

**NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS & MANAGEMENT  
STUDIES AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE**

26<sup>th</sup> November, 2025

**INTERNAL QUALITY ASSURANCE CELL**

**NOTICE**


A meeting of the IQAC Committee will be held on Monday, 15<sup>th</sup> December, 2025 at 11:00 am in Hybrid Mode at 7<sup>th</sup> floor, C-Wing Board Room and Google Meet to discuss the following agenda.

Google Meet Link: [meet.google.com/omx-dfox-egd](https://meet.google.com/omx-dfox-egd)

**AGENDA**

1. To read and confirm the minutes of the previous meeting.
2. To discuss the status of AQAR for A.Y. 2024-25.
3. To discuss about implementation of QS I-GAUGE: Education Rating System and BEQET Award.
4. To discuss the status of implementation of Internal Audit of ISO 21001:2018 for AY 2025-26 (Term I).
5. To discuss the plan of conduct of Academic Audit, Administrative Audit, Gender Audit, IT Audit for the Academic Year 2024-25.
6. To discuss the outcomes of Library, Green, Energy and Environment Audit for academic year 2024-25 and plan for academic year 2025-26.
7. To discuss the results of Examination conducted in September/October 2025.
8. To discuss about the conferences planned and conducted in AY 2025-26.
9. To discuss the activities of Research Cell.
10. To discuss the activities of Library and Information Centre.
11. To discuss the activities planned and conducted for current academic year.
12. To discuss about the activities of Incubation Centre.
13. Any other business with the permission of the Chair.

  
PROF. DR. MONA MEHTA  
COORDINATOR

  
PROF. DR. MOUSHUMI DATTA  
CHAIRPERSON

## MINUTES

A Meeting of the I.Q.A.C. Committee was held on Monday, 15<sup>th</sup> December, 2025 at 11:00 am in Hybrid Mode.

Principal Prof. Dr. Moushumi Datta presided over the meeting. Mr. Digant H. Upadhyaya, Mr. Vishal Parekh, Dr. Poonam Popat, Mr. Ashish Modi, Dr. Amrita Aggarwal, Mr. Virag Sanghavi, Capt. Chintan Bhatia were granted leave of absence.

The following members were present:

SR NO	ROLE	NAME	DESIGNATION
1	Chairperson	Prof. Dr. Moushumi Datta	Principal
2	Coordinator	Prof. Dr. Mona Mehta	Vice Principal, HOD – Management Studies
3	<b>Members</b>		
a)	Nominee of Local Society	Prin. Dr. Himanshu Davda	Principal, Ramniranjan Jhunjhunwala College Of Arts, Science & Commerce (Autonomous)
b)	Nominee from Industrialist	Mr. Dilip Gala	Hon. Secretary, MKES
c)	Nominee from Stakeholders	Dr. Suhasini Arya	Director, K.G. Mittal College
d)	<b>Teachers</b>	Prof. Dr. Kavita Kalkoti	Professor and Head, Dept. of Commerce
		Prof. CA. Dr. Reena Desai	Professor and Head, Dept. of Accountancy
		Dr. Preeti Tripathi	Assistant Professor, Dept. of Commerce
		CA Dr. Sindhu Menon	Assistant Professor, Dept. of Accountancy
		Mrs. Poonam Shah	Coordinator, Dept. of Finance and Banking
		Dr. Sweety Garg	Assistant Professor - Dept. of Computer and Information Science
		Mrs. Sonali Singh	Asst. Professor, Dept. of Management Studies
e)	Controller of Examination	Mr. Furqan Shaikh	Assistant Professor, Dept. of Banking and Finance
f)	Librarian	Mrs. Sonali Karekar	Librarian
g)	Senior Administrative Officer	Mr. Chandrashekhar M. Penta	Administration
h)	Special Invitee	Mr. Chhabildas Gajare	Asst. Professor, Dept. of Advanced Computing



	Mr. Vipul Solanki	Director, NASM
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1. To read and confirm the minutes of the previous meeting.

Minutes of earlier meeting were read and confirmed.

2. To discuss the status of AQAR for A.Y. 2024-25.

Prof. Dr. Moushumi Datta informed everyone that the team is almost in the stage of completion with data collection and compilation. However, NAAC has not yet provided with the revised formats.

3. To discuss about implementation of QS I-GAUGE: Education Rating System and BEQET Award.

Prof. Dr. Moushumi Datta informed everyone that the College is applying for QS I-Gauge Rating System and BEQET Award. Data Compilation Process is started from QS I-Gauge as per template received from them. Two projects have been shortlisted for BEQET Award presentation for which the team will be preparing the presentation.

4. To discuss the status of implementation of Internal Audit of ISO 21001:2018 for AY 2025-26 (Term I).

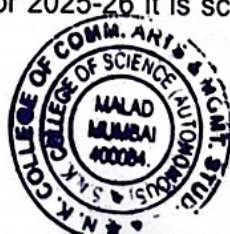
CA Dr. Sindhu Menon informed the gathering that the 4<sup>th</sup> Internal Audit of ISO 21001:2018 was conducted on 24<sup>th</sup> and 25<sup>th</sup> September 2025 for Degree College and 26<sup>th</sup> September 2025 for Junior College. The Management Review Meeting (MRM) was conducted on 6<sup>th</sup> October 2025 and was minuted.

5. To discuss the plan of conduct of Academic Audit, Administrative Audit, Gender Audit, IT Audit for the Academic Year 2024-25.

Prof. Dr. Mona Mehta stated that Academic Audit, Administrative Audit, Gender Audit, External IQAC Report, Exam Audit for AY 2024-25 is scheduled in April 2026.

6. To discuss the outcomes of Library, Green, Energy and Environment Audit for academic year 2024-25 and plan for academic year 2025-26.

Dr. Sonali Karekar added that Library Audit for AY 2024-25 was successfully conducted on 17<sup>th</sup> January 2025 and for 2025-26 it is scheduled in March 2026. Mr.



Ashish Modi stated that Green, Energy, Environment Audit for AY 2024-25 was conducted on 24<sup>th</sup> April 2025. He further stated that College have received 5-Star rating in Energy Efficient Campus and 4-Star rating in Green Campus by Campus Mark. All the members of the committee appreciated the effort.

7. To discuss the results of Examination conducted in September/October 2025.

The Controller of Examinations presented the details of all the Regular examinations (Semester I, II, V) held in September-October 2025 for both UG and PG programmes across the college. For all Three years of UG programmes and two years of PG programmes Assessment and moderations were done through Onscreen Marking (OSM) by Ekalvya Solutions with Image proctoring security measure and evaluators. Also the ATKT examinations for all programs in the month of September 2025. Assessments and declarations of results for the same was completed duly within the targeted deadline of 15 days. The information was noted, confirmed and approved by all members. The result analysis of all UG and PG examinations were presented. The overall pass percentage of UG at TY level was 92 percent and the overall pass percentage of PG at SY level was 94%. With the wholehearted cooperation of all Staff members, Examiners and Moderators results could be published in 12 days.

A tentative calendar of upcoming examinations planned are as follows:

BMS/BBA (AICTE) Regular Sem II exam to commence from 9th February 2026

ATKT exams for Sem I/II/IV to commence from 26th February 2026

Regular/ATKT exams for Sem II/ IV/ VI to commence from 16th March 2026

8. To discuss about the conferences planned and conducted in AY 2025-26.

Prof. Dr. Mona Mehta informed everyone that National Seminar on "The Legacy of Sardar Vallabhbhai Patel in Negotiating the Vision and Challenges of Twenty-First Century Bharat" in collaboration with the Indian Council of Social Science Research (ICSSR) under the special call titled 'Rashtriya Ekta (National Unity) Seminars' was conducted on 11<sup>th</sup> July 2025. A Multidisciplinary National Seminar on Shifting from



Numbers to Narratives: Rethinking Economic Development (N2N Seminar) organized by IQAC in association with Dept. of Economics was conducted on 5<sup>th</sup> December 2025. She further stated that International Conference on Shaping Aspirations through Innovation, Leadership & Entrepreneurship in the Global Landscape (SAIL 2026) is planned on 6<sup>th</sup> February 2026.

9. To discuss the activities of Research Cell.

Prof. Dr. Kavita Kalkoti, Convener of Research Cell informed that the presentations of the beneficiaries of the Shodh Vidhi scheme of Academic Year 2024 25 were conducted on 23rd April, 2025. She further stated that new research proposals were invited for availing seed money under the 'Shodh Vidhi' scheme. An interview was conducted on 11th April, 2025 after which 10 proposals have been approved for funding by the Management as follows:

Sr. No.	Name of Faculty	Amount Sanctioned
1	Ms. Vaishnavi Vadia	Rs. 25,000/-
2	Mr. Rohit Vange	Rs. 30,000/-
3	Ms. Mallika Rane	Rs. 25,000/-
4	Dr. Amrita Aggarwal	Rs. 35,000/-
5	Mr. Ashley Fernandes	Rs. 41,000/-
6	Mr. Omkar Kabadi	Rs. 25,000/-
7	Ms. Elizabeth L. George	Rs. 45,000/-
8	Dr. Nandkishor Sonar	Rs. 20,000/-
9	Ms. Anisha Asirvatham	Rs. 45,000/-
<b>TOTAL</b>		<b>Rs. 2,91,000/-</b>

Dr. Kalkoti further stated, Ms. Elizabeth George returned the sanctioned amount to the College as she resigned from College due to personal commitments

10. To discuss the activities of Library and Information Centre.

Dr. Sonali Karekar, Librarian informed everyone that library have conducted following activities: Book Exhibition, Grow a Tree of Knowledge Together, Memory Games. She further stated that library have started Selective Dissemination Service to improve the use of Journals and Circulated a form to create a repository of Ebooks.



11. To discuss the activities planned and conducted for current academic year.

Coordinator, Prof. Dr. Mona Mehta informed everyone that the following activities are conducted by IQAC successfully:

Sr. No.	Name of Activity	Date	Resource Person
1	FDP on Data Analysis with PowerBI, a self-paced video lectures provided by LeapUp Edutech Private Limited	FDP of 30 hours	LeapUp Edutech Private Limited
2	Canada University Visit	25 <sup>th</sup> November 2025	
3	Slogan Writing on Drug Awareness	27 <sup>th</sup> November 2025	
4	Multidisciplinary National Seminar on Shifting from Numbers to Narratives: Rethinking Economic Development (N2N Seminar) organized by IQAC in association with Dept. of Economics	5 <sup>th</sup> December 2025	<b>Chief Guest:</b> Dr. Tirthankar Patnaik Chief Economist, NSE  <b>Guest of Honour:</b> Mr. Prasanna Datar IRS, Joint Director, NCTC, Govt. of India

She further stated that following activities are planned:

Sr. No.	Name of Activity	Tentative Date
1	FDP on Design Thinking and AI Tools Based Teaching in association with MKES – IMSR and Bombay Management Association	January 2026
2	Visit to NGMA	January 2026
3	International Conference on Shaping Aspirations through Innovation, Leadership & Entrepreneurship in the Global Landscape (SAIL 2026)	February 2026
4	International Womens' Day: Dance Performance by NCPA	March 2026



12. To discuss about the activities planned by Incubation Centre.

Dr. Sweety Garg, Member of Incubation Cell, informed all the members that 13 activities have been organized till date.

13. Any other business with the permission of the Chair.

There have been no other business and meeting ended with vote of thanks to Chair.



PROF. DR. MONA MEHTA  
IQAC COORDINATOR

READ CONFIRMED AND SIGNED.



PROF. DR. MOUSHUMI DATTA  
CHAIRPERSON



Action Taken Report for the IQAC Meeting held on 15<sup>th</sup> December 2025:

Sr. No.	Agenda	Action Taken
1	To discuss the status of AQAR for A.Y. 2024-25.	Data collection and compilation in progress.
2	To discuss about implementation of QS I-GAUGE: Education Rating System and BEQET Award	QS I-Gauge Data submitted on 12 <sup>th</sup> February 2026. BEQET Award – Received Consolation Prize for Quality Enhancement of Research Output through Structured Faculty Training, Research Support Systems and Institutional Interventions (2022–23 to 2024–25) on 10 <sup>th</sup> February 2026
3	To discuss the status of implementation of Internal Audit of ISO 21001:2018 for AY 2025-26 (Term I)	Internal Audit successfully conducted on 24 <sup>th</sup> and 25 <sup>th</sup> September 2025 for Degree College and 26 <sup>th</sup> September 2025 for Junior College.
4	To discuss the plan of conduct of Academic Audit, Administrative Audit, Gender Audit, IT Audit for the Academic Year 2024-25	Academic Audit, Administrative Audit, Gender Audit and External IQAC Audit planned on 15 <sup>th</sup> April 2026
5	To discuss the outcomes of Library, Green, Energy and Environment Audit for academic year 2024-25 and plan for academic year 2025-26	Library Audit conducted on 23 <sup>rd</sup> March 2026. Green, Energy and Environment Audit planned in April 2026.
6	To discuss the results of Examination conducted in September/October 2025	Results declared within 15 days. The overall pass percentage of UG at TY level was 92% and the overall pass percentage of PG at SY level was 94%.
7	To discuss about the conferences planned and conducted in AY 2025-26	1 National Seminar, 1 National Conference and 1 International Conference successfully conducted.
8	To discuss the activities of Research Cell	Activities conducted as planned.
9	To discuss the activities of Library and Information Centre	Activities conducted as planned.
10	To discuss the activities planned and conducted for current academic year.	Activities conducted as planned.
11	To discuss about the activities of Incubation Centre.	Activities conducted as planned.

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Prof. Dr. Mona Mehta  
IQAC Coordinator

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Prof. Dr. Moushumi Datta  
Chairperson

