

**NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS & MANAGEMENT**  
**STUDIES AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE**

13<sup>th</sup> December, 2021

**INTERNAL QUALITY ASSURANCE CELL**

**NOTICE**

A meeting of the IQAC Committee will be held on Wednesday, 22<sup>nd</sup> December, 2021 at 6.00 p.m. on online platform to discuss the following agenda.

**Agenda:**

1. To read and confirm the minutes of the previous meeting
2. To review collaboration with Western India Regional Council (WIRC)-ICAI for conducting a short term skill development credit course- TEL to teach Advanced Excel, Tally and GST to enhance students' employability and make them industry friendly.
3. To review the Remedial Lectures for slow learners conducted by various departments for Semester III and V in October 2021.
4. To review the conduct of ISO Internal Audit 9001:2015
5. Any other business with the permission of the Chair.

*M. Datta.*

**DR. MOUSHUMI DATTA**  
**IQAC COORDINATOR**

## MINUTES

A Meeting of the I.Q.A.C. Committee was held on Wednesday, 22<sup>nd</sup> December, 2021 at 6.00p.m. On online platform.

Dr. (Mrs.) Ancy Jose presided over the meeting. The following members were present.

SR. NO.	NAME	DESIGNATION
1.	Dr. (Mrs.) Ancy Jose	Principal
2.	Dr. Moushumi Datta	Professor, Dept. of Geography & Vice Principal
3.	Dr. Mona Mehta	Vice Principal, Self-Finance Section
4.	Mr. Digant H. Upadhyaya	Hon. Secretary, MKES
5.	Mr. Vishal Parekh	Director, Verizon Media (Yahoo India Pvt. Ltd.)
6.	Mr. Dilip Gala	Hon. Secretary, MKES
7.	Mr. Mahesh Gharegrat	Parent-Indian Technical Education Society
9.	Mr. V. G. Suchak	Vice Principal, Head -Dept. of Commerce - Aided Section
10.	Ms. Sindhu P.M.	Head -Dept. of I.T. / C.S.
11.	CA. Dr. Reena Desai	Dept. of Accountancy
12.	Mr. Thomson Thomas	Dept. of Mathematics and Controller of Examinations

13.	Ms. Sonali Vhatkar	Librarian
14.	Mr. Santosh Akhade	Registrar
15.	Mr. Girish Rathod	Office Superintendent
16.	Mr. Chandrashekhar M. Penta	Administration
17	Ms. Riti Anand Kushwaha	M.A. Geography, Sem. 2
18.	Capt. Chintan Bhatia	Secretary- Khandwala Alumni Association
19.	Prin. K. Venkatramani	Special Invitee

#### 1. Collaboration with Western India Regional Council (WIRC)-ICAI

Nagindas Khandwala College collaborated with Western India Regional Council (WIRC) for the Academic Year 2021-22 for conducting short term skill development programme uniquely schemed and designed to add on various specialised skills and increase employability, entrepreneurship skills of our students. This programme was delivered in two categories:

- Students with finance background
- Students with non-finance background.
  - o Category I - Technical Ability Enhancement Certifications for Finance Students which are aligned with Courses to eliminate the curriculum gap e.g. Advanced Excel Course, Tally, GST, etc.
  - o Category II - Skill Development Certifications for Non Finance Students which are aligned with Students training needs to eliminate the employability gap e.g. Soft Skill Development Course, Mock Trainings on Group Discussion, Interview program, Communication skills upgrade etc. Total 13 batches were conducted starting from 5<sup>th</sup> July 2021 till 26<sup>th</sup> November. 1786 students had registered for the course out of which 1657 students were certified. 92.7% is passing percentage for this Programme.

2. Details of Remedial Lectures for slow learners

About 14 departments took initiative to conduct Remedial Lectures for the benefit of slow learners. In all 141 students joined and got benefited from the same.

Sr. No	Name of the department	Total
1	Geography	07
2	Economics	18
3	Psychology	02
4	Accountancy	12
5	Commerce	12
6	Foundation Course	01
7	Business Law	02
8	BMS	11
9	BMS in E-Commerce Operations	05
10	BAF	06
11	BBI	09
12	BFM	15
13	BAMMC	18
14	BSC IT/CS	23
	<b>TOTAL</b>	<b>141</b>

3. To review the conduct of ISO Internal Audit 9001:2015

The ISO Internal Audit was conducted on 23<sup>rd</sup> and 24<sup>th</sup> November 2021. All the departments followed the process from planning to implementation and all documents were in place.

4. Any other business with the permission of the Chair.

The Principal, Vice Principals and Non-Teaching Staff visited the Karambeliwadi Village on 31<sup>st</sup> October 2021 for inauguration of the school constructed by efforts of Management, Teaching and Non-Teaching staff and students.

There being no other business the meeting ended with a vote of thanks to the chair.

*M. Datta*

**DR. MOUSHUMI DATTA**  
**IQAC CO-ORDINATOR**

**READ CONFIRMED AND SIGNED.**

*Ancy Jose*

**DR. ANCY JOSE**  
**CHAIRPERSON**

Action Taken Report of IQAC Meeting held on 22<sup>nd</sup> December, 2021, at 6.00 p.m.:

Sr. No.	Agenda	Action Taken
1.	To review collaboration with Western India Regional Council (WIRC)-ICAI for conducting a short term skill development credit course- TEL to teach Advanced Excel, Tally and GST to enhance students' employability and make them industry friendly.	Short term course on Technical Ability Enhancement Certifications for Finance Students and Skill Development Certifications for Non Finance Students was conducted.
2.	To review the Remedial Lectures for slow learners conducted by various departments for Semester III and V in October 2021.	14 departments undertook remedial lectures for slow learners.
3.	To review the conduct of ISO Internal Audit 9001:2015	ISO Internal Audit was successfully completed on 23 <sup>rd</sup> and 24 <sup>th</sup> November 2021 with no conformities.

*M. Datta.*

**DR. MOUSHUMI DATTA**  
**IQAC CO-ORDINATOR**



*[Handwritten Signature]*

**DR. ANCY JOSE**  
**CHAIRPERSON**