

Nagindas Khandwala College of Arts and Management Studies and Shantaben  
Nagindas Khandwala College of Science

15<sup>th</sup> March 2021

INTERNAL QUALITY ASSURANCE CELL

NOTICE

A meeting of the IQAC committee will be held on Monday, 22<sup>nd</sup> March 2021 at 11.30 a.m. on online mode in Zoom platform to discuss the following agenda:

AGENDA:

1. To read and confirm the minutes of the last meeting.
2. To discuss about the internal and external issues identified
3. To discuss about the international collaborations
4. To put forward the programmes which have been decided to start from the academic year 2021-22.
5. To discuss about the students feedback
6. To put forward the number of lectures conducted department wise
7. To discuss about the results of internal audit
8. To discuss about workshops and seminars conducted in the academic year 2020-21
9. To discuss about the results of Academic Audit, Gender Audit, Green Audit and Environmental Audit and also about the conduction of ISO audit
10. Any other business with the permission of chair.



PROF.DR MOUSHUMI DATTA

CO-ORDINATOR

Nagindas Khandwala College of Arts and Management Studies and Shantaben  
Nagindas Khandwala College of Science

INTERNAL QUALITY ASSURANCE CELL

MINUTES OF THE MEETING

A meeting of the IQAC Committee was held on Monday, 22<sup>nd</sup> March 2021 at 11.30 a.m. on online mode in Zoom platform.

Dr (Mrs.) Ancy Jose presided over the meeting. The following members were present:

1. Dr (Mrs.) Ancy Jose (Chairperson)
2. Prof. Dr Moushumi Datta (Co-ordinator)
3. Mr. Digant H. Upadhyaya
4. Mr. Dilip Gala
5. Adv. Hemant Mehta
6. Prin. K. Venkatramani
7. Mr. Vishal Parekh
8. Mr. Mahesh Gharegrat
9. Mr. V.G. Suchak
10. Dr. Mona Mehta
11. Dr. Sindhu PM
12. CA. Reena Desai
13. Mr. Thomson Thomas
14. Ms. Sonali Vhatkar
15. Mr. Santosh J. Akhade
16. Mr. Girish R. Rathod
17. Mr. Chandrashekhar Penta
18. Ms. Riti Anand Kushwana
19. Capt. Chintan Bhatia

The Co-ordinator of IQAC Prof. Dr Moushumi Datta welcomed the members of the committee.

The following business was transacted in the meeting:

Prof. Dr Moushumi Datta, Co-ordinator of IQAC read out the minutes of the previous meeting and sought for confirmation of the minutes. The members confirmed the minutes.

The coordinator put forward the internal and external issues which are identified

External Issues	Potential Affect
1. Getting accredited by NAAC with "A" Grade above 3.50	1. More RUSA Grants.
2. Need for focused Collaboration/ liaison/ linkages with the Trade and Industry.	2. Bridging the gap between Academia and Industry.
3. Assuring Quality in education	3. Increased responsiveness and accountability
4. Collaborations with International Universities	4. Global exposure to students

Internal Issues	Potential Affect
1. Upgrading of Professional Knowledge vis-a-vis Research activities.	1. Facilitation for Accreditation.
2. Facility constraint vis-à-vis Space availability.	2. Performance not up to the mark.
3. Introducing new self-designed honours programmes	3. Preparing industry ready students

The coordinator informed that the following students has taken admission through the college international initiative.

- Miss *Karishma Manish Dattani* got admission in 2 + 2 plan in BBI at Royal Roads University – Canada.
- Mr. *Aksh Shah* (From BSc-IT) has got admission in 2 + 2 plan in University of the Fraser Valley, BC. Canada.

The coordinator further informed that It was decided to start the following courses for the next academic year-2021-2022

Sr. No.	Name of the Program
1	B.B.A. in International Martial Arts
2	B.B.A. (Honours) in Business Administration
3	B.B.A (Honours) in Marketing Management
4	B. Sc. (Honours) Computer Science – (Specialization in Artificial Intelligence & Machine Learning)
5	B. Sc. (Honours) Computer Science – Specialization in Cloud Technology and Information Security (CTIS)
6	M.Sc. Computer Science
7	M.Sc. Computer Science - Specialization in Cyber security
8	M.Sc. Computer Science - Specialization in Artificial Intelligence

The coordinator informed that Feedback has been taken from **students** from all the sections online. Responses were received from **2615** students. Analysis has been done and actions are undertaken. This academic year female feedback on certain issues was taken separately. **1637** female students participated in the feedback. Analysis has been done and actions are undertaken. Regular mentor meetings were also conducted online.

The coordinator put forward that the educational processes mainly teaching learning plan is now in place. Monitoring sheets are filled up and monitored regularly. Regular departmental meetings have been conducted to enable faculty members to implement autonomy in the college smoothly.

#### SECOND HALF OF 2020-21

#### AIDED SECTION

DEPARTMENT	NUMBER OF LECTURES TAKEN
Commerce	501
Accountancy	597
Economics	623
Geography	470

Psychology	568
Maths & Statistics	243
Business Communication	389
Foundation Course	147
Business Law	116
Hindi & French	84
<b>TOTAL</b>	<b>3738</b>

**SELF-FINANCE SECTION**

<b>DEPARTMENT</b>	<b>NUMBER OF LECTURES TAKEN</b>
BMS	911
BAF	598
BAMMC	1006
BBI	579
BSc. IT	1073
BSc. CS	1117
BFM	614
<b>TOTAL</b>	<b>4987</b>

She further said that the college obtained 5000 licenses for its students to enroll for short term courses on Coursera free of charge. A total of 3258 students registered at Coursera, out of which 1730 students completed a total of 6203 courses.

The Semester-end and class test exams were conducted as per schedule for all the semesters. Semester end exams were conducted on Moodle and internal exams were conducted through Google forms Analysis of the result is also done and action plan was drawn. Results were declared within the stipulated time.

Internal Audit was carried on 26<sup>th</sup> & 27<sup>th</sup> February, 2021. It was noted that all departments followed the process from planning to implementation and all documents were in place.

Prof. Dr. Moushumi Datta put forward the webinars which were conducted in the academic year 2020-21.

Sr. No.	Department / Association	No. of events
1	Accountancy	05
2	Economics	01
3	Multimedia and Mass Communication	14
4	B-Section	17
5	BMS	16
6	Commerce	01
7	IT/CS	09
8	Mathematics and Statistics	01
9	Students' Council	17
10	NSS	28
11	Career Development Cell	03
12	Women Development Cell	08
13	Planning Forum	01
14	Rotaract	15
15	Gandhian Studies Centre	01
16	Insight	04
17	Research Cell	05
18	Gujarati Sahitya Mandal	01
19	Marathi Wangmay Mandal	01
20	Team Rays	21
21	PG	01
22	Geography	02
	<b>TOTAL</b>	<b>171</b>

On 23<sup>rd</sup> January, 2021, a workshop on 'Outcome Based Learning' was organised for our teaching staff. Prof. Salman Abdul Moiz, Professor and Head of Computer Science, University of Hyderabad was the resource person. While the session was certainly educational, it also assured our staff that we had been heading in the right direction when it came to designing our syllabi.

Prof Dr. Moushumi Datta conveyed that Academic Audit, Gender Audit, Green Audit and Environmental Audit were conducted successfully by external experts and ISO audit will be conducted in the month of May 2021.

There being no other business the meeting ended with the vote of thanks to the chair.

*M Datta.*

PROF. DR. MOUSHUMI DATTA  
CO-ORDINATOR

READ CONFIRMED AND SIGNED ON



DR. (MRS.) ANCY JOSE  
CHAIRPERSON