Review Meeting was conducted on 2<sup>nd</sup> March, 2022. All documents were found to be in order. The last installment of Rs. 50, 00,000/- (Rupees Fifty Lakhs only) will be dispersed by RUSA in a months' time.

5. To discuss about allocation of Seed Money.

Following Faculty Members are eligible for receiving Seed Money for Minor Research Project constituted by Management of College:

SR. NO.	NAME	TITLE	Grant Sanctioned Rs.
1	Dr. Vidyadayini Shetty	Examining Resilience, Sense of Coherence, and Self-Efficacy in Adolescents	20000
2	Dr. Vaishali Ghodeswar	A Study on the Delay In Justice For the Victims Of Complaints Registered Under The SC/ST (Prevention Of Atrocities) Act, 1989 : With Special Reference to Cases in Raigad District.	25000
3	Mr. Edwin Mathias	A Study on Various Perspectives on Inclusion of LGBTQ - Based Provisions in Educational Institutions.	25000
4	Dr. Mona Mehta	Impact of Orvanization Culture on Motivation and Job Satisfaction of Employees	40000
5	Dr. Sindhu P.M.	Soft Computing Techniques for Optimization Problems	40000
6	Sheital Desai	A Study on Artificial Intelligence in Retail	25000
7	Mrs. Elizabeth George	Influencer Detection of Social Signals in Social Networking Sites Using Machine Learning Algorithms	30000
8	Ms. Anisha Asirvatham	Detection of Web Vulnerabilities Using Web Browser Forensics with OW ASP Tools	30000
9	Mr. Wilson Nadar	A Study on The Perception Of Household Towards Term Insurance	20000

6. To review the Academic Audit.

Academic Audit was conducted on 21<sup>st</sup> April, 2022. The feedback given by the Audit Committee Members was positive, however, the report is not yet received. A suggestion given by committee was to encourage faculty members to undertake research.

7. To discuss about the activities conducted by Incubation Centre.

Following activities was conducted by Incubation Centre in order to promote entrepreneurship culture in college:

- Incubation Cell in association with Department of IT/CS had organized an event by the name of "MIND SPARK" on 17th Jan 2022, encouraging the young entrepreneurs' to showcase their ideas by identifying an existing problem and finding a solution to it.
- A talk on "From Job Seeker to Job Giver" by Mr. Satish Bendre, an Academician and Corporate trainer was organized on 24th Jan 2022 to motivate the entrepreneurial spirit in the students.
- On 24th Feb 2022, NKBMS and Incubation cell jointly organized a session on "Coach the Entrepreneur in You". The session was conducted by Mr. Sushant Sharma, Sr. Advisor & Corporate Trainer. The session focussed on sharpening the entrepreneurial skills of the students. Case studies and live examples were taken by Mr. Sharma, which made the session very interesting.

The Centre will invite ideas from students for startups from next academic year.

8. Any other business with the permission of the Chair.

- Tentative dates given by NAAC for Team Visit are as follows:
  - a) 16-6-2022 to 17-06-2022
  - b) 04-07-2022 to 05-07-2022
  - c) 22-07-2022 to 23-07-2022
- Two mocks will be conducted for NAAC. One in mid-May and the other in starting of June.
- I/c. Principal Prof. Dr. Moushumi Datta announced that the next IQAC Coordinator will be Dr. Mona Mehta.
- Green, Energy and Environment Audit was conducted on 19<sup>th</sup> April, 2022.
- Gender Audit was conducted on 21<sup>st</sup> April, 2022.

*Matta*

DR. MOUSHUMI DATTA  
IQAC CO-ORDINATOR

READ CONFIRMED AND SIGNED.



DR. ANCY JOSE  
CHAIRPERSON



**Action Taken Report of IQAC Meeting held on 29th April, 2022 at 9.30 a.m.:**

Sr. No.	Agenda	Action Taken
1.	To review the ISO Internal Audit 9001:2015.	ISO 9001:2015 Internal Audit was successfully conducted on 7 <sup>th</sup> and 8 <sup>th</sup> April 2022.
2.	To discuss about API of teaching staff to be conducted.	Total 9 faculty members are eligible for promotion from Stage 1 to Stage 2. Interview to be scheduled accordingly.
3.	To discuss about the updates of RUSA.	RUSA Review Meeting was conducted on 2 <sup>nd</sup> March, 2022. All documents were found to be in order. The last installment of Rs. 50, 00,000/- (Rupees Fifty Lakhs only) will be dispersed by RUSA in a months' time.
4.	To discuss about allocation of Seed Money.	9 faculty members are eligible for Seed Money for Minor Research Project.
5.	To review the Academic Audit.	Audit was successfully conducted on 21 <sup>st</sup> April 2022. Suggestion for encouraging more research amongst faculties was made by team.
6.	To discuss about the activities conducted by Incubation Centre.	Three activities was conducted by Centre. - MIND SPARK on 17th January 2022 - From Job Seeker to Job Giver on 24th Jan 2022 - Coach the Entrepreneur in You on 24th Feb 2022

*Matta.*  
DR. MOUSHUMI DATTA  
IQAC CO-ORDINATOR



*[Signature]*  
DR. ANCY JOSE  
CHAIRPERSON