

**NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS & MANAGEMENT  
STUDIES AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE**

21<sup>st</sup> September, 2021

**INTERNAL QUALITY ASSURANCE CELL**

**NOTICE**

A meeting of the IQAC Committee will be held on Monday, 21<sup>st</sup> September, 2021 at 6.00 p.m. on online platform to discuss the following agenda.

**AGENDA**

1. To read and confirm the minutes of the previous meeting.
2. To discuss about the workshops / seminars and conferences to be conducted in 2021-22.
3. To discuss about the updates of AQAR Report, IIQA and NAAC –SSR.
4. To discuss about the updates of RUSA.
5. Collaboration with Derukh Sikshan Prasasak Mandal's Nya.Tatya College.
6. To discuss the conduct of ISO Internal Audit 9001:2015.
7. Any other business with the permission of the Chair.

*M. Datta.*

**DR. MOUSHUMI DATTA  
CO-ORDINATOR**

## MINUTES

A Meeting of the I.Q.A.C. Committee was held on Monday, 21<sup>st</sup> September, 2021 at 6.00 p.m. on online platform.

Dr. (Mrs.) Ancy Jose presided over the meeting. The following members were present.

| SR. NO. | NAME                        | DESIGNATION   |
|---------|-----------------------------|---|
| 1.      | Dr. (Mrs.) Ancy Jose        | Principal   |
| 2.      | Dr. Moushumi Datta          | Professor, Dept. of Geography & Vice Principal          |
| 3.      | Mr. Digant H. Upadhyaya     | Hon. Secretary, MKES                                    |
| 4.      | Mr. Vishal Parekh           | Director, Verizon Media (Yahoo India Pvt. Ltd.)         |
| 5.      | Mr. Dilip Gala              | Hon. Secretary, MKES                                    |
| 6.      | Mr. Mahesh Gharegrat        | Parent-Indian Technical Education Society               |
| 7.      | Mr. V. G. Suchak            | Vice Principal, Head -Dept. of Commerce - Aided Section |
| 8.      | Dr. Mona Mehta              | Vice Principal, Self-Financed Section                   |
| 9.      | Ms. Sindhu P.M.             | Head -Dept. of I.T. / C.S.                              |
| 10.     | CA. Dr. Reena Desai         | Dept. of Accountancy                                    |
| 11.     | Mr. Thomson Thomas          | Dept. of Mathematics and Controller of Examinations     |
| 12.     | Ms. Sonali Vhatkar          | Librarian   |
| 13.     | Mr. Santosh Akhade          | Registrar   |
| 14.     | Mr. Girish Rathod           | Office Superintendent                                   |
| 15.     | Mr. Chandrashekhar M. Penta | Administration  |
| 16.     | Ms. Riti Anand Kushwaha     | M.A. Geography, Sem. 2                                  |
| 17.     | Capt. Chintan Bhatia        | Secretary- Khandwala Alumni Association                 |
| 18.     | Prin. K. Venkatramani       | Special Invitee   |

1. To read and confirm the minutes of the previous meeting.

Minutes of the earlier meeting were read, confirmed and signed.

2. To discuss about the workshops / seminars and conferences to be conducted in 2021-22.

The following workshops / seminars were planned.

- 1) IQAC and Self Finance Section will be organising Endeavour: On 11<sup>th</sup> Dec 2021, Saturday on the topic 'Understanding and Preventing Burnout'. The Resource Person is Debasmita Sinha, who is a Counseling Psychologist.
  - 2) Commerce Association will be organising a webinar on Friday 17<sup>th</sup> Dec. 2021, on the topic 'Technologies in Finance'. The Resource Person is Mr. Suresh Mhatre, Former Vice President TCS Ltd.
  - 3) Career Development Cell will be Organising Corporate Fest –Udaan'21 on Monday 20<sup>th</sup> Dec '2021
  - 4) WDC will be organising National Webinar on Saturday 29<sup>th</sup> January 2022, on the topic 'Reinvesting Sustainable Women Empowerment Strategies in Post – Covid-19 Scenario'
3. To discuss about the updates of AQAR Report, IIQA and NAAC –SSR.

This year AQAR report will not be prepared as the College is going through the NAAC process for the 4<sup>th</sup> Cycle of Accreditation. The IIQA was submitted on 21<sup>st</sup> September, 2021. Self-Study Report will be submitted by 22<sup>nd</sup> December, 2021.

4. To discuss about the updates of RUSA.

The Audit Team visited our College on 6<sup>th</sup> and 7<sup>th</sup> September, 2021. The audit team along with the representative of the College physically verified

the assets created/upgraded/renovated/equipment purchased under the RUSA Component 9 "Infrastructure Grant to Colleges".

5. Collaboration with Derukh Sikshan Prasasak Mandal's NyaxTatyasaheb Athalye Arts, Ved.,S.R.Sapre Commerce, and Vid. Dadasaheb Pitre Science College (Autonomous).

The Department of Geography of our College will be conducting a Collaborative Activity i.e. Students' Exchange Program with the above college, (Dept. of Geography) on Monday 4<sup>th</sup> October 2021.

6. To discuss the conduct of ISO Internal Audit 9001:2015

The ISO Internal Audit is planned to be conducted on 23<sup>rd</sup> and 24<sup>th</sup> November 2021. All the departments were informed to get their documents ready for the same.

7. Any other business with the permission of the Chair.

There being no other business the meeting ended with a vote of thanks to the chair.

*M. Datta*

**DR. MOUSHUMI DATTA  
CO-ORDINATOR**

**READ CONFIRMED AND SIGNED.**

*Ancy Jose*

**DR. (MRS.) ANCY JOSE  
CHAIRPERSON**

**Action Taken Report of IQAC Meeting held on 21<sup>st</sup> September 2021 at 6pm:**

| Sr. No. | Agenda  | Action Taken  |
|---------|---|---|
| 1.      | To discuss about the workshops / seminars and conferences to be conducted in 2021-22. | Endeavour was organized on 11 <sup>th</sup> December 2021.  |
| 2.      | To discuss about the updates of AQAR Report, IQA and NAAC -SSR                        | <ul style="list-style-type: none"><li>• IQA was submitted on 21<sup>st</sup> September, 2021.</li><li>• Self-Study Report for the 4<sup>th</sup> Cycle of Accreditation was submitted on 21<sup>st</sup> December 2021.</li></ul> |
| 3.      | To discuss about the updates of RUSA.   | RUSA Grants were utilized. Assets were physically verified by RUSA Audit Team on 6 <sup>th</sup> and 7 <sup>th</sup> September, 2021.   |
| 4.      | Collaboration with Derukh Sikshan Prasasak Mandal's NyaTatya College                  | Collaborative Activity was conducted on 4 <sup>th</sup> October 2021 by Department of Geography.  |
| 5.      | To discuss the conduct of ISO Internal Audit 9001:2015                                | ISO Internal Audit was conducted on 23 <sup>rd</sup> and 24 <sup>th</sup> November 2021.  |

*M. Datta*

Dr. Moushumi Datta  
IQAC Coordinator



*Ancy Jose*

Dr. Mrs. Ancy Jose  
Chairperson