

BEST PRACTICE-1

1. Title of the Practice: The May I Help You the Admission Help desk-An NK BMM Initiative

2. Goal: The help desk is to interface with parents and students seeking admission into our college both in the aided and self finance section. The desk is to make the entire admission process- student/ parent friendly. The BMM students learn community service and social responsibility in the process.

3. The Context: The process of seeking admission is often stressful for students and parents. There is a lack of awareness on admission rules, qualifying criterion and the documents that need to be submitted .It is to address this need that the initiative was born in May 2012.

4. The Practice: The committee is formed in May every year by the BMM Coordinator and students are trained on how to interact with parents, answer queries patiently regarding documents for submission etc .The students begin work on the 3rd day of the announcement of 12th standard results. They work very closely with the Principal and office staff in dispensing information and guidelines. This community outreach programme lasts till the final list is put up. The students help in scrutinising the documents on submission day and making sure all relevant information is available to the parents and their wards. On an average , each day the desk is manned by 20 students in rotation .They assisted over 300 parents and their wards each day .The Desk is functional after lecture hours between 10.30am and 1.30pm.In 2016 the Desk extended its working hours to 4pmt to facilitate submission of forms ,both aided and aided sections and the FYJC segment. A feedback session is conducted every day to review the process and discuss parents' suggestions if any. This year, 2018 the Help Desk expanded to include students from all departments of the self –financed sections. Under the stewardship of the BMM Department the new volunteers were trained and guided. This inclusion helped us train more students in the process of community service. This year final year students of the advertising branch, KrushitaShah and Nimesh Makwana led a 80 strong student team from the front.

5. Evidence of Success: Since 2014 the desk has expanded it's brief to handle queries regarding the junior college admissions as well. The feedback diary records the visitors' comments. The comments have been encouraging. Students have been consistently praised for their patience and quick and clear guidance to every query.

The USP of this Desk is that students who interface with parents/students do not just dispense with admission related information but also help in verification and submission of documents both before the merit lists come up and also while submission of final set of documents while paying the fees.

6. Problems Encountered and Resources Required -Nil Problems .As students work in rotation few lectures are lost.

7. Notes (Optional) The desk may end the admission assistance in July however the contribution of the students of the BMM Department continues round the clock through the academic year as and when required

8. Contact Details

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BEST PRACTICE-2

Team Youth with Vision

- 1. Title of the Practice Initiative :** *Team Youth with Vision* - Project PEHEL – A 4 day Social camp.
- 2. Goal:** **Youth** with Vision was formed to sensitize the students about the need to understand the difficulties faced by the underprivileged sections of the society. The main objective of Youth with Vision is to channelize the mind of youngsters into the right areas. In an age where many youngsters are losing their vision and have lost the direction in life, Youth with Vision helps them to understand their responsibilities and make them have a serious approach towards life. Team Youth with Vision is a group of students working for the development of the underprivileged adivasi village at Karambeliwadi, Pen taluka, Raigad district by providing them basic amenities of livelihood such as food, clothing and education.
- 3. Context:** **The** Youth with Vision team decided to venture into these areas which were unreached and deprived of mere facilities. To address the needs of the underprivileged, Youth with Vision was initiated on 26th May, 2017.
- 4. Practice:** **The** project was formed in May 2017, under the guidance of Asst.Prof. Nelson Daniel. The team visits the village every month. They could complete thirteen successful visits since May 2017 to May 2018. A Four day camp - Project PEHEL was organized from 1st to 4th March 2018. During the 4 days of the camp, the team organized a Clean Up Drive, taught the villagers about Waste Management and spread the awareness about Menstrual Hygiene amongst females and provided sanitary pads to them. During these thirteen visits, the team regularly provided the children with stationery items, text books, toys and games.
- 5. Evidence of Success:** **Since** the starting of the initiative up till now, the team has seen such a growth in their standards of living, cleanliness in the village, hygienic habits among the villagers, awareness about importance of education which was possible because the team has been visiting the village continuously every month without a break from May 2017 till date.

6. Problems Encountered and Resource Required: Lack of transportation facilities and limited resources of gathering funds.

7. Notes :The village visits are held monthly and a particular amount is donated by every team member of Youth with Vision along with their relentless efforts during the whole year.

8. Contact Details :

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