Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS AND MANAGEMENT STUDIES AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE**
Name of the head of the Institution	**Dr. (Mrs.) Ancy Jose**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**02228072262**
Mobile no.	**9820460079**
Registered Email	**principal@nkc.ac.in**
Alternate Email	**ancyjose14@yahoo.com**
Address	**Bhavishya Bharat Campus, Bhadran Nagar, S.V. Road,**
City/Town	**Malad West, Mumbai**
State/UT	**Maharashtra**

Pincode	**400064**

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	**19-Apr-2016**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Prof. Dr. Moushumi Datta**
Phone no/Alternate Phone no.	**02228085424**
Mobile no.	**9833060056**
Registered Email	**iqac@nkc.ac.in**
Alternate Email	**moushumi@nkc.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://www.nkc.ac.in/uploaded_files /AQAR_2018-19_18122020.pdf**

4. Whether Academic Calendar prepared during the year

	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.nkc.ac.in//uploaded_files/A CADEMIC%20CALENDAR%20YEAR%2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**Old**	**5**	**2002**	**15-May-2002**	**14-May-2007**
2	**A**	**3.10**	**2008**	**28-Mar-2008**	**27-Mar-2013**
3	**A**	**3.32**	**2013**	**25-Oct-2013**	**24-Oct-2020**
3	**A**	**3.32**	**2018**	**04-Dec-2018**	**31-Dec-2021**

6. Date of Establishment of IQAC

	06-Jun-2002

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
NAAC Awareness Criteria 5,6,7	30-Sep-2019 1	41
NAAC Awareness Criteria 1,2,3,4	28-Sep-2019 1	41
Blooms Taxonomy	18-Jul-2019 1	41
ISO Automation	10-Jul-2019 1	39
New Framework guidelines for NAAC Accreditation: Session 2	17-Jun-2019 1	40
New Framework guidelines for NAAC Accreditation: Session 1	08-Jun-2019 1	37
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Autonomous Status	Autonomy	UGC	2016 1825	1500000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes

If yes, mention the amount	**300000**
Year	**2017**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Student Feedback and Analysis, Calculation of Happiness Index and Health of the Institute conducting Academic, Administrative Audits, Organising Workshops, Seminars and Conferences, Providing Training to the Teaching and NonTeaching Staff

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Co-ordinating self financing coursesfor developing co-curricular activities	**Meetings with the Principal, VicePrincipal and student co-ordinators forsmooth functioning of events,festivals, seminars and Open-Mind**
Projects funded by Management	**3 Minor research projects are funded by the Management**
Research Projects	**One Major Research Project funded by IMPRESS is granted.**
To review the overall teaching learningprocess	**In the internal audits the monthlymonitoring sheets were audited and afollow up action was initiated.**
Bridge Courses	**Bridge Courses were conducted forstudents joining PG programme.**
To take feedback from the students	**Feedback was taken from the studentsand actions were taken based on it.**
Scrutiny of the question papers by Examination Section	**It was carried on for both thesemesters.**
Preparation and submission of AQAR 2018-19	**Various awareness programme were held and AQAR was submitted in due time.**
Conduct of Seminar, Workshop and Conferences.	**IQAC has been instrumental in conducting Seminar, Workshop and Conferences.**
Conduct of IQAC Meetings	**Meetings were conducted quarterly. Quality check at various level was implemented.**
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Development Committee	13-Feb-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	30-Dec-2020
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	14-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Modules: I) Online Admission: Students fill admission forms on website of college and Institute can monitor the forms submitted, select students and generate merit list. The selected students confirm admission by paying fees online. Steps for Online Admission: 1.Website Student goes to Institute website and fills the registration form. (www.nkc.org.in). 2.Registeration After Student registers on portal, he/she receive system generated user id password via SMS. 3.Login Students login and fill the Admission form in 6 steps. 4.Merit List Generation Institute examines the admission forms received and select students. then generates Merit list from the web portal. 5.Payment Link The selected students who confirm the admission receive a payment link through SMS. Students complete the admission process by paying the fees. 6.Admission Reports Admin can view Admission reports based on course and the no.of students. Fees Management: I) Fees Payment: Student admission is completed after making the fees payment. The student makes the payment by clicking on "pay now". The student is then redirected to a secured payment gateway from where they can complete the payment. II) Fee Reports: Fees report allows the admin to analyse the

	fee collection based on course/student count/Fee type. The reports generated are real time. Fee Reports (Centralised System) Fee Reports Fee transaction Reports based on Course/Subjects/Fee type Miscellaneous fee Fine Collected and Other Miscellaneous fee collected by institute report. Daily Reports Daily fee transaction reports. Fee Arrears Reports based on the type of transaction. Short term course fees Students apply online for short term courses and pay fees online. 3. Biometric Attendance: Biometric device records lecture wise attendance and transmits the data to server and utilizing this data, system generates attendance reports. Report is generated based on StudentSubjectProfessor relationship. E Attendance Features (Centralised System) Live Attendance Reports Retrieve Real time attendance reports. Subject Wise Attendance Report Report to view attendance for a particular subject. Course Wise Attendance Reports Attendance reports based on courses. Blacklist Report Generation System generates a report listing students who have not managed to complete minimum attendance criteria Exam Module: The Data entry process, Mark Calculation and Mark Sheet Generation can be carried out from one single system. The Mark Sheet Pattern can be customised as per institute requirements. Features of Exam Module: 1) Exam Creator: The Exam department independently create exams and set Mark patterns. 2) Subject Wise Marks Entry. 3) Generate Consolidated Mark Sheet. 4) Mark Sheet Pattern Pattern defined as per institute instructions. 5) Marks Calculation: Auto Calculates Marks and assigns grading points as per the set criteria. 6) ATKT Revaluation Records is maintained in the system. 7) Student can directly view result in student portal. 8) Student can apply for photocopy, ATKT Form online and make online payment. For Photocopy they get online PDF of Answer sheet no need for doing Xerox, it is link with OSM system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	UBA-P	PSYCHOLOGY	03/06/2019
BA	UHADC	Apparel Design and Construction	03/06/2019
BCom	UHCAS	Actuarial Studies	03/06/2019
BCom	UHCIA	International Financial Reporting Standards	03/06/2019
BSc	UBSCIT	Information Technology	03/06/2019
MA	PMAECO	ECONOMICS	03/06/2019
BMS	UBMS-SM	Sports Management	03/06/2019
BSc	UBSCCS	Computer Science	03/06/2019
MCom	PM.COM.-M	Management	03/06/2019
BCom	UBAF	Accounting and Finance	03/06/2019
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BCom	Actuarial Studies	03/06/2019	Actuarial Accounting 2, 1924UCHAAC	03/06/2019
BCom	Actuarial Studies	03/06/2019	R Programming (Practical), 1915UCHARP	03/06/2019
BCom	Actuarial Studies	03/06/2019	Mathematics for Actuaries 1, 1914UCHAMA	03/06/2019
BCom	Actuarial Studies	03/06/2019	Mathematics for Actuaries 2, 1924UCHAMA	03/06/2019
BCom	Actuarial Studies	03/06/2019	Actuarial Statistics 1A (Theory + Practical), 1912UCHAAS	03/06/2019
BCom	Actuarial Studies	03/06/2019	Actuarial Statistics 1B (Theory + Practical), 1913UCHAAS	03/06/2019
BCom	Actuarial Studies	03/06/2019	Foundation Course, 1911UCHAFC	03/06/2019

BCom	Actuarial Studies	03/06/2019	Actuarial Statistics 2A (Theory + Practical), 1922UCHAAS	03/06/2019
BCom	Actuarial Studies	03/06/2019	Actuarial Statistics 2B (Theory + Practical), 1923UCHAAS	03/06/2019
BCom	Actuarial Studies	03/06/2019	Actuarial Accounting 1, 1914UCHAAC	03/06/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	PSYCHOLOGY	03/06/2019
BA	Apparel Design and Construction	03/06/2019
BCom	Actuarial Studies	03/06/2019
BCom	International Financial Reporting Standards	03/06/2019
BCom	Financial Accounting and Auditing	03/06/2019
BCom	Financial Markets	03/06/2019
BCom	Financial Markets	03/06/2019
BCom	Financial Markets	03/06/2019
BCom	Financial Markets	03/06/2019
BCom	Financial Markets	03/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BB	Actuarial Studies	03/06/2019
BA	Apparel Design and Construction	03/06/2019
BCom	International Financial Reporting Standards	03/06/2019
MA	PSYCHOLOGY	03/06/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

Course Code:19STBNK, Course Name:Certificate Course in Banking	03/06/2019	Nill
Course Code:19STMAS, Course Name:Mastering Analytical Skills	03/06/2019	Nill
Course Code:19STMJR, Course Name:Certificate Course in Mobile Journalism	03/06/2019	Nill
Course Code:19STMYM, Course Name:Mind your Money	03/06/2019	Nill
Course Code:19STUMH, Course Name:Understanding Mental Health	03/06/2019	20
Course Code:19STUPMA, Course Name:Understanding Pollution through Mobile Application	03/06/2019	121
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Financial Accounting and Auditing	89
BCom	Financial Markets	54
BCom	Actuarial Studies	Nill
BA	Apparel Design and Construction	Nill
BCom	Accounting and Finance	105
BCom	Banking and Insurance	50
BCom	International Financial Reporting Standards	Nill
BA	ECONOMICS	Nill
BA	GEOGRAPHY	27
BA	PSYCHOLOGY	Nill
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Objective: The feedback system is developed with the objective of checking quality of academic programs on a continuous basis. Process: We collect a 360-degree feedback from our most important stakeholder i.e. learnerand academic feedback about curriculum and teaching-learning process from other stake holders like parents, alumni, teachers and employers. The feedback also includes collection of basic information about the respondents so as to compile the profiles. The process of feedback is as follows: Feedback from Learners: Feedback from learners is a quality measure of the academic and infrastructural facilities available. Learners are circulated with the feedback forms during the lecture days. Learner feedback includes questions based on the quality of curriculum in terms of contents and employability, the feedback on the teaching, infrastructural and administrative facilities provided. The feedback shows the learners are satisfied with the academic system. Feedback from Parents: College conducts regular mentor meetings and interactions with parents. The feedback forms are given to parents during the mentor meetings. Taking feedback during the mentor meeting enables us to take genuine and correct feedback by explaining the meaning of the key aspects addressed in the questionnaire. College values the responses from parents on the curriculum design and delivery. Parent-feedback system provides an insight into the curricular aspects in terms of societal needs, industry requirements and so on. Feedback from Alumni: Our alumni are working in diverse domains starting from academics, research, industrial and entrepreneurship. Annual alumni meetings is the venue where we take feedback. Alumni feedback is mainly about the curriculum and employability of Khandwala College students. Whether the curriculum helped them in their job domain and whether the present curriculum meets the industry needs are evaluated from alumni. We have an alumni representative as a member of all BOS at Khandwala College. They take part in syllabus revision directly. Feedback from Teachers: Feedback from teachers is collected manually. Teachers give their suggestions on the quality of the curriculum in terms of the inclusion of latest development in the domain, academic flexibility, whether sufficient number of lectures are allotted and other infrastructural facilities for the smooth teaching-learning. Feedback from Employers: Employers are the right group to evaluate the academic system for its relevance in terms of the employability. Whether the curriculum is revised as required by the industry with inclusion of the relevant contents is the core of the alumni feedback. Employer feedback is collected during the alumni meet as well as during the placement drives and expert lecture sessions. Analysis of Feedback: The feedback is reviewed on a regular basis.Findings are discussed and corrective action is planned to ensure that all stake holders are satisfied with the system. Extreme care is taken to address the concerns and suggestions, if any, raised by the stake holders. Follow up will be done to ensure the improvement.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Information Technology	138	299	114
BSc	Computer Science	180	184	84

BMS	Management	198	1136	203
BCom	Financial Markets	72	193	59
BCom	Commerce	720	824	674
BCom	Banking & Insurance	72	210	54
BA	Mass Media	72	278	62
BCom	Accounting & Finance	138	619	128
BA	Geography, Psychology, Economics	120	140	117

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	4289	168	52	49	101

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
52	52	58	51	2	2

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring plays a pivotal role in shaping the destiny of students. A mentor, through his/her honest and gentle advice, as a guide, counselor, adviser and a trustworthy guru, can engage the youth and prepare the next generation of intellectual leaders of society. Aware of the positive impact of mentor meetings on the student community, a mentoring programme has been successfully undertaken periodically and institutionalized by Nagindas Khandwala College. Since Academic Year 2005-06, monthly formal Mentor-Mentee meetings have been conducted regularly and systematically. When required, informal meetings are held between the mentor and mentees. After the students' Orientation Programme, which is jointly addressed by the Principal, Vice Principals, and Professors-In-Charge of major academic committees, the mentors arrange mentor meetings with their mentees and their parents to discuss attendance requirements, examination systems and other rules and regulations to be adhered to by the students. The summary of the problems reported through Problem Reporting Forms by the students and their parents and the feedback given is shared in the monthly Staff Meeting of the college and solutions are sought from the Principal and other senior teachers. Mentors through their constant interaction can identify health problems including emotional issues and suicidal tendencies shown by few of the students and direct them to qualified counselors and medical experts made available by the college. The mentors encourage students to take part in health checkups and blood donation drives actively. In coordination with the NSS Unit of the college periodical health surveys are held in the campus to check whether our students

are suffering from Anemia, Thalassemia, and other lifestyle-induced diseases. In case of irrational behavior or irregular attendance, mentors meet the concerned mentees and their parents to resolve the issue. On the basis of one-on-one meetings with the mentor in the campus, deserving students belonging to economically backward categories are identified and book bank and free ship facilities are provided to them. As and when required, remedial lectures and doubt clearing sessions are held by teachers teaching different subjects for the students missing lectures due to participation in activities such as NSS, NCC, Students' Council, etc. The details about the differently-abled students collected and a helping hand is extended to them on the basis of the mentor report. Extra time and writer facilities are arranged for such students during exams. Mentors make it a point to encourage their mentees to take part in activities and organize or participate in seminars in coordination with the committees such as Khandwala Accounting Study Circle, Nature Club, Arth-Utsav, etc. Students exhibiting national and societal concerns are guided to join associations such as NSS, NCC, etc. and students exhibiting talent for literary, performing and fine arts are encouraged to join the Students Council. Students with outstanding academic calibre are encouraged to engage in participative learning and conducting seminars and presenting research papers along with their teachers. They are also encouraged to lead group discussions, group presentations and peer mentoring.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
4289	52	1:82

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
39	34	5	Nill	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	zero	Nill	zero
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	USCS	Semester- VI	15/10/2020	27/10/2020
BSc	USIT	Semester- VI	15/10/2020	27/10/2020
BA	UBAMMC	Semester- VI	14/10/2020	27/10/2020
BCom	UCBFM	Semester- VI	14/10/2020	27/10/2020
BCom	UCBBI	Semester- VI	14/10/2020	27/10/2020
BCom	UCBAF	Semester- VI	14/10/2020	27/10/2020
BMS	UBMS	Semester- VI	14/10/2020	26/10/2020
BA	UBA	Semester- VI	15/10/2020	27/10/2020
BCom	UCBCOM	Semester- VI	15/10/2020	27/10/2020

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nill	Nill	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.nkc.ac.in/DisplayPage.aspx?page=caemc&ItemID=ka

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PMAGEO	MA	Geography	13	13	100%
USIT	BSc	Information Technology	92	92	100%
USCS	BSc	Computer Science	68	61	89.71%
UCBMS	BMS	Management Studies	187	186	99.47%
UCBFM	BCom	Financial & Market	54	54	100%
UBCOM	BCom	Commerce	550	540	98.18%
UCBBI	BCom	Banking & Insurance	50	50	100%
UABMCC	BA	Multimedia & Mass Communication	65	65	100%
UCBAF	BCom	Accounting & Finance	104	90	86.54%
UBA	BA	Economics/ Geography/ Psychology	103	101	98.06%

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.nkc.ac.in//uploaded_files/STUDENT_SATISFACTION_SURVEY.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes
Name of the teacher getting seed money
Dr. Mona Mehta
[View File](#)

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nill	zero	zero	Nill	zero
[View File](#)				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	360	University of Mumbai	50000	20000
Major Projects	720	IMPRESS – Ministry of HRD	1200000	900000
Minor Projects	360	University of Mumbai	80000	0
Minor Projects	180	University of Mumbai	40000	16000
Minor Projects	720	University of Mumbai	50000	0
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

5

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
zero	zero	Nill
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
zero	zero	zero	Nill	zero
[View File](#)				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
zero	zero	zero	zero	zero	Nill

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Commerce (Management)	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Accountancy	2	0
International	B.COM (AF, BI and FM)	5	0
International	Economics	1	0
International	Geography	4	6.2
International	Geography	1	5.5
International	Geography	9	0
National	IT CS	2	0
International	IT CS	2	0
International	Management Studies	3	0
International	Self finance commerce	6	7.36

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BMM (Mass Media)	1
Economics	1
Psychology	6
Accountancy	40

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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
zero	Nill	0	Nill

View File

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of

Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
zero	zero	zero	Nill	0	zero	Nill

View File

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
zero	zero	zero	Nill	Nill	Nill	zero

View File

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	15	24	3	25
Presented papers	7	15	Nill	Nill
Resource persons	Nill	Nill	2	1

View File

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
zero	zero	zero	0

View File

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
zero	zero	zero	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Workshop on Democracy and Secularism	NSS Unit in Collaboration with Anubhav Mumbai	6	43
Workshop on Constitutional Rights of Women	NSS Unit Organised the Session	6	57

Yuva Mahadut :- Awareness about survey	NSS Unit Organised the Awareness session	6	43
Rally on Hiroshima and Nagasaki	NSS Unit did the rally in Adopted Area Bhadran Nagar	6	31
Workshop on Energy Conservation	Nss in Collaboration with Adani group	6	58
Blood Donation Drive :- 101 units collected	NSS Unit in Collaboration with RRC Sponsored By HDFC	6	34
Workshop on Monsoon related Disease	NSS Unit Organised the workshop	6	45
Anti Tobacco Day Pledge	NSS Unit Organised the pledge	6	47
Swachchh Bharat Abhiyan	NSS Unit in Collaboration with G.J VARTAK SCHOOL	6	10
Tree Plantation at Adopted Village	NSS Unit at Belkadi	6	55
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Sensitisation program	Appreciation Letter	Maru Ghar, Senior Citizen Home, Borivali (West)	30
Sensitisation program	Appreciation Letter	Immanuel Mercy Home Ashram, Home for Destitutes	7
Road safety campaign	Recognition Letter	Mumbai North Central District Forum	56
Sunday funday, Interaction with the police	Appreciation Letter	Borivali Police Station	12
Skill development	Skill Development Leader	Raj Foundation	10
Social service	LETTER OF APPRECIATION	UMED DIOCEAN CHARITABLE TRUST	18
Social service	LETTER OF APPRECIATION	JEEVAN SAHARA CHARITABLE TRUST	4
Social service	LETTER OF APPRECIATION	JEEVAN SAHARA CHARITABLE TRUST	7

Social service	LETTER OF APPRECIATION	SILVER INNING FOUNDATION	15
Social service	LETTER OF APPRECIATION	SILVER INNING FOUNDATION	7
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS Unit	Collaboration with Anubhav Mumbai	Workshop on Democracy and Secularism	6	43
NSS Unit	NSS Unit Organised the Session	Workshop on Constitutional Rights of Women	6	57
NSS Unit	NSS Unit Organised the Awareness session	Yuva Mahadut :- Awareness about survey	6	43
NSS Unit	NSS Unit did the rally in Adopted Area Bhadran Nagar	Rally on Hiroshima and Nagasaki	6	31
NSS Unit	Collaboration with Adani group	Workshop on Energy Conservation	6	58
NSS Unit	Collaboration with RRC Sponsored By HDFC	Blood Donation Drive :- 101 units collected	6	34
NSS Unit	NSS Unit Organised the workshop	Workshop on Monsoon related Disease	6	45
NSS Unit	NSS Unit Organised the pledge	Anti Tobacco Day Pledge	6	47
NSS Unit	G.J VARTAK SCHOOL	Swachchh Bharat Abhiyan	6	10
NSS Unit	NSS Unit Organised the pledge	Tree Plantation at Adopted Village	6	55
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
zero	zero	zero	0
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
zero	zero	zero	Nill	Nill	zero

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Royals roads University, Victoria, BC	25/02/2019	Block Transfer	1

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3600000	3067061

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Nill	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SLIM21	Fully	3.7.0	2009

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	139	22797	400	56533	539	79330

Reference Books	37	137291	26	110947	63	248238
Journals	86	185146	72	166270	158	351416
e-Journals	16	Nill	20	Nill	36	Nill
Digital Database	2	95725	2	103250	4	198975
CD & Video	17	Nill	Nill	Nill	17	Nill
Library Automation	Nill	38940	Nill	38940	Nill	77880
Others(specify)	1022	652353	691	405732	1713	1058085

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Ms. Sonali Singh	Venture Capital and Private Equity ,TYBFM 2019 -2020 Batch	Google Classroom	14/06/2019
Ms. Sonali Singh	Principles of Management ,FYBMS A 2019-2020 Batch	Google Classroom	19/08/2019
Ms. Sonali Singh	Principles of Management ,FYBMS B 2019-2020 Batch	Google Classroom	24/07/2019
Ms. Sonali Singh	Principles of Management ,FYBMS C 2019-2020 Batch	Google Classroom	21/08/2019
Sindhu P M	Theory of Computing 2019-2020: SY BSc CS Semester-III	Course Networking	10/07/2019
Sindhu P M	Introduction to Programming 2019-2020: FY BSc IT and CS Semester-I	Course Networking	10/07/2019
Elizabeth L George	COMPUTER SKILLS,SYBFM SEM-III , 2019-20	Google Classroom	14/06/2019
Elizabeth L George	ARTIFICIAL NEURAL NETWORK / INFORMATION SECURITY MANAGEMENT , MSC IT PART 2 SEM-	Google Classroom	19/06/2019

| Elizabeth L George | MSC IT PART 1 SEM-I - DISTRIBUTED SYSTEM, 2019-20 | Google Classroom | 07/08/2019 |
| Elizabeth L George | COMPUTER FORENSICS- TYCS ,SEM- IV, 2019-20 | Google Classroom | 19/11/2019 |

III ,2019-20

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	391	6	3	1	0	35	26	25	0
Added	10	0	1	0	0	0	0	216	0
Total	401	6	4	1	0	35	26	241	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
100000	80480	3500000	2986581

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Procedures Policies for Maintaining Utilizing Physical, Academic Support facilities –Laboratories, Library, Sports (Gym) Computers, Classrooms etc.Procedures Policies for purchasing The following different types of items / services are generally purchased by the institution.Physical facilities: Capital items.Academic Facilities: Printing related items / services (Examination Result papers). Support Facilities: Recurring stationary items like pads, pencils, pens. Registers etc. Library books, Journals. Magazine etc.Generally for above items / services purchase committee gets involved and ensures timely delivery of items / services in coordination with registrar's office.For recurring low value stationary items the orders are placed on local suppliers. No purchase request / order is made, as suppliers are generally known to the institution and are associated with it for many long years. However, visual inspection is done on item supplied on sample basis at the time of receipt of material.Books, Journals, periodicals required by students and

teaching faculty are procured by the librarian based on information received. The books recommended by university for different courses shall be purchased by the librarian from publishers recommended by the university. This process is initiated by library committee and actions taken by librarian.Capital items [chairs, tables, fan, AVs, Cupboards, PCs, printers, scanners, etc],need budget sanction and purchase for these are initiated by purchase committee after getting management approval. As far as possible, orders are placed only to reputed dealers supplying quality items.Items services related to printing operations are given to approved printers. The printer is evaluated for their capability and should have approval of purchase committee.For canteen services the contractor is selected by purchase committee. For maintenance the annual maintenance contract for computers, hardware,housekeeping, canteen etc. shall be initiated by the registrar. The performance of these suppliers shall be monitored and feedback given to them.For critical items, the list vis –a –vis names of approved suppliers shall be maintained in the office. The evaluation of such suppliers shall be done by registrar's office once in a year. Wherever possible, supplier quality rating shall be worked out and supplier performance monitored [on time delivery, quality, durability, other feedback]. For canteen services the performance of services is monitored by attributes like menu, variety, quality, hygiene, cleanliness and feedback given for improvement, by the canteen committee. The college ensures availability of other resources like laboratories, library, canteen, gymkhana etc, to meet students other needs.The building is utilized for lectures, exams, college festivals and other professional exams. Library services are maintained regularly. Gymkhana facilities are maintained on the basis of requirement. For Utilization Computers are given for use on a need based requisitions. Library is used by students and faculty on all days. Facility for library books issue and faculty area is made available. Examination stationery is kept under the control and supervision of the exam committee. Gymkhana facilities are utilized by students regularly. Intra college competitions and tournaments are conducted to engage students in sports activities. Log books are maintained for this. Canteen facilities are used regularly.

https://www.nkc.ac.in/uploaded_files/Procedures%20Policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid Fund	29	249705
Financial Support from Other Sources			
a) National	SC, OBC, SBC, NT, SAF Other Trust	113	820719
b)International	0	Nill	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career Development Cell's Udaan: Group	Nill	Nill	Squad Infotech (Mr. Rahul Salvi)8850353321

Discussion			Resource Person: Mr. Rohit Sharma, Mr. Ashwin
Career Development Cell's Udaan: Resume Writing and Personal Interview	06/08/2020	82	Squad Infotech (Mr. Rahul Salvi) Resource Person: Mr. JP Raut, Mr. Avinash
Career Development Cell's Time and Stress Management	07/08/2019	115	Mr. Satish Bendre
Soft Skills Development Programme	13/12/2020	28	Dept. of. English and NSS UNIT, Nagindas Khandwala College(Autonomous)
StudentsCouncils Workshop on Personality Developmentunder the scheme Skill enhancement programs	24/02/2020	59	Dr. Ulka Mayur
Department of Accountancy- Khandwala Accounting Study Circle(KASC)	11/12/2019	60	In house
Blended Class room	21/09/2019	106	Silver Lining -CA Vidhi Raichura and Ms. Sreesthi Kushwaha
How to be a R.E.A.L Success	25/02/2019	578	Gwen Athaide, visiting faculty
How to put your Dream to the TEST	07/11/2019	72	Gwen Athaide, visiting faculty
Social Emotional Learning	13/01/2020	18	Divya Kurian, Human Resources Parent Relationship - Bhaichung Bhutia Football Schools
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	How to get	28	Nill	Nill	Nill

	set for NET/ SET ?				
2019	Career Development Cell's Project Guidance Seminar for ITCS Students	Nill	56	Nill	Nill
2019	"Achieving Sucess in Selling' by Mr. Suraj Mandawewala (Marketing Manager at Marshalls India Pvt Ltd)"	Nill	86	Nill	Nill
2019	"How to Dress Profes sionally ' by Parineeti Adukia (Image Consu ltantancy firm Pari)"	Nill	99	Nill	Nill
2019	Lecture for marketing students by B.N.L.Sunny	Nill	59	Nill	Nill
2019	"Lecture for finance students by Vrushank Mehta"	Nill	48	Nill	Nill
2019	"Data -Fueling: The Future of Mankind' by Anshul Gupta from ISME"	Nill	61	Nill	Nill
2019	CLPC on 'M athematical Secrets - How to convert negatives into positiv es'.Guest lecture by Mr. Vishesh	Nill	104	Nill	Nill

2019	Algorithmic Trader, Selt Employed on 'Options Trading'. Guest lecture by Mr. Nilesh Vala	Nill	104	Nill	Nill
2019	Guest lecture by Mr. Pushkar Adhikari, Global Partner, SKP 'It's a VUCA world'	Nill	104	Nill	Nill
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
LTI, CAPGEMINI, TCS, CAP, MERCADEO, CONCENTRIX, WIPRO, JAYPAR SOLUTIONS, ADITYA BIRLA, MOTILAL OSWAL, VISTAAR SYS, COOLBERG BEVERAGES, RUPEE SEED TECH, AMBIT CAPITAL	105	22	PENCIL PERCEPTIONS, MIND WEALTH, AMBIT CAPITAL, MERCADEO MUL TIVENTURES, IMS PEOPLE, VENTURE PVT L., MISSFETCH, DARSHIT M., STYX MEDIA	9	9
			[View File](#)		

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	Nill	Nill	Nill	Nill	Nill
2019	Nill	Nill	Nill	Nill	Nill
2019	Nill	Nill	Nill	Nill	Nill
2019	Nill	Nill	Nill	Nill	Nill
2019	Nill	Nill	Nill	Nill	Nill
2019	Nill	Nill	Nill	Nill	Nill
2019	Nill	Nill	Nill	Nill	Nill
2019	Nill	Nill	Nill	Nill	Nill
2019	Nill	Nill	Nill	Nill	Nill
2019	Nill	Nill	Nill	Nill	Nill

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter-Collegiate sports event	Inter Collegiate	13
Yuva Premier League	Collegiate	76
Inter-Division Sports Events	Collegiate	15
Karambeliwadi Khel Mahotsav - Tug of war, Lemon and Spoon, Sace Race,Kho-Kho, Book Race, Cricket	Across the village (adopted by college)	50
BSc IT/CS Zestech - Open Cricket, Badminton, Box Cricket, Rink Football, NeonTT, Carrom	Inter collegiate	437
BMS Mirage - Rugby, Count On The Throw, Outrageous Relay, Tug Of War (Boys), Tug Of War (Girls), The Ultimate Hurdle Race, Square Ball	Inter Collegiate	486
B Section Pravaah - Crossball, Noodle hockey, Crossfire, Basanti	Inter Collegiate	200

Bachao, Chakravyuh	

37th Annual Athletic Meet	Collegiate	200
Inter-Division Sports Events	Collegiate	190
National Sports Day	Collegiate	80
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Gold Medal in Thai Boxing	National	1	Nill	87154	Kinjal Chhotalal Furia
2019	Gold Medal as player And Silver Medal As Coach	National	2	Nill	Nill	Sumedh Talvelkar
2019	Runner-Ups, World Throwball Malaysian Independent Championship	International	1	Nill	Nill	Amisha Mansur Samnani
2019	Waves (National Level Festival of BITS Pilani, Goa)	National	Nill	8	79641	Aakash Singh
2019	National Level Youth Festival	National	Nill	Nill	87527	Mohammed Roheb Akhtar
2020	Event Manager of the Year Awards (EMY)	National	Nill	Nill	87519	Naman Shah
2020	Event Manager of the Year Awards (EMY)	National	Nill	Nill	80502	Mokshit Doshi

2020	Event Manager of the Year Awards (EMY)	National	Nill	Nill	81064	Bhoomi Joshi
2020	Event Manager of the Year Awards (EMY)	National	Nill	Nill	86239	Pankti Shah
2020	Event Manager of the Year Awards (EMY)	National	Nill	Nill	87784	Anushka Tiwari

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 - Activity of Student Council representation of students on academic administrative bodies/committees of the institution From July 2019 till May 2020, students, as members of the Students' Council and other associations have contributed to various activities in the College Campus as well as on online platforms. Right from social events like welcoming the 'freshers', to cultural events aimed at encouraging students to showcase and develop their talents, the college had numerous occasions when the students stepped in as organisers. The students helped organise various events to commemorate important days such as International Yoga Day, International Language Day and international Youth Day and for the first time in the last 37 years, the Council celebrated Founders' Day in remembrance of the founders of Nagindas Khandwala College. Social Outreach Programmes were organised by the students of various sections. For instance, pulses were collected from the students and staff of the college under the 'Joy of Giving Week', and the students then donated them to the residents of Karambeliwadi village. The collection was more than 200 kgs. Cleanliness drives were also conducted by various sections of the college. The students collected a considerable amount of garbage from public spaces like beaches and made sure that the waste was disposed off in an appropriate manner. Awareness drives to highlight various issues, such as the importance of wearing helmets while riding, were held. One day events were also celebrated in the spirit of unity in diversity. Events like Chocolate Day, Traditional Day, Saree and Tie Day, etc. helped make the campus livelier. These events were moved to virtual platforms after the lockdown was imposed, through singing, writing and storytelling competitions. The students conceived, planned and executed a range of different activities such as Personality Development Workshop, a talk on the Indian Constitution, Seminar on Career Opportunities in IT Sector, Seminar on Data Science, etc. Inspirational personalities from different walks of life were invited to speak and inspire students and staff alike. The students were intimately involved with the organisation of such events. Aagman 2019-Integrating heart, mind and soul, an intra collegiate festival was organized by the Students' Councils of all sections of the college in the campus on 1st and 2nd August 2019. This began the series of cultural festivals organised by the different sections of the College throughout the year. Towards the end of the academic year, student representatives from various sections handled the execution of Annual Day. In this way, college festivals gave students an opportunity to learn various social and corporate skills. Under the Ek Bharat Shreshtha Bharat (EBSB) Scheme, students organised various events and

competitions to spread awareness about the state of Odisha. Thus, as usual, the students were a part of the organising teams of events that focussed on various aspects of society and gave them a chance to develop their organisational skills.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

67000

5.4.4 – Meetings/activities organized by Alumni Association :

College 2 Corporate – A Seminar conducted by industry speakers explaining the transition of T.Y. Students to Corporate Life includes topics like Personality Development, Resume Writing, How to Give an Interview, Group Discussion. Teacher's Day – Our small way of saying Thank You, to the Teachers and Professors, on their special day. Alumni @ College: Alumni come to the college and share their professional experience with the current students by way of workshops and seminars. Scholarships: KAA gives away each year cash prize to the toppers of both the Sections Nostalgia 2021 – A special event organized for the Alumni Students to meet friends and faculties. College 2 Corporate – A Seminar conducted by industry speakers explaining the transition of T.Y. Students to Corporate Life includes topics like Personality Development, Resume Writing, How to Give an Interview, Group Discussion. Teacher's Day – Our small way of saying Thank You, to the Teachers and Professors, on their special day. Alumni @ College: Alumni come to the college and share their professional experience with the current students by way of workshops and seminars. Scholarships: KAA gives away each year cash prize to the toppers of both the Sections Nostalgia 2021 – A special event organized for the Alumni Students to meet friends and faculties. Some recent initiative by the college involving Alumni ? Board Memberrepresentation for Autonomy ? IQAC – Alumni Representation ? Alma Shines Portal ? Invitation to key seminars ? Invitation for Inter College Events as Guests, Judges , Etc. ? Mentor Speakers Khandwala Alumni Association (KAA) Committee committed to the following in the year 2019 Placements: A WhatsApp group was formed to post the enquiries for job opportunities available. A lot of students were connected with their Industry specific Alumni who have placed them at their organisation or referenced them to other companies. Hoping with the bigger network of strong alumni, to be able to place more students and bring more companies to the college for the placements. Guest Lectures A number of ex-students have been invited by college for giving subject specific talks relevant to the students. Ample of students have been mentored and guided by the ex-students for Industry relevant queries or for future career options.. Scholarship Fund Two Scholarship funds are instituted prior to 2019. In 2019, the third fund is instituted. Under this committee pledged a scholarship to 1 student. and that was achieved., a small gesture that will continue the alumni legacy for years to come. The contributors to Scholarship Fund III a. Rahul Dubey – 10,000/- b. Krupa Simaria – Rs. 5000/- c. Nitin Mehta – Rs. 5000/- d. Priyank Turakhia – Rs. 5000/- e. Dinesh Cheddha – Rs. 5000/- f. Himanshu Nagrecha – Rs. 2000/- g. Ojas Shah – Rs. 2000/- h. An alumni who wants to stay Anonymous – Rs. 5000/- i. Life Members Contribution – Rs. 28000/- Total Contribution of Rs. 67000/- Miss.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College believes in participatory style of leadership and gives autonomy to the various departments, students and non-teaching staff to undertake activities as per their needs and requirements. Decentralization and participative leadership management is reflected in the following practices: Participative Management for Departments • The ISO 9001:2015 process which is followed by the College ensures that teaching plans are prepared by the teachers in consultation with the Head of Department (HOD). The HOD encourages discussion amongst the teachers before finalizing the lecture plans. • The teachers have the freedom to decide how they would like to conduct their Continuous Internal Evaluation (CIE). Deliberations are encouraged by the HOD to ensure that the best strategy for evaluation is chosen. • The HODs have been given autonomy to take departmental meetings and plan the activities to be conducted for the academic year. This information is shared with the Principal by the HODs. • The Principal encourages HODs to adopt innovative teaching methods for their department. HODs in turn, encourage their departmental teachers and give them freedom to execute innovative teaching practices. • HODs decide about the guest lectures, workshops, seminars to be organized by the department and intimate the Principal about the same. • The curriculum design and modifications are finalized by the Board of Studies members and sent to the Academic Board for approval. Participative Management for Students • Teachers have regular interactions with the students during class and encourage them to share their opinions. • In organizing events, the students are given freedom in planning and organization of the events. Teachers act as facilitators in the process. Active involvement of students is encouraged. • Leadership and communication abilities of the students are enhanced through class presentations, group discussions, role plays etc. Concrete feedback is given to the students by the teachers. • Class mentors have discussion with students regularly and help them with academic and non-academic problems. • Career Development Cell of the College trains students for the corporate world and helps them get internships and final placements. • Regular student feedback is taken to find out areas where improvement is needed. Participative Management for non-teaching staff • Regular training programmes are organized for the non-teaching staff according to their needs and requirements. • An Inter-collegiate festival by the name of Teams is organized by the non-teaching staff. The benefits of organizing this festival is that it aids in breaking the monotony of work, provides an opportunity to the staff members to network with staff members of other institutes and enhances the personalities of non-teaching staff. The non-teaching staff is given autonomy for conducting the event. • The non-teaching staff is actively involved in the ISO process and has a designated representatvie appointed in the committee for decision making. • Satya Narayan puja is organized by the non-teaching staff and the whole College joins in the celebration. Nagindas Khandwala College follows a three sixty degree approach in participative management and involves faculties, students and the non-teaching staff in the decision

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission to students is done through online entries. Rules and norms are according to University norms as prescribed for the particular years
Industry Interaction / Collaboration	Linkages are initiated with Industry. The subject boards of various courses have industry representatives for the P.G. courses. Internships are being considered to give extra credits, which students have to gain in the autonomous courses.
Human Resource Management	The college undertakes to train staff members under the IQAC. Class IV employees are also given skill training. Faculty members are given training of 6 man days and are encouraged to complete Refresher Orientation courses. The nonteaching staff is encouraged to pursue further studies (fees are borne by the college).
Library, ICT and Physical Infrastructure / Instrumentation	The Library procures books, journals and periodicals based on the information received. The library maintains all the policies and documents. The circulation counter, cyber space and faculty area are made available for library users. Institution has good IT infrastructure with computer labs, CCTV cameras, projectors, speakers, bio-metric machines and public announcing system at various locations and classrooms. The physical equipments are maintained by giving AMC or time to time inspection.
Research and Development	The College has a research cell. Five Ph.D. guides are a part of the college. The college offers Ph.D. in Commerce (Banking and Finance), Commerce (Management) and Geography. Faculty members are encouraged to undertake Minor Research Projects.
Examination and Evaluation	The Examination and Evaluation is grouped into two parts SIE CEE which all courses conduct. College follows CAP system. Paper printing and result compilation is done inhouse. Grade cards are made in the college.
Teaching and Learning	TTP and MMS is prepared by all faculty members on a regular basis. Lectures taken and planned are monitored. Health of the institution is calculated on the basis of lectures

	taken and gaps.
Curriculum Development	Under Autonomy curricular decisions are taken by the departments, who have qualified faculty. Conceptual framework is decided according to University rules.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	•E-governance is the integration of Information and Communication Technology in all the working processes of the system. It aims to minimize the manual efforts and improve the communication, create transparent system, and to be cost and time effective. To facilitate the same our college is using ERP system with Student, Examination, Finance Account, Employee, Library Modules that uses the app of the CIMS software with SMS facility and communicates to all enrolled students of all their details. Installation of Wi-Fi- enabled classrooms in all departments with wireless projectors. The college has multiple computer labs with minimum 60 students capacity that caters to all the students with revised courses with practical of computer facility. The college Library has adequate no. of books, journal, computer with internet enabled reading room facility for students. subscriptions to major journal databases such as IEEE etc . Library is managed by the Inflibnet and other software's.
Administration	Administrative work both at Principal's office and Students' section is facilitated by more than 15 terminals connected 50 MBPS leased line. Wi-Fi facility throughout the institute. 24x7 CCTV surveillance system is operative at various points inside the campus including Library, Students common room, Staff room, corridors, and Principal's office. All important administrative information including notices is regularly published on the website. Biometric attendance for all staff members.
Finance and Accounts	Tally System for maintaining the accounts in accounts department. The university enrolment and service records are done by the govt recognised MKCL software

Student Admission and Support	Student Admission and examination procedure are managed by the software. The admission and fees payment are done though the feepayer app managed by the software. Student Support: The Student Council liaison between the students and the staff. Academic support is provided to weak students. The Library welcomes students for reference and study. A Book Bank is also available. In case of serious illness, students are visited in hospital by staff and companions. So too during bereavement of family members. Financially challenged students receive sponsorship through 'Earn While You Learn' Scheme. The students had an additional credits to be completed that was an insightful approach (35 Courses to choose from) where they should earn extra courses outside the syllabus like IIT spoken tutorial and other allied courses to make them industry ready.
Examination	The examination system of the college begins by Preparation of an Academic Calendar and sticking to it by putting in all efforts to publish results in 30 days is the motto of the examination section. The answer scripts are coded before they are evaluated. Internal assessment examinations are strictly adhered to. The evaluation of the answer books was blind evaluation scheme in OSM (On screen marking) mode that scanned the written answer books and sent for evaluation where the faculty could do the assessment in the work from home mode as well. This was an innovative method followed by the college.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Ms. Nita Dhote	Teachers Training Workshop	Savitribai Phule University	1406
2019	Mr. Nandkishor SOnar	Teachers Training Workshop	Savitribai Phule University	940
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	New Framework Guidelines for NAAC Accreditation	Nill	08/06/2019	17/06/2019	45	3
2019	ISO Automation	Nill	10/07/2019	10/07/2019	30	3
2019	Blooms Taxonomy	Nill	18/07/2019	18/07/2019	45	Nill
2019	Nill	Employee Capacity Development Programme	30/11/2019	30/11/2019	Nill	30
2019	Nill	Document Management	03/12/2019	03/12/2019	Nill	29
2020	Nill	Ethics and Values at Work Place	10/01/2020	10/01/2020	Nill	35

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Managing Online classes and co-creating MOOCS	1	20/04/2020	06/05/2020	16
Education 4.0	1	28/04/2020	30/04/2020	3
Understanding Consumer Behaviour and its impact	1	26/04/2020	26/04/2020	1
Refresher Courses	1	17/06/2019	29/06/2019	12
Arpit	1	16/02/2020	16/02/2020	1
Research Methodology	1	30/10/2020	05/11/2020	7

| Online Teaching Masterclass | 4 | 24/04/2020 | 25/04/2020 | 2 |
| The Role of Language and Researcher | 1 | 27/04/2020 | 29/04/2020 | 3 |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nill	Nill	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Attending Seminar and Conferences	MKES Pariwar Fund, Mediclaim, MKES Employees Co-op. Credit Soc.Ltd.	SAF, Government Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal Audits are conducted every quarter i.e. AprilJune in the month of July, JulySept in the month of October, OctDec in the month of January and JanMar in the month of April. Thereafter the accounts are finalised by 30th April, by Internal Auditor. Subsequently, the Statutory Auditor completes the Financial Audit by 31st May. The Internal Auditor audits Petty Cash, Cash/Bank Vouchers, Cash Book, Bank Book, Ledger Scrutiny, TDS, Professional Tax, GST, Salary, etc. The Auditors from the Joint Director, Higher Education, Senior Auditor, Pay and Accounts Office, Government of Maharashtra, assesses from time to time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N.V. Khandwala Charitable Trust, Mumbai	65000	Scholarship to students

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6.4.3 – Total corpus fund generated

5651511

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Team appointed by College	Yes	IQAC
Administrative	Yes	TUV NORD	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)					
Orientation Programme, Mentor Meeting, Suggestion Box.					

6.5.3 – Development programmes for support staff (at least three)					
TEAM (Together Everyone Achieves More) Sports and Cultural Activities for Non-Teaching Staff of Various Colleges, organised by Non-Teaching Staff of our College , Computer Training Programme and Library Training Programme.					

6.5.4 – Post Accreditation initiative(s) (mention at least three)					
Ramkrishna Bajaj National Quality Commendation Certificate, Conferment of Autonomous Status, MoU with International Universities, Introduction of Short Term Courses, Introduction of New Innovative Programmes.					

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**Yes**
c)ISO certification	**Yes**
d)NBA or any other quality audit	**Yes**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	New Framework guidelines for NAAC Acc reditation: Session 1	08/06/2019	08/06/2019	08/06/2019	37
2019	New Framework guidelines for NAAC Acc reditation: Session 2	17/06/2019	17/06/2019	17/06/2019	40
2019	ISO Automation	10/07/2019	10/07/2019	10/07/2019	39
2019	Blooms Taxonomy	18/07/2019	18/07/2019	18/07/2019	41
2019	NAAC Awareness Criteria 1,2,3,4	28/09/2019	28/09/2019	28/09/2019	41
2019	NAAC Awareness Criteria 5,6,7	30/09/2019	30/09/2019	30/09/2019	41
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Stereotyping of Gender in Indian Advertising Advertisement that portrayed Gender Equity Representation of transgender in Advertising: An audio-visual presentation followed by Class Debate	13/06/2019	13/06/2019	35	18
Workshop on Self Defence Techniques	27/06/2019	27/06/2019	64	Nill
How to lead a balanced life?	08/07/2019	08/07/2019	62	Nill
Cybercrimes on 10th July, 2019	10/07/2019	10/07/2019	54	Nill
Debate on topics like human rights violation and discrimination on the basis of gender and sexual orientation at the workplace.	23/07/2019	23/07/2019	88	96
A workshop on acupressure	24/07/2019	24/07/2019	40	Nill
Representation and media culture: Cultural Gender Conditioning was discussed in the class, female genital mutilation or khatna was discussed	07/08/2019	07/08/2019	52	14
Workshop on Gender Justice	10/08/2019	10/08/2019	19	18
Talk on	14/08/2019	14/08/2019	70	Nill

"Learning and Unlearning – A new path to career"				
Drama on the topics like violence against women, female foeticide, role of women in politics	28/08/2019	28/08/2019	93	95
Awareness about Sexual Violence against women	21/09/2019	21/09/2019	6	6
Movie screening: 'MUKTIPARV'	23/09/2019	23/09/2019	30	16
Kavi Samelan	25/09/2019	25/09/2019	32	11
Participating in Personal Safety	26/09/2019	26/09/2019	70	Nill
Awareness about sexual abuse	30/09/2019	30/09/2019	6	6
Talk on Sexual Harassment	05/12/2019	05/12/2019	65	Nill
Discussion on the Fundamental Right of Equality guaranteed to gender: Case Studies discssed were the right of women to worship at Haji Ali, Sabrimala and the Shani Temple	09/12/2019	09/12/2019	37	25
Transgender Rights, Problems faced by transgenders, legal measures to safeguard their rights in India, Case studies such as Shanti	18/12/2019	18/12/2019	47	20

Saundarajan, Lalit and Pinky Pramanaik discussed				
Women's Rights & Laws that protect women	03/01/2020	03/01/2020	47	20
Graphology-Analyzing Self and Diseases	09/01/2020	09/01/2020	20	Nill
Discussion on Advertising regulations and issues: Gender stereotyping and Advertising Council guidelines discussed through audio-visuals	29/01/2020	29/01/2020	50	10
The Hijab - A Symbol of Empowerment or Discrimination	04/02/2020	04/02/2020	50	12
Off the Beaten Path: Adventure Motorbike Tours in India	18/02/2020	20/02/2020	10	53
Gender representation in media	20/02/2020	20/02/2020	33	23
Movie watching: Shubh Mangal ZyaadaSavadan-Insights on Same Gender Relationship	22/02/2020	22/02/2020	43	17
Women Athletes in the Business of Sports	27/04/2020	27/04/2020	26	143

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
zero

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	Nill

Ramp/Rails	Yes		Nill	
Physical facilities	Yes		Nill	
Braille Software/facilities	No		Nill	
Rest Rooms	Yes		Nill	
Scribes for examination	No		Nill	
Special skill development for differently abled students	No		Nill	
Any other similar facility	No		Nill	

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nill	12/05/2019	1	Sunday - Funday (Distribution of Butter Milk to Police Department)	Humanity Approach	21
Nill	1	Nill	18/05/2019	1	News Paper Drive	Socio-Economic Issue	13
Nill	1	Nill	13/06/2019	1	Swachh Bharat Rally	Environmental Issue	39
Nill	1	Nill	02/07/2019	1	Cleanniness Drive - College Campus	Environmental Issue	11
Nill	1	Nill	03/07/2019	1	English Teaching to Gujrati Medium School	Linguistic Harmony	21
Nill	Nill	1	06/07/2019	1	Tree Plantation at Belkadi	Environmental Issue	21
Nill	1	Nill	17/07/2	1		Health	46

			019		Workshop on Monsoon Related Diseases	issue	
Nill	1	Nill	19/07/2019	1	Blood Donation Drive	Health issue	39
Nill	1	Nill	20/07/2019	1	Tree Plantation	Environmental Issue	12
Nill	1	Nill	22/07/2019	6	Cultural Week	Cultural Harmony	40
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
TALK ON DEMOCRACY AND SECULARISM	30/07/2019	This activity was conducted at college level. Total of 43 volunteers, female volunteers were 26 and male volunteers were 17
WORKSHOP ON CONSTITUTIONAL RIGHTS OF WOMEN	29/07/2019	This activity was conducted at college level. This activity was conducted in order to spread awareness about constitutional rights of women. Total of 54, female volunteers 48 and male volunteers 6 participated in this activity.
WORKSHOP ON DEMOCRACY AND SECULARISM	30/07/2019	This activity was conducted at college level. In this activity orientation of Anubhav Mumbai was conducted and also a talk was conducted in order to spread awareness, a peace rally for Hiroshima- Nagasaki was conducted to promote peace insociety and non-usage of nuclear weapons. A total number of students attended the rally, 20 female and 25 males.
FILM SCREENING ON PATRIOTISM: URI-THE SURGICAL STRIKE	06/08/2019	A film screening was conducted on the topic of patriotism. A total of 37

		volunteers attended the screening, 18 female and 19 males
MASS AWARENESS OF VOTERS	11/10/2019	Our volunteers participated in campaign of Mass awareness of voters. Total no volunteers 09, female 6, and male 3
VOLUNTEERING DURING ELECTION DUTY	21/10/2019	Volunteers were deputed for traffic management on election day. Total no. of volunteers 31, female 20 and male 11 from NSS, Volunteers from BAMMC and Nkare also participated in this activity
WORKSHOP ON CONSTITUTION DAY	26/11/2019	A workshop on constitution day was organized to create awareness about the uniqueness of our constitution and its importance. Total no. of volunteers 42, female 28 and 14 males participated in this activity
WALKATHON IN KALINA CAMPUS	26/11/2019	A walkathon was organized at Kalina campus to celebrate constitution day. A total of 55 volunteers, 45 females and 10 males participated in this activity

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Yoga training was conducted to Celebration of International Yoga Day	21/06/2019	21/06/2019	25
An activity was conducted at college to spread awareness about negative effects of tobacco on occasion of Anti Tobacco Day	11/07/2019	11/07/2019	47
World Blood Donors Day celebrated by organising Blood Donation Drive on	16/07/2019	16/07/2019	58

College Campus			
An activity was as an area-based activity. This activity was conducted to spread the awareness about the importance of peace. Nuclear warfare the pledge against Nuclear Weapons was taken on the day of Hiroshima Day	06/08/2019	06/08/2019	31
Friendship Day was celebrated with great joy and enthusiasm n the canteen quadrangle, various games organized for Degree College students.	06/08/2019	06/08/2019	54
Some renowned poets recited the poetries of the Great poet TULSIDAS in celebratio of Tulsidas Jayanti.	07/08/2019	07/08/2019	30
Flag Hoisting to celebrate Independence Day	15/08/2019	15/08/2019	95
Teachers' Day was celebrated in the college auditorium	09/09/2019	09/09/2019	67
The Beach Clean Drive organized by the cell on the occasion of International coastal cleanup day	21/09/2019	21/09/2019	22
Clealiness Drive for Swachh Bharat on the occasion of Gandhi Jayanti	02/10/2019	02/10/2019	40
[View File](#)			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Rain water harvesting Rainwater harvesting is a simple strategy by which rainfall is gathered and stored for future usage. The process involves collection and storage of rainwater with help of artificially designed systems, that runs off natural or man-made catchment areas. Compost Pit Composting is a process by which organic materials that are regarded as waste, are recycled to produce useful soil fertilizer. The organic matter deposited in the compost pit

naturally gets decomposed or oxidized to produce as a fertilizer for the soil. This process is aerobic, that is, it requires the presence of oxygen or air. Ban on usage of Plastic Faculties and students are encouraged to avoid the usage of plastic. Along with that, display boards are put up everywhere in the campus spreading an awareness for not to use plastic. Usage of LED lights LED lights convert 95 of their consumed energy into light and 5 into heat. They will give you the same amount of light as traditional lights with 36 watts consumed. This is a big help to the environment considering that they will demand less energy from power plants and fewer greenhouse gases emitted Majority of our office, classrooms, laboratories and corridors are equipped with LED lights. Landscaping Total 68 trees and few numbers of sapling are planted all over campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice – 1 1. Title EFFECTIVE TEACHING LEARNING PROCESS 2. Objective of the Practice The objectives/ intended outcomes of this practice are: • A systematic methodology of teaching learning process is defined • Clarity in the methods of evaluation • The learner is aware about the syllabus and the pedagogy that will be used • The learner can come well prepared to class and actively participate in classroom discussions. • The syllabus is well distributed and full justification is given to all the topics • Creation of a conducive environment for learning The underlying principles of this practice are • Systematic planning and implementation • Innovative pedagogy • Active learning in Classroom 3. The Context Teaching learning process is an integral part of a teacher's life. To make the process transparent and well defined,training was given to teachers for designing a teaching plan and preparing monthly monitoring sheets. The teachers were also trained on how to use innovative methods of teaching. The Head of Departments had to monitor the progress that the teacher made in the course taught by them and had to ensure that there was not too much deviation from the plan. The students had to be educated on how to interpret the teaching plan and understand its significance. The students were asked to read some topics beforehand, to encourage active learning in the class. The process encouraged teachers to be well structured in their teaching methodology. 4. The Practice Effective teaching learning process followed in Khandwala College enhanced the quality of education offered in the College. The teachers understood the specific requirement of the Programme and the Course Outcomes. They designed their teaching plans keeping these factors in mind. An integrated approach to teaching learning was followed keeping in mind, the programme outcomes, programme specific outcomes and course outcomes. The portion to be taught is mentioned per week in the teaching plan. It is prepared in a tabular form and is simple to understand. The teaching plan is prepared for the whole semester. After the teaching plan is prepared, it is shown to the Head of Department for discussion and their approval. After the approval of the Head of Department, the teaching plan is given to the students. The learners are taught how to interpret the teaching plan. The students are informed about the methods of evaluation. The teaching plan makes the learner aware about what is going to be taught in each class and the methods of evaluation that will be used. The learner is well informed before the lecture about the portion that will be covered. In case, a student misses a lecture, they know which part of the portion they have missed. They can read up on the portion or discuss it with their classmate and can be prepared for the next lecture. This creates an environment where active interaction can take place between the learner and the teacher. The teacher follows a holistic approach to teaching and the student is an active participant of the teaching learning process. The monitoring of the teaching plan is done at the end of each month by the Head of the Department. The Head of Department is accountable for

ensuring that his/her departmental faculties complete the portion on time. Feedback is taken from the students at the end of each semester and suggestions given by them are discussed amongst the teachers. The suggestions which are applicable are incorporated. The faculties in consultation with the Principal and IQAC coordinator have regular discussions on improvement of the process. The College organizes regular training programmes on teaching and learning to keep the faculties abreast with the changes taking place in education. Thus a three sixty degree approach is followed for the teaching learning process. 5. Evidence of Success The process has ensured that the teaching learning takes place in a systematic manner in the College. The faculties are conscious of their responsibilities and proactive in planning for their classes. Their classes are well structured and effective. The pedagogy that is going to be used is well researched and then implemented. The students are well informed about the teaching learning process. They understand the significance of the course and are able to direct their efforts in the direction of enhancing their skills and employability. The teachers and the students have clear goals in their mind that they have to achieve and both of them start putting efforts in that direction. This result in active discussion and participation in the class and it create an environment for learning in the College. It is a win-win situation for the students and the faculties. 6. Problems Encountered and Resources Required The problems encountered were changing the mindset of the faculties. The faculties were subconsciously dividing the portion to be taught in their minds but were not putting it in writing. After the training was given to them on preparing the lecture plans, they were able to design it systematically. The teaching learning process made them more effective teachers and they started enjoying the process. The problems encountered with students were to make them understand the teaching plan. After they understood the teaching plan, they had to be encouraged to look at it before they came to class. When the students got used to the process, they became more involved in classroom discussions and became active learners. The resources required are a well-designed curriculum with suitable learning outcomes, online resources, books, journals and a comfortable classroom. Best Practice - 2 1: Title Creating a support system for a Village 2. Objective of the Practice The objectives/ intended outcomes of this practice are: • To provide basic amenities to the underprivileged • To provide primary level education and knowledge to the children • To generate health awareness amongst the villagers • To contribute in the overall development of the village • T The underlying principles of this practice are : • Planning • Support system • Development 3. The Context There is more happiness in giving than receiving. With this ambition in mind, the team of Khanwala College initiated Project PEHEL- an initiative to help the adivasi villagers located in a village named Karambeliwadi in Pen Taluka, Raigad district. This village has been adopted by the College. Project Pehel aims at providing a support system to the families living in the village. It is difficult to reach the village as there was no pakka roads available and not many modes of transportation. There are approximately one hundred and thirty families living in the village. The College has been doing multiple activities in the village and is working hard to improve the lives of the villagers. 4. The Practice The College has organized various activities for the villagers. The activities organized are sports, educational activities, tree plantation drive, cleanliness drive, sanitary drive, grocery items drive and Mahabhog. The volunteers celebrated Diwali with the villagers and spread joy in their lives. Diwali hampers were prepared by the students and distributed amongst the villagers. The hampers contain everyday use products. The students painted the village school and improved its appearance. Tree plantation drive was taken up, wherein saplings of Tulsi and Neem were planted and the medicinal significance of the plants were explained to the villagers. The students undertook the task of cleaning the village and the homes of elderly people. Grocery items are provided to the

villagers at regular intervals. The volunteers also conducted a four day camp with the villagers where regular activities were conducted. The uniqueness of the camp was fresh meals were made by the volunteers and given to the villagers. A strong bond has developed between the villagers and the volunteers because of these activities. 5. Evidence of Success Project Pehel has been successful creating awareness about the need for education and its importance in the lives of children. Whenever students visit the village, the children are eager and keen to learn from them. They ask for books and pencils and want to study. The families living in the village have also become more conscious about maintaining hygiene and have started keep their surroundings cleaner. The biggest evidence of success is the hope that is visible in their eyes of the villagers for a better tomorrow. 6. Problems Encountered and Resources Required The problem faced initially was in winning the trust of the villagers. They were not ready to open up and share their problems. However, with regular visits, their confidence in the team grew. Travelling to the village is very difficult. It takes a lot of time to reach the village. The washrooms at the village are not very hygienic, hence girl students face a difficulty going to the village. Going to the village requires meticulous planning to be undertaken by the team. Communication with the villagers is also a problem as they students don't understand their dialect. For Project PEHEL, abundant resources are required like transportation vehicle, food items for distribution and for cooking, water tank, sanitary items, tree saplings, diwali

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.nkc.ac.in//uploaded_files/BEST_PRACTICE_1-2.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The area of distinction for Nagindas Khandwala College is developing competency in faculty members. The College conducts regular training programmes to develop competencies. The training needs of the faculties are identified through a competency skill matrix and trainers are arranged for the training programmes. Seminars, workshops, conferences etc. are organized by the College every year. The library of the College has an excellent collection of reference books and journals which are available to the faculty members. WIFI facility is also provided. The College has instituted Seed Money for research. This was introduced to encourage teachers to take up research. The College regularly conducts research workshops to familiarize the new teachers with the research process and sharpen the skills of the senior teachers. The management and Principal encourage the teaching staff to take up Minor and Major research projects. Any help needed in this direction is extended by the Management. Faculty members are regularly sent for Orientation/Refresher/Short Term Courses as per their requirements. No stone is left unturned in order to develop the competency of teachers.

Provide the weblink of the institution
https://www.nkc.ac.in//uploaded_files/INSTITUTION%20DISTINCTIVE.pdf

8.Future Plans of Actions for Next Academic Year

The future plan of action for the next academic year includes conduction of more seminars, workshops and training programmes as a part of academic curriculum. Since online mode has become an important part in the curriculum, it is decided to conduct Faculty Development Programme on Online Teaching Tools in the next academic year. We are in a times of uncertainty and hence it is planned to conduct a Faculty Development Programme on Managing Difficult Times. The stress

level of both teaching and non-teaching has increased and so it is planned to have a workshop on stress management. The new Education Policy is on its way for implementation. So it is planned to have workshop on New Education Policy of 2020. We are an autonomous institute and frame our own unique syllabus. The faculty should be trained in course outcome and programme outcome. Hence, outcome based learning workshop is being planned for the next academic year. Our next year plan also include to introduce new programmes which are skill based and which has a market demand. Atleast 4-5 programmes under autonomy will be introduced in the next academic year. All these innovative programmes in the long run will help us to obtain University Status which is our long term plan. Research and Development is an integral part in the higher education scenario. Steps will be taken to motivate the staff to present more research papers, publish research papers in reputed journals and to take up research projects from different funding agencies. This will help us to achieve high standard in Research and Development in future. There will be more introduction of short term courses under each department and more courses to meet the industry requirements.