



Nagindas Khandwala College (Autonomous)

Sample Term wise Teaching Plan and Monthly Monitoring Sheets

A. Programme: BBI
Course: Financial Accounting
Faculty: Poonam Popat



NAGINDAS KHANDWALA COLLEGE Autonomous		TERMWISE TEACHING PLAN 20-21-June/ D - TTP-SFC/BBI/FTPP	
Academic Year 2020-21		Term: Sem I	
Department: SFC-BBI		Class: FYBBI	
Subject: FINANCIAL ACCOUNTING		Name of the faculty: POONAM POPAT	
Week	September	October	November
1	Unit-I Meaning and Scope of Accounting	Journal and Ledger Practical sums	Unit-III Form and Importance of Final Accounts of Trader and Manufacturer Practical sums on Final Accounts
2	Accounting Concepts and Conventions	Subsidiary books Practical sums on Cash Book	Practical sums on Final Accounts
3	Classification of Expenditure Classification of Receipts	Bank Reconciliation statement Practical sums	Practical sums on Final Accounts
4	Accounting Standards (9 to 10) Discussion of Assignment	BBS sums Depreciation Accounting Practical sums	Practical sums on Final Accounts
5	Unit-II Accounting Cycle	Depreciation Accounting Practical sums	Practical sums on Final Accounts
Remarks by H.O.D. Dr. Kavita Shah		Date: 19/20/20	
Issued by MR. Dr. Moonshum Datta			

Termwise Teaching Plan

PRINCIPAL
 NAGINDAS KHANDWALA COLLEGE OF COMMERCE
 ARTS & MANAGEMENT STUDIES AND SHANTABEN
 NAGINDAS KHANDWALA COLLEGE OF SCIENCE
 (AUTONOMOUS)
 MALAD (W), MUMBAI - 400 064



Nagindas Khandwala College (Autonomous)

	NAGINDAS KHANDWALA COLLEGE MONTHLY MONITORING SHEET OF TEACHING PLAN	DEF-AMMS/00
Department: SFC -BBB	20-21-SEP / D – SFC/BBB/FTPP/18 Name of the Faculty: Poonam Popat	
Subject: Financial Accounting	Month: Sept 2020 Class & Div: FYBBB	
Planned	Executed	
* No. of Lectures Planned: 15	* No. of Lectures engaged : 15	
* Topics to be covered Unit-I: Meaning and Scope of Accounting Accounting Concepts and Conventions Classification of Expenditure and Classification of Receipts Accounting Standards 1, 9, 10 Discussion of Assignment Unit-II: Accounting Cycle	* Topics Covered Unit-I: Meaning and Scope of Accounting Accounting Concepts and Conventions Classification of Expenditure and Classification of Receipts Accounting Standards 1, 9, 10 Discussion of Assignment Unit-II: Accounting Cycle	
Gap if any: NIL		
Reason: NIL		
Steps to cover up: NIL		
Remarks by H.O.D.: Monthly Syllabus Completed		
Issued by: Sr. DR. Prof. Dr. Moushumi Datta	 Sign: _____ Date: 30-9-2020	

Monthly Monitoring Sheet for September



PRINCIPAL

NAGINDAS KHANDWALA COLLEGE OF COMMERCE
 ARTS & MANAGEMENT STUDIES AND SHANTABEN
 NAGINDAS KHANDWALA COLLEGE OF SCIENCE
 (AUTONOMOUS)
 MALAD (W), MUMBAI - 400 066



Nagindas Khandwala College (Autonomous)

DEF-MMS/00

NAGINDAS KHANDWALA COLLEGE

MONTHLY MONITORING SHEET OF TEACHING PLAN

20-21-OCT / D - SFC/BBI/FTPP/18

Department: SFC-BBI

Name of the Faculty: Poonam Popat

Subject: Financial Accounting

Month: Oct 2020 Class & Div: FYBBI

Planned

Executed

* No. of Lectures Planned: 15

* No. of Lectures engaged: 15

* Topics to be covered	* Topics Covered
Journal and Ledger and Practical sums	Journal and Ledger and Practical sums
Subsidiary books and Practical sums on Cash book	Subsidiary books and Practical sums on Cash Book
Bank Reconciliation statement and Practical sums	Bank Reconciliation statement and Practical sums
BRS sums	BRS sums
Depreciation Accounting and Practical sums	Depreciation Accounting and Practical sums
Depreciation Accounting and Practical sums	Depreciation Accounting and Practical sums

Gap if any: Nil

Reason: Nil

Steps to cover up: Nil

Remarks by H.O.D.: Monthly Syllabus Completed

Y. Gade

Y. Gade

Date: 31/10/2020

Issued by Sr. DR. Prof. Dr. Moushumi Datta


PRINCIPAL
 NAGINDAS KHANDWALA COLLEGE OF COMMERCE
 ARTS & MANAGEMENT STUDIES AND SHANTABEN
 NAGINDAS KHANDWALA COLLEGE OF SCIENCE
 (AUTONOMOUS)
 MALAD (W), MUMBAI - 400 064



Nagindas Khandwala College (Autonomous)

DI/F-MMS/00

NAGINDAS KHANDWALA COLLEGE

MONTHLY MONITORING SHEET OF TEACHING PLAN

20-21-NOV / D – SFC/BBI/FTPP/13

Department: SFC-BBI

Name of the Faculty: Poonam Popat

Subject: Financial Accounting Month: Nov 2020 Class & Div: FYBBI

Planned
* No. of Lectures Planned: 12

Executed
* No. of Lectures engaged: 12

Planned	Executed
* Topics to be covered Unit-III : Format and Importance of Final Accounts of Trader and Manufacturer	* Topics Covered Unit-III : Format and Importance of Final Accounts of Trader and Manufacturer
Practical sums on Final Accounts	Practical sums on Final Accounts
Practical sums on Final Accounts	Practical sums on Final Accounts

Gap if any: NIL

Reason: NIL

Steps to cover up: NIL

Remarks by H.O.D.: Monthly Syllabus Completed

Issued by Sr. DR: Prof. Dr. Moushumi Datta

Sign:
Date: 30/11/2020

PRINCIPAL

NAGINDAS KHANDWALA COLLEGE OF COMMERCE
ARTS & MANAGEMENT STUDIES AND SHANTABEN
NAGINDAS KHANDWALA COLLEGE OF SCIENCE
(AUTONOMOUS)
MALAD (W), MUMBAI - 400 064



Nagindas Khandwala College (Autonomous)

DI/F-MMS/00

NAGINDAS KHANDWALA COLLEGE

MONTHLY MONITORING SHEET OF TEACHING PLAN

20-21-DEC / D - SFC/BBI/FTPP / B

Department: SFC-BBI

Name of the Faculty: Poonam Popat

Subject: Financial Accounting

Month: Dec 2020 Class & Div: FYBBI

Planned

* No. of Lectures Planned: 12

Topics to be covered

Unit-IV: Issue of Shares: understanding process and accounting transactions
 Practical sums
 Practical sums on Issue of Shares
 Issue of Debentures: Understanding process and accounting transactions
 Practical sums
 Practical sums on Issue of Debentures

Gap if any: Nil

Reason: Nil

Steps to cover up: Nil

Remarks by H.O.D.: Monthly Syllabus Completed

Issued by Sr. DR: Prof. Dr. Moushumi Datta

Executed

* No. of Lectures engaged: 12

Topics Covered

Unit-IV: Issue of Shares: understanding process and accounting transactions
 Practical sums
 Practical sums on Issue of Shares
 Issue of Debentures: Understanding process and accounting transactions
 Practical sums
 Practical sums on Issue of Debentures

Sign:

Date: 31/12/2020

PRINCIPAL

NAGINDAS KHANDWALA COLLEGE OF COMMERCE
ARTS & MANAGEMENT STUDIES AND SHANTABEN
NAGINDAS KHANDWALA COLLEGE OF SCIENCE
(AUTONOMOUS)
MALAD (W), MUMBAI - 400 064



Nagindas Khandwala College (Autonomous)

PRINCIPAL
 NAGINDAS KHANDWALA COLLEGE OF COMMERCE
 ARTS & MANAGEMENT STUDIES AND SHANTABEN
 NAGINDAS KHANDWALA COLLEGE OF SCIENCE
 (AUTONOMOUS)
 MALAD (W), MUMBAI - 400 064

B. Programme: BBI
Course: Banking Aspects in Business
Faculty: Meha Mandawewala

NAGINDAS KHANDWALA COLLEGE
 Autonomous

TERMWISE TEACHING PLAN

Academic Year: 2020-21
 Department: SFC- BBI

Term: II
 Class: TYBBI

20-21-Jan/D - TTP-SFC/BBI/FTMT
 Sem: VI

DI/F-TTP/00

Subject: BANKING ASPECTS IN BUSINESS Name of the Faculty: MEHA MANDAWEWALA

Week	January	February	March	April
1	UNIT 1 - ENTREPRENEURSHIP 1 Entrepreneurship: concept, features, need and importance, functions 2 Entrepreneur: meaning, skills, traits, creativity and innovation	UNIT 2 TURNAROUND MANAGEMENT 1 Industrial Sickness: meaning, causes, symptoms, consequences 2 Turnaround: meaning, concept, indicators, selling of risk units, going private	3. CORPORATE RESTRUCTURING IS Restructuring: concept, types, issues. Mergers and acquisition: concept, types, features, process, merits, limitations, issues Takeover: concept, types, features, process, merits, limitations, issues	1 Role of institutes for turnaround: role of banks, IIFR 2 Role of institutes in restructuring: role of banks and NBFCs, venture capitalist, merchant bankers
2			PRESENTATIONS INTERNAL TEST	PRESENTATIONS INTERNAL TEST
3	Business plan: meaning and concept, benefits, developing a business plan, preparing a business proposal and project report	Turnaround packages: BPR, TQM, 5S, Kaizen, flowcharts and process mapping	PRESENTATIONS INTERNAL TEST	PRESENTATIONS INTERNAL TEST
4	PRESENTATIONS INTERNAL TEST	PRESENTATIONS INTERNAL TEST	UNIT 4. ROLE OF FINANCIAL INSTITUTIONS Institutional support for entrepreneurial activities: financial incentives by government, bank schemes, other NBFCs	PRESENTATIONS INTERNAL TEST
5				

Remarks by H.O.D. _____
 Issued by: **Dr. Manoharan Datta**

Sign: _____
 Date: 20/1/2021

Termwise Teaching Plan



Nagindas Khandwala College (Autonomous)

D/F-MMS/00

NAGINDAS KHANDWALA COLLEGE

MONTHLY MONITORING SHEET OF TEACHING PLAN

20-21/JAN / D – BBI/ FT/MTM/5

Department: SFC-BBI

Name of the Faculty: Meha Todi/Mandawewala

Subject : Banking Aspects in Business

Month : JAN-2021 Class & Div: TYBBI

Planned
* No. of Lectures Planned: 8

Executed
* No. of Lectures engaged : 8

Planned	Executed
* Topics to be covered UNIT 1 - ENTREPRENEURSHIP <input type="checkbox"/> Entrepreneurship: concept, features, need and importance, functions <input type="checkbox"/> Entrepreneur: meaning, skills, traits, creativity and innovation <input type="checkbox"/> Business plan: meaning and concept, benefits, developing a business plan, preparing a business proposal and project report PRESENTATIONS and INTERNAL TEST	* Topics Covered UNIT 1 - ENTREPRENEURSHIP <input type="checkbox"/> Entrepreneurship: concept, features, need and importance, functions <input type="checkbox"/> Entrepreneur: meaning, skills, traits, creativity and innovation <input type="checkbox"/> Business plan: meaning and concept, benefits, developing a business plan, preparing a business proposal and project report PRESENTATIONS and INTERNAL TEST on 27/1/2021

Gap if any: NIL

Reason: NIL

Steps to cover up: NIL

Remarks by H.O.D.: Monthly Syllabus Completed

Sign:

Date: 5/2/2021

Checked by: MR. Dr. Manabendra Datta

Monthly Monitoring Sheet for January

PRINCIPAL

NAGINDAS KHANDWALA COLLEGE OF COMMERCE
ARTS & MANAGEMENT STUDIES AND SHANTABEN
NAGINDAS KHANDWALA COLLEGE OF SCIENCE
(AUTONOMOUS)

MALAD (W), MUMBAI - 400 084



DJ/F-MMS/00

NAGINDAS KHANDWALA COLLEGE

MONTHLY MONITORING SHEET OF TEACHING PLAN

20-21/FEB/D - BBI/FT/MTM/5

Name of the Faculty: Meha Todi/Mandawewala

Department: SFC-BBI

Subject: Banking Aspects in Business

Month: FEB 2021 Class & Div: TYBBI

Planned

* No. of Lectures Planned: 8

* Topics to be covered

- UNIT 2. TURNAROUND MANAGEMENT
- Industrial Sickness: meaning, causes, symptoms, consequences
- Turnaround: meaning, concept, indicators, selling of sick units, going private
- Turnaround packages: BPR, TQM, 5s, Kaizen, flowcharts and process mapping

PRESENTATIONS and INTERNAL TEST

Gap if any: NIL

Reason: NIL

Steps to cover up: NIL

Remarks by H.O.D.: Monthly Syllabus Completed

Tested by: MR. Dr. Moushumi Datta

Executed

* No. of Lectures engaged: 8

* Topics Covered

- UNIT 2. TURNAROUND MANAGEMENT
- Industrial Sickness: meaning, causes, symptoms, consequences
- Turnaround: meaning, concept, indicators, selling of sick units, going private
- Turnaround packages: BPR, TQM, 5s, Kaizen, flowcharts and process mapping

PRESENTATIONS and INTERNAL TEST on 24/2/2021

Date: 28/2/2021

Sign:



Nagindas Khandwala College (Autonomous)

PRINCIPAL

NAGINDAS KHANDWALA COLLEGE OF COMMERCE
ARTS & MANAGEMENT STUDIES AND SHANTABEN
NAGINDAS KHANDWALA COLLEGE OF SCIENCE
(AUTONOMOUS)

M-150, (W), MUMBAI - 400 064



Nagindas Khandwala College (Autonomous)

NAGINDAS KHANDWALA COLLEGE
MONTHLY MONITORING SHEET OF TEACHING PLAN
20-21/MAR/D - BBI/FT/MTM/5

Department: SFC-081
 Name of the Faculty: Meha Todi/Mandawewala
 Subject: Banking Aspects in Business
 Month: MAR 2021 Class & Div: TYBBI

Executed

* No. of Lectures Planned: 10 * No. of Lectures engaged: 10

Planned	Executed
* Topics to be covered 3. CORPORATE RESTRUCTURING 15 <input type="checkbox"/> Restructuring concepts, types, issues, merits, limitations, issues <input type="checkbox"/> Mergers and acquisition concepts, types, features, process, merits, limitations, issues <input type="checkbox"/> Takeover concepts, types, features, process, merits, limitations, issues PRESENTATIONS and INTERNAL TEST UNIT 4. ROLE OF FINANCIAL INSTITUTIONS <input type="checkbox"/> Institutional support for entrepreneurial activities <input type="checkbox"/> Financial incentives by government, bank schemes, other NBFCs	* Topics Covered 3. CORPORATE RESTRUCTURING 15 <input type="checkbox"/> Restructuring concepts, types, issues, merits, limitations, issues <input type="checkbox"/> Mergers and acquisition concepts, types, features, process, merits, limitations, issues <input type="checkbox"/> Takeover concepts, types, features, process, merits, limitations, issues PRESENTATIONS and INTERNAL TEST UNIT 4. ROLE OF FINANCIAL INSTITUTIONS <input type="checkbox"/> Institutional support for entrepreneurial activities <input type="checkbox"/> Financial incentives by government, bank schemes, other NBFCs

Gap if any: NIL
 Reason: NIL
 Steps to cover up: NIL

Remarks by H.O.D.: Monthly Syllabus Completed

Sign: UDD Date: 31/3/2021

Checked by: A.P. Dr. Manojkumar Datta

Monthly Monitoring Sheet for March

PRINCIPAL

NAGINDAS KHANDWALA COLLEGE OF COMMERCE
 ARTS & MANAGEMENT STUDIES AND SHANTABEN
 NAGINDAS KHANDWALA COLLEGE OF SCIENCE
 (AUTONOMOUS)
 MALAD (W), MUMBAI - 400 064



Nagindas Khandwala College (Autonomous)

NAGINDAS KHANDWALA COLLEGE
MONTHLY MONITORING SHEET OF TEACHERS PLANS

20-21/APR/D - BBI/FT/MTM/S

Name of the Faculty: Meha Todi/Mandawewala

Month: APR 2021 Class & Div: TYBBI

Department: SFC-BBI

Subject: Banking Aspects in Business

Executed

* No. of Lectures engaged: 6

Planned

* No. of Lectures Planned: 6

* Topics to be covered	* Topics Covered
<input type="checkbox"/> Role of institutes for turnaround: role of banks, BIFR	<input type="checkbox"/> Role of institutes for turnaround: role of banks, BIFR
<input checked="" type="checkbox"/> Role of institutes in restructuring: role of banks and NBFCs, venture capitalist, merchant bankers	<input checked="" type="checkbox"/> Role of institutes in restructuring: role of banks and NBFCs, venture capitalist, merchant bankers
PRESENTATIONS and INTERNAL TEST	PRESENTATIONS and INTERNAL TEST

Gap if any: NIL

Reason: NIL

Steps to cover up: NIL

Remarks by H.O.D.: Monthly Syllabus Completed

M.T.

Sign.:

Date: 31/4/2021

sd/- by M.D., Dr. Manohar Datta

[Signature]

PRINCIPAL

MAGINDAS KHANDWALA COLLEGE OF COMMERCE
ARTS & MANAGEMENT STUDIES AND SHANTABEN
MAGINDAS KHANDWALA COLLEGE OF SCIENCE
(AUTONOMOUS)

MALAD (W), MUMBAI - 400 064