

**NAGINDAS KHANDWALA COLLEGE OF COMMERCE, ARTS & MANAGEMENT  
STUDIES AND SHANTABEN NAGINDAS KHANDWALA COLLEGE OF SCIENCE**

25<sup>th</sup> July, 2023

**INTERNAL QUALITY ASSURANCE CELL**

**NOTICE**

A meeting of the IQAC Committee will be held on Friday, 4<sup>th</sup> August, 2023 at 12:00 noon in Hybrid Mode at 7<sup>th</sup> floor, C-Wing and Google Meet to discuss the following agenda.

Link: <https://meet.google.com/vhc-hdpo-ikb>

**AGENDA**

1. To read and confirm the minutes of the previous meeting.
2. To discuss the preparation of AQAR for A.Y. 2022-23.
3. To discuss the implementation of New ISO Standard 21001.
4. To discuss about the various Audits conducted in A.Y. 2022-23.
5. To discuss the activities planned and conducted for current academic year.
6. To discuss about International Initiatives.
7. To discuss about the implementation of NEP 2020.
8. To discuss about CAS of teaching staff to be conducted.
9. To discuss about the updates of RUSA.
10. To discuss about the activities conducted by Incubation Centre.
11. Any other business with the permission of the Chair.

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**DR. MONA MEHTA  
COORDINATOR**

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**PROF. DR. MOUSHUMI DATTA  
CHAIRPERSON**

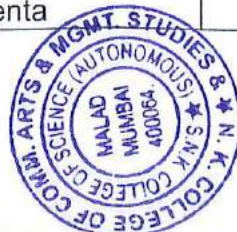
## MINUTES

A Meeting of the I.Q.A.C. Committee was held on Friday, 4<sup>th</sup> August, 2023 at 12:00 noon in Hybrid Mode.

Principal Prof. Dr. Moushumi Datta presided over the meeting. Mr. Digant H. Upadhyaya, Prin. K. Venkatramani, Mr. Vishal Parekh, Mr. Amit Gheewala, Ms. Lopa Barot, Dr. Himanshu Dawda were granted leave of absence.

The following members were present:

Sr. No.	Role	Name	Designation
1	Chairperson	Prof. Dr. Moushumi Datta	Principal
2	Coordinator	Dr. Mona Mehta	Vice Principal, HOD – Management Studies
3	<b>Members</b>		
a.	Nominee from Industrialist	Mr. Dilip Gala	Hon. Secretary, MKES
b.	Teachers	Dr. Kavita Kalkoti	HOD, Dept. of Commerce
c.		CA. Dr. Reena Desai	HOD, Dept. of Accountancy
d.		Dr. Poonam Popat	Coordinator, Dept. of Finance and Banking
e.		Mrs. Poonam Shah	Coordinator, Dept. of Finance and Banking
f.		Mrs. Sonali Singh	Asst. Professor, Dept. of Management Studies
g.		Dr. Sweety Garg	Asst. Professor, Dept. of Computer and Information Science
h.		Mr. Ashish Modi	Assistant Professor, Dept. of Computer and Information Science
i.		CA Sindhu Menon	Assistant Professor, Dept. of Accountancy
j.		Dr. Preeti Tripathi	Assistant Professor, Dept. of Commerce
k.		Controller of Examinations and Evaluation	Mrs. Elizabeth Leah George
l.	Librarian	Ms. Sonali Vhatkar	Librarian
m.	Few Senior Administrative Officer	Mr. Girish R. Rathod	Registrar
o.		Mr. Chandrashekhar M. Penta	Administration



p.	Alumni	Capt. Chintan Bhatia	Alumni
q.	Student	Ms. Tanvi	Student Representative from M.Sc. Geoinformatics

1. To read and confirm the minutes of the previous meeting.

Minutes of the earlier meeting were read and confirmed.

2. To discuss the preparation of AQAR for A.Y. 2022-23.

Principal Prof. Dr. Moushumi Datta informed all that the AQAR preparation work has been started and is intended to submit within due time.

3. To discuss the implementation of New ISO Standard 21001.

Principal Prof. Dr. Moushumi Datta informed that our College is ISO 9001:2015 Certified, the standard which is applicable to service sector. Now, in AY 2023-24 our College will be undergoing with a new ISO Standard i.e. ISO 21001:2018 which serves to Education Sector. Training for which was conducted on 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> August 2023 for 26 Teaching Staff of Nagindas Khandwala College, BSGD Junior College, MKES College of Law.

4. To discuss about the various Audits conducted in A.Y. 2022-23:

Principal Prof. Dr. Moushumi Datta informed that our College believes in Quality and to ensure the proper the delivery of same, following Audits are undertaken in AY 22-23:

- a. ISO Audit
- b. Green Audit
- c. Energy Audit
- d. Environment Audit
- e. IT Audit

Apart from these, Academic Audit, Gender Audit, Social Audit are also conducted on regular basis.

Principal Prof. Dr. Moushumi Datta also informed that College have received extension of Autonomous status on 6<sup>th</sup> July 2023 from UGC for a period of 10 years, from 2022-23 to 2031-32. She also stated that College has received Empowered Autonomous Status from University of Mumbai from 2023-24 to 2032-33.





5. To discuss the activities planned and conducted for current academic year:  
 Dr. Mona Mehta informed everyone that IQAC have organized following 12 activities till date in AY 23-24:

Sr. No.	Name of the Event	Date(s)
1	7 Days Training Programme on Basics of MS - Word and MS Powerpoint.	7 <sup>th</sup> June to 14 <sup>th</sup> June 2023
2	Awareness Program on National Education Policy (NEP – 2020) for HSC Passed out students	11 <sup>th</sup> June 2023
3	Author Talk in association with Library and Information Centre	19 <sup>th</sup> June 2023
4	First Edition of TedEx-NKC	23 <sup>rd</sup> June 2023
5	Session on New Income Tax Regime in association with Khandwala Accounting Study Circle and Department of Accountancy	1 <sup>st</sup> July 2023
6	3 Days Induction Programme	4 <sup>th</sup> July 2023 to 6 <sup>th</sup> July 2023
7	Open Minds – Discussion Forum for Young Leaders	7 <sup>th</sup> July 2023
8	E-Waste Collection Drive in association with B-Section and Environment Cell	11 <sup>th</sup> July 2023
9	Guidance Session on Study Abroad	6 <sup>th</sup> July 2023
10	International Multidisciplinary Conference on "Need of Anthropogenic Intervention in Achieving Sustainable Development" in association with K.G. Mittal College, MKES College of Law and Research Foundation of India	17 <sup>th</sup> July 2023
11	Guest Lecture on "Fundamentals of Stock Picking"	19 <sup>th</sup> July 2023
12	Workshop on ABC	24 <sup>th</sup> July 2023

To this, Librarian Sonali Vhatkar added that Library in association with IQAC is organizing a National Conference on 12<sup>th</sup> August, 2023 where Academicians and Researchers are encouraged to submit Research papers.

Dr. Kavita Kalkoti, Convener of Research Cell informed all that preparation for Avishkar, a Research Convention organized by University of Mumbai is started.



She also informed that Research Cell of our College is planning for Research Paper Presentation Competition for under graduate students on 11<sup>th</sup> August 2023 and for post graduate students on 14<sup>th</sup> August 2023.

6. To discuss about International Initiatives.

Dr. Mona Mehta, Convener of International Initiative informed all that orientation programme for Second Year students was conducted on 6<sup>th</sup> July where students are informed about 2+2 Opportunity available. She also informed that Tvisha Patel from SY BAF is the first student who have availed 2+2 Opportunity with Rider University, USA.

7. To discuss about the implementation of NEP 2020.

Principal Prof. Dr. Moushumi Datta informed everyone that NEP 2020 is implemented at first year across all 27 under graduate programmes and 15 post graduates programmes. Also, she informed that two new programmes have commenced from AY 23-24 i.e. B.Sc. in Geoinformatics and B.Sc. in Psychology.

8. To discuss about CAS of teaching staff to be conducted.

Dr. Mona Mehta informed that 5 faculties Dr. Swapna Joshi, Dr. Poonam Popat, Mrs. Poonam Shah, Mrs. Gargi Dubey and Dr. Meha Mandawewala have submitted their API forms for Stage 1 to Stage 2 to IQAC. Further process has been initiated.

9. To discuss about the updates of RUSA.

Principal Prof. Dr. Moushumi Datta informed that College have received the complete Infrastructural Grant of Rs. 2,00,00,000/- (Rupees Two Crores only) from RUSA. She also informed that the College have received the Closure report from RUSA on which Mr. Chandrashekhar Penta and herself are working which needs to be submitted to Government for successful closure.

10. To discuss about the activities conducted by Incubation Centre.

Dr. Sweety Garg, Member of Incubation Cell informed that Cell has successfully completed Business Bootstrap Bootcamp on 14<sup>th</sup> July, 2023, followed by an innovation and entrepreneurship orientation program on 31<sup>st</sup> July, 2023. The cell have planned an Industrial Visit to Navneet Educational Pvt Ltd on 11<sup>th</sup> August, 2023 and "Marketing Marshal" on 17<sup>th</sup> August, 2023 for showcasing marketing talents.

11. Any other business with the permission of the Chair.

Ms. Elizabeth Leah George, Controller of Examinations informed that tentative dates for commencement of Regular Examination - Semester III and Semester





V is planned from 10<sup>th</sup> October, 2023 and Semester I from 1<sup>st</sup> November, 2023. Dates are yet to be approved in Board of Examinations which is planned on 22<sup>nd</sup> August 2023. She also informed that the College is planning to host a COE Meet of all Autonomous Colleges on 31<sup>st</sup> August, 2023.

Principal Prof. Dr. Moushumi Datta informed that Government have conferred 17 Colleges from Maharashtra out of which 12 Colleges from Mumbai as "EMPOWERED AUTONOMOUS COLLEGES". From 12 Colleges, Nagindas Khandwala College was on 2<sup>nd</sup> Rank in Times of India dated 1<sup>st</sup> July 2023.

Dr. Mona Mehta request Capt. Chintan Bhatia, Secretary, Khandwala Alumni Association to fix a date for Annual Alumni Meet to which Capt. Chintan Bhatia said that it can be planned on 2<sup>nd</sup> Saturday of February 2024.

There have been no other business and meeting ended with vote of thanks to chair.

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**DR. MONA MEHTA**  
**IQAC COORDINATOR**

**READ CONFIRMED AND SIGNED.**

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**PROF. DR. MOUSHUMI DATTA**  
**CHAIRPERSON**



**Action Taken Report of IQAC Meeting held on Friday, 4<sup>th</sup> August, 2023 at 12:00**

**noon:**

Sr. No.	Agenda	Action Taken
1	To discuss the preparation of AQAR for A.Y. 2022-23	AQAR preparation work has been started
2	To discuss the implementation of New ISO Standard 21001	The College is undergoing with a new ISO Standard i.e. ISO 21001:2018 which serves to Education Sector. Training Programme for Internal Auditors conducted on 1 <sup>st</sup> , 2 <sup>nd</sup> 3 <sup>rd</sup> August 2024.
3	To discuss about the various Audits conducted in A.Y. 2022-23	ISO Audit: 20/01/2023 Green Audit: 18/07/2023 Energy Audit: 18/07/2023 Environment Audit: 18/07/2023 IT Audit: 01/03/2023 Extension of Autonomous status on 6 <sup>th</sup> July 2023 from UGC for a period of 10 years, from 2022-23 to 2031-32. Empowered Autonomous Status received from University of Mumbai from 2023-24 to 2032-33 on 30 <sup>th</sup> June 2023.
4	To discuss the activities planned and conducted for current academic year	12 activities conducted till 3 <sup>rd</sup> August 2023. National Conference on Education 4.0 organized by Library on 12 <sup>th</sup> August 2023. Research Paper Presentation Competition conducted for under graduate students on 11 <sup>th</sup> August 2023 and for post graduate students on 14 <sup>th</sup> August 2023



5	To discuss about International Initiatives	Orientation programme for Second Year students was conducted on 6 <sup>th</sup> July 2023. Tvisha Patel from SYAF from AY 22-23 took the opportunity with Rider University, USA
6	To discuss about the implementation of NEP 2020	NEP implemented for all programmes at first year. Two new programmes started under NEP: B.Sc. in Geoinformatics and B.Sc. in Psychology
7	To discuss about CAS of teaching staff to be conducted	API submitted by following 5 faculties members to IQAC: Dr. Swapna Joshi, Dr. Poonam Popat, Mrs. Poonam Shah, Mrs. Gargi Dubey and Dr. Meha Mandawewala
8	To discuss about the updates of RUSA	Received the complete Infrastructural Grant of Rs. 2,00,00,000/- (Rupees Two Crores only) from RUSA. Closure report was submitted on 25 <sup>th</sup> August 2023.
9	To discuss about the activities conducted by Incubation Centre	2 activities conducted. Industrial Visit to Navneet Educational Pvt Ltd on 11 <sup>th</sup> August, 2023. Marketing Marshal" on 17 <sup>th</sup> August, 2023

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**Dr. Mona Mehta**

Vice Principal & IQAC Coordinator

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**Prof. Dr. Moushumi Datta**

Principal

